

**HONEY BROOK BOROUGH COUNCIL  
FIRST MONTHLY MEETING  
JANUARY 2, 2024**

The First Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:20 PM. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Anderson Deutschman, Borough Engineer; Officer Robert Klinger, Jr.; and Tricia Swinty, Assistant Secretary.

***Citizens Comments on Agenda Items***

None

***Vacant Council Seats***

A two-year vacancy was declared on Council which was vacated by Jessica Florio-Adams that was previously filled by Alyson Leisey who accepted a four-year Council term. A motion was made to adopt Resolution 2024-03, a Resolution to appoint Ms. Mary Beth Wadlinger to fill the two-year vacant term. This motion was seconded by Ms. Leisey. The motion passed unanimously. Mayor Halvorsen administered the Oath of Office to Ms. Wadlinger.

***Approval of Previous Minutes***

Mr. Ford stated that under Monthly Reports/Public Works Report, the bidding ended at 1:00 pm. Ms. Jenzano made a motion, seconded by Ms. Hill, to approve the minutes of December 16, 2023, with the above mentioned change. The motion passed unanimously.

***Payment of Bills***

Ratification of Year-End 2023 Bills – Mr. Florio made a motion, seconded by Ms. Hill, to approve ratification of year-end 2023 bills as presented. The motion passed unanimously.

Payment of Bills dated January 2, 2024 - Ms. Hill made a motion, seconded by Mr. Florio, to approve payment of bills dated January 2, 2024. The motion passed unanimously.

***Public Presentations***

Mr. Sam Fisher, 640 Vine Street, suggested ideas for Council to speak to Lanchester Landfill regarding reduction in electric prices due to PPL buying gas from the landfill. Mr. Ford stated he will speak to Kim Venzie regarding this matter.

The following residents were in attendance to speak about the price increase for trash bags: Mr. Peter Coll, 109 Dorsheimer Lane; Ms. Barbara Mount, 4521 Horseshoe Pike; Mr. Brian Tandrich, 1005 Walnut Street; Mr. Felix Colon, 404 Water Street; John & Karen Erb, 1006 Maple Street; Ms. Caroline Ameisen, 515 Vine Street. A discussion was held regarding the price increase of trash bags from \$3 to \$7 due to the fact the trash contract has more than doubled in price that the residents were not notified until December 26 of the increase. Mr. Ford explained that the contract was not ratified until the December 18, 2023 Council meeting. A concern was

raised as to what will be done for 2025. It was suggested a Trash Committee be formed this year to discuss options for trash removal in 2025. Ms. Jenzano thanked the residents that showed up to voice their concern.

Mr. Tandrich voiced his concern regarding cars not stopping at the stop sign at Park and Walnut Streets. PO Klinger will address this issue.

***Engineer's Report***

Ms. Deutschman informed Council that the Maple and Chestnut Streets Projects and the Utilities Grant for the Water Line 18-month maintenance period has been closed.

The South Chestnut Street Project first bi-monthly report has been sent to Chester County and Council will be updated as project progresses.

***Solicitor's Report***

None

***Communications/Secretary/Treasurer's Report***

None

***President's Report***

None

***Mayor's Report***

None

***Committee Reports***

*Finance* – None

*Parks & Rec* - Ms. Jenzano said over 30 kids received toys from the Police Department Toy Drive and thanked Council members who took time to help wrap all the gifts. Officers Klinger and Herzog delivered the toys on December 22.

*Public Works* – Mr. Ford stated that all the receptacle covers in the park need to be replaced as they were broken off. The electricity is turned off and the receptables will be replaced in the spring.

*Code/Ordinance* – None

*MS4* – None

*Personnel* – None

*Police* – the Committee held their meeting on December 28. There was an update on the delivery for the new Durango. Four new ballistic vests were ordered to replace the expired vests now in use, a grant will help pay for these. They discussed training for 2024 and office equipment needed which will include finger printing equipment to reduce the travel time to take prisoners to Coatesville to have them fingerprinted.

COG – None

### ***Old Business***

*Discussion regarding sale of 2011 F550 bid results on MuniciBid and consideration to award* - Mr. Ford informed Council that the truck was bid came in at \$32,300 from Upper Darby Township. Mr. Florio made a motion, seconded by Ms. Wadlinger to award the bid. The motion passed unanimously.

*Assignment of Department Head* – this was deferred to the next Council Meeting.

### ***New Business***

*Consideration to remove Robert Klinger, Jr. from probationary status* - Mr. Florio made a motion, seconded by Ms. Jenzano, to remove Officer Robert Klinger, Jr. from probationary status. The motion passed unanimously.

*Consideration to adopt 2024 Fee Schedule Resolution 2024-04* – Ms. Hill made a motion, seconded by Ms. Jenzano, to adopt Resolution 2024-04, a resolution adopting the 2024 Fee Schedule. The motion passed unanimously.

*Consideration to adopt 2024 Engineering Fee Schedule Resolution 2024-05* – Ms. Hill made a motion, seconded by Ms. Wadlinger, to adopt Resolution 2025-05, a Resolution adopting the 2024 Engineering Fee Schedule. The motion passed unanimously.

*Consideration regarding PSATS annual conference registration (and lodging)* - Mr. Florio made a motion, seconded by Ms. Leisey, to send up to three Council members. The motion passed unanimously.

*Consideration to waive Honey Brook Borough real estate taxes for Post Office Property and Water Tower Property* – Ms. Hill made a motion, seconded by Ms. Jenzano, to waive the Borough real estate taxes for the post office property and the water tower property. The motion passed unanimously.

*Consideration to authorize liability premium be paid if received prior to next meeting* – Ms. Jenzano made a motion, seconded by Ms. Hill, to pay the liability insurance premium if received prior to the next meeting. The motion passed unanimously.

*Consideration to sign Signal Service two-year maintenance agreement for \$525 per year for traffic light* – Ms. Jenzano made a motion, seconded by Ms. Hill, to sign the Signal Service two-year maintenance agreement for \$525 per year for the traffic light. The motion passed unanimously.

*Discussion regarding Police Personal Body Armor Policy* - Ms. Jenzano made a motion, seconded by Ms. Hill, to adopt and add the Police Personal Body Armor policy to the Police Department Manual. The motion passed unanimously.

*Discussion to hire part-time Police Officer* – deferred to discussion at Executive Session.

***Public Presentations***

None

***Adjournment*** - There being no further business, the meeting was properly adjourned.

Tricia Swinty  
Borough Assistant Secretary