HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
SEPTEMBER 21, 2026

The Monthly Meeting of Honey Brook Borough Council was called to order by Council President Jessica Florio at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Chief Calvin Wilson; Bill Ford, Public Works Director; and Tami Wilkey, Borough Clerk.

Citizens Comments on Agenda Items

Sam Fisher, Arch Street, commented with regards to the digital sign for consideration that he prefers the smaller sign option.

Approval of Previous Minutes

Ms. Leisey made a motion, seconded by Mr. Butch, to approve minutes from the September 8, 2026, meeting. The motion passed unanimously.

Payment of Bills

Ms. Cooper made a motion, seconded by Ms. Kelly, to authorize payment of the bills as presented. The motion passed unanimously.

Secretary/Treasurer's Report

Secretary reported that the Borough received a "0" distress score for the Uniform Pension Plan following the 2025 actuarial study.

President's Report

Ms. Florio reported that she is working with Remington & Vernick Engineers during the transition and getting information from McCarthy Engineering relative to the DCED Greenway grant that was submitted earlier this year and the status of the James Street grant project with regards to status of design and bidding. It was confirmed that there is no further assistance need with the Pine Street paving project.

Mayor's Report

No report

Monthly Reports

Treasurer's Report – The Treasurer's Report for the months ending August 31, 2026, and corresponding Balance Sheet was distributed to Council.

Police Report – The monthly report was distributed to Council. Chief Wilson noted that the department responded to over 100 calls this month. He noted that there were no major issues during the recent Harmony Day.

Public Works Report – The Public Works reports for August was distributed to Council. Mr. Ford noted that the salt bin was cleaned out and painted.

Codes/Building/Zoning Officer's Report – Monthly report was distributed to Council.

Planning Commission Report – There was no meeting in August.

Joint Comprehensive Plan Task Force – No updates.

Old/Pending Business

Discussion/consideration regarding digital sign for Borough Hall – Council reviewed the revised quote from KC Sign & Awnings and the rendering options. After discussion, it was noted that the sign colors do not need to be determined at this time. Ms. Cooper made a motion, seconded by Ms. Hill, to approve KC Sign & Awnings quote #35823 under CoStars Contract Number 032-E22-069 in the amount of $18,877.50. The motion passed by a vote of 6-1 with Ms. Jenzano voting nay. It was noted that Ms. Cooper will work with KC sign relative to the color of the sign.

New Business

Discussion/consideration regarding expenses for Borough's portion of the Veterans' Day Program – Ms. Jenzano noted that the Veterans' Day program, to be held on November 8 at Tel Hai, will also include a Fife & Drum and a "250" pin. Total estimated Borough share for the band, the two plaques for the Borough recipients, the pin and Fife&Drum is $465.00.

Rug Cleaning – Ms. Jenzano noted that the Borough's cleaner, Jeri Pearson, can also shampoo the carpets should the Borough like to have them done. Borough concurred.

Public Comment

Sam Fisher inquired what was the sign height that Council approved. It was noted it was 3' x 6'.

There was discussion regarding the Honey Brook Hardware store pulling one yard sale permit for Harmony Day and they had 50 tables set up that it is believed individuals paid them for the space. Chief Wilson also noted that parking and access in that area was a mess. Consensus was that coordination with the store should be made before next year's event.

Alexis Adams inquired if election results can be posted in the outdoor "bulletin board". Mr. Ford stated that he would locate the key.

Mr. Ford stated that the Pine Street paving should be done this Wednesday and Thursday and the work on Spruce Street is tentatively scheduled for Thursday.
There being no further business, the meeting was properly adjourned at 7:44 p.m.

Janis A. Rambo, Borough Secretary