

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
SEPTEMBER 18, 2023**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call except Chandler Matlock. Also in attendance was Tricia Swinty, Borough Clerk/Assistant Secretary

Citizens Comments on Agenda Items

None

Public Presentations

Raymond Briggs, 714 Chestnut Street – Mr. Briggs inquired how he would appeal the zoning officer allowing the fence placement at 730 Chestnut Street.. There was discussion if Mr. Briggs could make an application to the zoning hearing board relative to a zoning officer’s determination on a property not owned by the applicant. There was discussion regarding the front yard set backs per the Borough’s ordinance. The application fee was discussed; however, Mr. Ford stated that he would contact Zoning Hearing Board Solicitor Stacey Fuller to ensure an application could be filed by Mr. Briggs.

Approval of Previous Minutes

Mr. Ford stated that under Old Business regarding the approval to remove the stumps at the park relative to the Pickle Ball Court, that he voted “nay”. Ms. Jenzano made a motion, seconded by Mr. Florio, to approve the minutes with the noted change by Mr. Ford. The motion passed with Mr. Ott abstaining as he was not present at the September 5 meeting.

Payment of Bills

It was noted Zook Molasses is now billing under “Zook Ag”. The bill listed for training for Officer Klinger would be payable to Chester County Department of Emergency Services. Mr. Ott made a motion, seconded by Ms. Jenzano, to pay the bills as presented. The motion passed unanimously.

Communications/Secretary’s Report

None

President's Report

Mr. Ford stated that a requested was received for the annual Halloween Parade from the Lion's Club noting it was not received within the timeframe. The parade is scheduled for October 23 with no rain date. Mr. Ford stated that surrounding municipalities were contacted relative to authorizing fire police to assist with parade. Mr. Florio made a motion, seconded by Mr. Ott, to authorize the signing of the parade permit pending adequate street closing coverage is confirmed. The motion passed unanimously. Mr. Ford also noted that to return the \$100 application fee actually puts the Borough at a loss for the time involved for posting "No Parking" on Horseshoe Pike and clean up.

Ms. Jenzano made a motion, seconded by Ms. Wadlinger, to set Trick or Treat for October 31 from 6:00 p.m. to 8:00 p.m.

Mayor's Report

None

Old/Pending Business

Consideration regarding solid waste collection bids and possible award – It was noted that bids were opened, at advertised, on September 13. One bid was received from A.J. Blosenski (Eagle Disposal/Waste Connections):

Alt A	Year 1	Year 2	Year 3	Year 4	Year 5	Recycle per ton Rebate
Option 1	159,708.12	170,887.68	182,849.83	195,649.32	209,344.76	n/a
Option II	---	---	---	---	---	---
Option III	---	---	---	---	---	---

Alt B	Year 1	Year 2	Year 3	Year 4	Year 5	Recycle per ton Rebate
Option 1	159,708.12	174,081.85	189,749.22	206,826.65	225,441.05	n/a
Option II	---	---	---	---	---	---
Option III	---	---	---	---	---	---

There was discussion relative to the amount of increase from the current contract and the impact with the cost of the bags. Mr. Ford noted that perhaps the bid specs could be looked at and revised and rebid. After review of the bid and discussion, Mr. Ott made a motion, seconded by Mr. Florio, to table decision regarding the trash bid to the next meeting. The motion passed unanimously.

Pickle Ball Court Update – It was noted that there was to be a meeting with Keystone today but the meeting was canceled, due to weather, to next Monday at 10:00 a.m. It was noted that the tree stumps were done. Mr. Ford noted that paving was done when it was raining. Ms. Jenzano noted that no where in the contract were we charged for stone and that the contractor used

millings. Ms. Jenzano stated that at the last meeting it was stated that the Park Budget was over budget and that looking at the financials that were distributed in this evening's packet, the Park Budget is no over budget.

Monthly Reports

Treasurer's & Tax Collector's Report – Treasurer's Report for the month ending August 31, 2023, was distributed. Also in the packets was the Budget vs Actual as of September 18. Treasurer noted that the budget worksheets were distributed to Department Heads and are due to her by October 2 to begin budget entry.

Police Report – Mayor Halvorsen reported that the report was eMailed to Council. Secretary requested a copy to be put in the file.

Codes/Building/Zoning Officer's Report – Monthly report was submitted and distributed to Council.

Public Works Report – Monthly report was distributed. The new truck chassis was delivered and is currently at E.M. Kutz for outfitting. It is not known when the body will be installed.

Planning Commission Report – No meeting was held in August.

New Business

Consideration to approve the 2024 MMO for the Uniform Pension Plan – The 2024 MMO was presented. Mr. Florio made a motion, seconded by Mr. Ott, to approve the 2024 MMO as presented. The motion passed unanimously.

Consideration to restructure rental inspection fees for 2024 – Ms. Swinty reviewed comparable inspection fees for rentals that were provided by Kraft Municipal Group. After review and discussion, Ms. Jenzano made a motion, seconded by Mr. Florio, that for 2024 rental U&O fee for apartments be \$75.00 per unit and \$100.00 for single family dwellings. The motion passed unanimously.

Public Presentations

Sam Fisher inquired if a shed could be placed in a front yard; the response was no.

There being no further business, the meeting was properly adjourned at 8:00 p.m.

Janis A. Rambo, Borough Secretary