

**HONEY BROOK BOROUGH COUNCIL  
FIRST MONTHLY MEETING  
DECEMBER 4, 2023**

The First Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance was Christopher Falencki and Anderson Deutschman of McCarthy Engineering, Borough Engineer, Kim Venzie, Esquire, Borough Solicitor; and Officer Klinger.

***Citizens Comments on Agenda Items***

None

***Approval of Previous Minutes***

Ms. Jenzano made a motion, seconded by Ms. Matlock, to approve the minutes from the November 20, 2021 meeting. The motion passed unanimously.

***Payment of Bills***

It was noted that the invoice from McCarthy Engineering included an invoice for a stormwater review for 431 Water Street. No professional fee escrow was established. Mr. Falencki stated that he did a cursory review and when the report was sent back to the home owner, they opted not to do the project. Ms. Matlock made a motion, seconded by Mr. Florio, to approve the bills for payment as written. The motion passed unanimously.

***Public Presentations***

None

***Engineer's Report***

The monthly Engineer's report was submitted. Mr. Falencki introduced Ms. Deutschman who will be doing a lot of work for the Borough next year.

***Solicitor's Report***

Ms. Venzie had no report. She did inquire if the two Grenda properties, which were sold, were having any problems. It was noted that clean up and non-permit work had begun on both properties.

### ***Old/Pending Business***

Discussion/consideration regarding the 2011 F550 MuniciBid result – It was noted that the highest bid was for \$27,601.00. Mr. Ford stated that this was, in his opinion, too low for the truck which included the plow and spreader. After discussion, Ms. Hill made a motion, seconded by Mr. Florio, deny the bids. The motion passed unanimously. Ms. Matlock made a motion, seconded by Ms. Hill, to rebid the truck on MuniciBid to be due on December 30, 2023 at 12:30 p.m. The motion passed unanimously.

At this time, Mr. Falencki and Ms. Deutschman departed the meeting.

### ***Communications/Secretary's Report***

None

### ***President's Report***

No report

### ***Mayor's Report***

Mayor Halverson requested an Executive Session following the meeting to discuss a personnel matter.

### ***Committee Reports***

Finance – Budget will be presented later in the meeting.

Parks and Recreation – Ms. Jenzano stated that the tree lighting was last night with approximately 20 families participating. She thanked Walt Rigg of Mr. Big Twigs for donating the tree.

MS4 – No report

Personnel – No report

Police – No report

COG – Ms. Matlock stated that COG is interested in knowing who the Borough's representative would be in 2024.

Historical Committee – No report

### ***New Business***

Consideration to authorize public notice for inspection of the 2024 Budget – The 2024 budget was distributed to Council noting no real estate tax increase for 2024. Mr. Florio made a motion, seconded by Ms. Hill, authorizing that the Public Notice be placed for notice that the 2024 is

available for public inspection during normal business hours as well as available on the website. The motion passed unanimously.

***Public Presentations***

Ms. Jenzano noted if anyone wanted to assist in wrapping gifts collected from the Toy Drive to let her know as wrapping would begin.

There being no further business, the meeting was properly adjourned at 7:21 p.m., noting that Council would be going into an Executive Session for a personnel matter and the meeting would not reopen.

Janis A. Rambo, Borough Secretary