

**HONEY BROOK BOROUGH COUNCIL  
FIRST MONTHLY MEETING  
NOVEMBER 6, 2023**

The First Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 PM. The meeting was held at the Annex Building and all members answered Roll Call. Also in attendance were Kim Venzie, Borough Solicitor; Christopher Falencki, Borough Engineer; Anderson Deutschman of McCarthy Engineering; and Tricia Swinty, Assistant Secretary.

***Citizens Comments on Agenda Items***

None

***Approval of Previous Minutes***

Mr. Florio made a motion, seconded by Ms. Matlock to approve the minutes of October 16, 2023. The motion passed with Mr. Ford abstaining as he did not attend the October 16, 2023, meeting.

***Payment of Bills***

Ms. Matlock made a motion, seconded by Ms. Wadlinger to approve payment of bills as presented. The motion passed unanimously.

***Public Presentations***

None

***Engineer's Report***

MS4 – McCarthy Engineering is waiting on the Township for the revised mapping.

South Chestnut Street Grant - Council was advised that the South Chestnut Street Grant has been awarded in the amount of \$204,370, and will be signed by the County this week. Ms. Deutschman will be the lead engineer for this project. It was requested that permission be granted to start the design process for the project so the bids can be ready for March with a June end date. A motion was made by Ms. Jenzano, seconded by Mr. Florio, to authorize the start of the South Chestnut Street design project. The motion passed unanimously.

Pickle Ball Courts – Repaving of the courts was approved by Keystone. Ms. Jenzano said she spoke with AJ from Keystone that due to the cold weather the paving should be done in the spring. Council agreed to this. Mr. Falencki said he will contact Keystone to confirm this.

LSA Grant – It was reported that documents are ready but waiting for the cost of the generators. Mr. Ford is in contact with the contractor for pricing. Mr. Ford will get the information for the radios to Mr. Falencki this week.

### ***Solicitor's Report***

Ms. Venzie informed Council that the Grenda properties have been sold.

### ***Old Business***

Consideration regarding Solid Waste Collection bid opening of October 25 award of contract for 2024 (with option of two 1-year extensions). A motion was made by Mr. Florio seconded by Ms. Jenzano to award the 2024 solid waste and recycling bid to A.J. Blosenski for one-year at a contract price of \$127,536.24. The motion passed with Ms. Leisey voting nay. It was noted that there was only one bid received. There was no action on the two optional years as part of the bid.

Ratification of Resolution 2023-12 authorizing collection of certain municipal taxes by the Chester County Treasurer. A motion was made by Ms. Matlock seconded by Mr. Florio, ratifying Resolution 2023-12 authorizing collection of certain municipal taxes by the Chester County Treasurer. The motion passed unanimously.

Ratification of signing of Agreement with County of Chester for municipal tax collection. A motion was made by Ms. Matlock, seconded by Ms. Jenzano, to ratify the sigig of an Agreement with the County of Chester for municipal tax collection. The motion passed unanimously.

Consideration to accept resignation of Christopher Ott from Borough Council - A motion was made by Ms. Jenzano, seconded by Ms. Matlock, to accept the resignation letter of Christopher Ott as Council member. The motion passed unanimously. Letters of interest for the vacant Council seat will be advertised. Council concurred that they would interview those who submit a letter of interest at the next Council meeting.

### ***Communications/Secretary/Treasurer's Report***

None

### ***President's Report***

Mr. Ford informed Council that there is a need for an emergency hire for the Public Works Department for snow plowing. Mr. Denny Patterson, who is a former Public Works Director and Water Authority employee, will be submitting an application for this position.

### ***Mayor's Report***

None

### ***Committee Reports***

**Finance** – Mr. Ford informed Council that the budget was discussed at the last budget meeting with no tax increase.

**Parks & Recreation** – None

**Public Works** – Mr. Ford stated the new dump truck was picked up. The 2011, F550 with 11,000 miles will be put on MuniBid with a reserve price. Mr. Halvorsen will look into what the reserve bid will be.

**Codes & Ordinance** –None

**MS4** – None

**Personnel** – None

**Police** – None

**COG** – Ms. Matlack informed Council that the Municipal Luncheon was held this past Friday and she was not able to attend.

**Historical** - None

***New Business***

A discussion was held regarding the submission of applications for parades in the Borough. Mr. Ford stated that the Borough Ordinance states that the application needs to be submitted 75 days prior to the event date. Over the last few years, the applications were not submitted until less than 45 days of the event date. This does not allow the Borough to obtain the necessary permits the Borough needs to send to PADOT. Ms. Swinty will draft a letter to send to the American Legion and Honey Brook Lions Club.

Ms. Jenzano stated a concern of people putting signs on poles in the Borough and not removing. Mr. Ford said that the Public Works department does remove them from the poles because signs are not permitted to be put on them. Ms. Venzie said she will check the regulations and ordinance for this.

***Public Presentations***

None

There being no further business, the meeting was properly adjourned at 8:15 PM.

Tricia Swinty  
Assistant Secretary