

**HONEY BROOK BOROUGH COUNCIL
FIRST MONTHLY MEETING
SEPTEMBER 5, 2023**

The First Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 PM. The meeting was held at Borough Hall and all members answered Roll Call except from Ms. Matlock and Mr. Ott. Also in attendance were Christopher Falencki; Borough Engineer, and Tricia Swinty, Assistant Secretary.

Citizens Comments on Agenda Items

None

Approval of Previous Minutes

Mr. Florio made a motion, seconded by Ms. Wadlinger to approve the minutes of August 21, 2023. The motion passed unanimously.

Payment of Bills

Ms. Jenzano made a motion, seconded by Ms. Wadlinger to approve payment of bills as presented. The motion passed unanimously.

Public Presentations

Mr. Raymond "Skip" Briggs, 714 Chestnut Street, stated his neighbor at 730 Chestnut Street constructed a fence on their property without a permit. Mr. Ford informed Mr. Briggs that a permit was submitted to the Borough and Kraft Municipal Group is in the process of reviewing it. Mr. Ford also informed Mr. Briggs that Mr. Boulanger from KMG will be meeting with the owner of 730 Chestnut Street and their fence contractor on September 6, 2023. Mr. Boulanger will be at the next Council meeting to update this issue.

Mike Hartz, Republican Committee representative informed Council their will be a "meet & greet" on September 12, 2023, at Tel Hai to meet the Republican candidates.

Engineer's Report

Mr. Falencki informed Council that the South Chestnut Street Grant has not been awarded and is still in the evaluation process with the County.

MS4 has not been approved by the DEP yet and next year starts the next cycle.

Solicitor's Report

None

Old Business

Ms. Jenzano informed Council that the Pickleball Court have been paved but a couple of issues have occurred. There are 4 small tree stumps that were not removed prior to paving, the milling

company did not communicate with AJ, the Keystone Project Manager, that these stumps were left as is, so the paving company paved around them. Also, during a rain last week Mr. Ford noticed some puddling on the courts. Mayor Halvorson call Keystone and found out the court was not flooded for high/low spots. Keystone will not pay for removing the stumps, Ms. Jenzano has contacted Mr. Phil Kasitz who will remove the stumps for \$200. Keystone will then repave, clean and flood courts. This will take another 30 days of curing. Mr. Florio made a motion for Mr. Kasitz to remove the stumps for \$200, seconded by Ms. Leisey. The motion passed unanimously.

Communications/Secretary/Treasurer's Report

Ms. Swinty informed Council that the 2024 Budget calendar and worksheets have been distributed to everyone. Mr. Ford pointed out that cc: should be to Mayor Halvorsen.

President's Report

Mr. Ford stated there will be Run/Race through the Borough on October 13-14, 2023, participants will use sidewalks, there will be no road closure. Mr. Ford did say that Chief Wilson has been informed and is OK with this. Ms. Swinty will draft a letter to send to Ragnar Relay stating Borough Council's approval.

Mayor's Report

None

Committee Reports

Finance – Next meeting is October 11

Parks & Recreation – Last concert for 2023 was held on August 27.

Public Works – Mr. Ford stated the truck ordered to replace the green dump truck will probably not be delivered this year. There is a backlog of orders and this is affecting many municipalities.

Codes & Ordinance – none

MS4 – None

Personnel – None

Police – Ms. Jenzano stated at the last meeting Police Department supplies were reviewed for purchase for next year. New vests are needed, Officer Klinger will look into applying for a grant to purchase these.

COG – None

Historical - None

New Business

Consideration regarding ordering a new police vehicle - A motion was made by Ms. Jenzano, seconded by Mr. Florio, to place the order for a new police vehicle, a Dodge Durango, through New Holland Ford, CoStars contract in the amount of \$45,749.00. The motion passed unanimously.

Discussion/consideration regarding ZOOM annual renewal - It was decided **not** to renew the ZOOM conferencing contract. A motion was made by Ms. Jenzano, seconded by Mr. Florio. The motion passed unanimously.

Consideration regarding revised estimate from General Code for codification of Stormwater Management Ordinance not to exceed \$4,500 - Ms. Swinty stated the increase is due to missing pages in the original document sent to General Code. A motion was made by Ms. Jenzano, seconded by Ms. Wadlinger, to proceed with the codification of stormwater management ordinance with General Code at a cost not to exceed \$4,500. The motion passed unanimously.

Public Presentations

None

There being no further business, the meeting was properly adjourned at 7:35 PM.

Tricia Swinty
Assistant Secretary