

*Formerly Waynesburg
Founded 1789*

*Incorporated
1892*

HONEY BROOK BOROUGH

Honey Brook, Pennsylvania 19344

(610) 273-2020

Fax (610) 273-1261

Council Meets First Monday
Of Each Month

www.honeybrookborough.net

NONCONFORMING USE DOCUMENT

SUBMITTAL CHECKLIST

-
- Dated photographs
 - Plans (approved site plan)
 - Receipts within the past 12 months from customers / vendors
 - Lease agreements containing description of property
 - Sketch plan indicating area occupied by structure or use
 - Business / State Licenses
 - Tax records
 - Land use permits
 - Letters or bills from utility companies
 - Deeds applicable to the property
-

Submission of this application and supporting documentation DOES NOT IMPLY APPROVAL of the use. A determination will be made by the Zoning Office based on the information provided by the applicant and/or other resources. Failure to provide any additional information requested by the Zoning Office will result in the delay or denial of the nonconforming use verification application.

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APPLICATION FOR VERIFICATION OF NON- CONFORMING USE

Please print and check box that applies

New Application Recertification

Submission of this application and supporting documentation does not imply approval of the use. A determination will be made by the Zoning Office based on the information provided by the applicant and/or other resources. Failure to provide any additional information requested by the Zoning Office will result in the delay or denial of the nonconforming use verification application.

APPLICANT INFORMATION	Name		
	Mailing Address		City, State, Zip Code
	Day-Time Phone		E-Mail
SITE INFORMATION	Name		
	Site Address		
	Tax Parcel ID	Zoning District	Acreage
Describe reason for application including the following: For Uses: Provide date that use(s) began and where they occur on the property. For Structures: Provide date(s) that the structure(s) were built. For Lots: Provide date lot was created.			

It is the applicant's responsibility to submit evidence of the lawful existence and continued use of the activity or structure by providing the following types of information, including documentation of the date that the use/activity commenced and evidence of continuous operation for each successive year:

Deeds applicable to the property
Billing and/or land use permits
Letters or bills from utility companies
Lease agreements containing descriptions of the property uses
Sketch or plan indicating area occupied by structure and/or use

Sworn affidavits from persons with knowledge of the use
Plans
Tax records
Dated photographs license(s)
Bills
Receipts

I hereby certify that the information provided in this application and the attached evidence is accurate, true and correct to the best of my knowledge and belief.

Signature of Applicant

Date