

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
SEPTEMBER 15, 2025**

The first Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Kim Venzie, Esquire, Borough Solicitor; Chief Calvin Wilson; and Borough Clerk Caroline Amerien.

Mr. Ford noted that Borough Council was in Executive Session starting at 6:30 p.m. to discuss personnel.

Citizens Comments on Agenda Items

None

Public Presentations

None

Approval of Previous Minutes

Ms. Jenzano made a motion, seconded by Mr. Florio, to approve the minutes from the September 2, 2025, meeting. The motion passed unanimously.

Payment of Bills

Ms. Jenzano made a motion, seconded by Ms. Hill, to approve the list of bills presented for payment. The motion passed unanimously.

Secretary/Treasurer's Report – Communications

Ms. Rambo presented the 2026 Minimum Municipal Obligation (MMO) for the Police (uniform) Pension Plan in the amount of \$37,092.17. Ms. Hill made a motion, seconded by Ms. Jenzano, to approve the 2026 MMO for the Police Pension Plan. The motion passed unanimously.

President's Report

None

Mayor's Report

None

Solicitor's Report

Discussion/consideration to adopt a Resolution authorizing the signing of an Agreement with Honey Brook Township relative to MS4/TMDL Plan and cost share amounts – Following the public hearing of September 2 and the comment period, Ms. Cooper made a motion, seconded by

Mr. Florio, to adopt Resolution 2025-10, a resolution authorizing the signing of an Agreement with Honey Brook Township relative to MS4/TMDL Plan ad cost share amounts. The motion passed unanimously. At this time, the Agreement, which had been signed by Honey Brook Township, was signed by Council President Bill Ford.

Department Reports

Finance – The Treasurer’s Report for the month ending August 29, 2025, and Balance Sheet were distributed.

Police – Monthly report was distributed. Chief Wilson noted that they are seeing an increase in accidents, mostly at the intersection of 10/322.

Public Works – Monthly report was distributed.

Code and Ordinance – The monthly report was distributed.

Planning Commission – There was no meeting in August. Ms. Rambo noted that a zoning hearing application was received on Friday which was forwarded to the Zoning Officer and Zoning Hearing Board Solicitor for review and scheduling.

Old Business

Discussion/consideration regarding Harmony Day Yard Sale permit requirements – Ms. Leisey noted that when the decision by Council was made to require a yard sale permit and applicable \$10 permit fee was discussed, she was not fully clear of what was voted on. There have been residents who are not happy that a permit and fee must be obtained/paid for this year’s Harmony Day. Mr. Ford stated that even the Honey Brook Partnership wanted to make Harmony Day more than a day of yard sales. Ms. Cooper stated that she feels the yard sales brings people into the community. After discussion, Ms. Leisey made a motion, seconded by Ms. Hill, that all permit proceeds for yard sales on Harmony Day would be donated to the Honey Brook Fire Company. The motion passed with Mr. Ford abstaining, due to a conflict of interest being an officer of the Fire Company. There was discussion if notice could also be placed on the outdoor sign at Borough Hall. There was discussion as well regarding obtaining a quote for a digital sign as messages could easily be changed on the message board. There was also a discussion relative to the Borough’s Facebook page posting of the requirement for a yard sale permit on Harmony Day was also posted on the Honey Brook Residents Page. Ms. Jenzano requested that all posts only be on the Borough’s Facebook page and not cross shared on the Residents page.

Discussion/consideration regarding Police Chief’s Contract – Council concurred to table to the next meeting.

Discussion/consideration to proceed to issue RFPs for solicitor and engineering services – It was reviewed that there was an interest, as part of Council’s due diligence, to issue Request for Proposals for solicitor and engineering services. Ms. Hill made a motion, seconded by Ms.

Cooper to proceed to advertise and issue the RFPs, as drafted, with a submission date of October 31, 2025. The motion passed unanimously.

New Business

It was noted of a situation at 405 James Street regarding weeds. It was asked that the Borough solicitor and engineer look into it.

Public Presentations - None

There being no further business, the meeting was adjourned at 7:47 p.m.

Janis A. Rambo
Borough Secretary