

**HONEY BROOK BOROUGH COUNCIL  
FIRST MONTHLY MEETING  
OCTOBER 2, 2023**

The First Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Kim Venzie, Borough Solicitor; Christopher Falencki; Borough Engineer, and Tricia Swinty, Assistant Secretary.

***Citizens Comments on Agenda Items***

Sam Fisher, Arch Street – Mr. Fisher inquired if the trash contract was on the agenda. After confirmation that the bid consideration was, he asked if anyone had contacted Honey Brook Township about a combined bid. It was noted that the Township requires their residents to contract with their own hauler (subscription-based system) and therefore the Township does not contract with one hauler directly.

***Approval of Previous Minutes***

Ms. Jenzano made a motion, seconded by Mr. Florio, to approve the minutes of September 18, 2023. The motion passed unanimously.

***Payment of Bills***

Mr. Florio made a motion, seconded by Ms. Jenzano, to authorize payment of bills as presented. The motion passed unanimously.

Ms. Matlock made a motion, seconded by Mr. Ott, to authorize the payment of 2023 budgeted donations. There was discussion regarding the annual donation to the Honey Brook Fire Police. It was noted that although there is a separate check for the fire company and fire police, both are checks are deposited into the fire company account and the fire police have a hard time have the funds allocated to fire police purchases. After discussion, Ms. Matlock made a motion to withdraw her motion; Mr. Ott seconded the motion to withdraw. The motion passed unanimously. Ms. Matlock made a motion to pay the 2023 donations but withhold the checks to the Honey Brook Fire Company and the Honey Brook Fire Police and invite the Fire Company President, Chief, and Treasurer to an upcoming meeting. Ms. Jenzano seconded the motion. The motion passed unanimously.

Mr. Ott made a motion, seconded by Ms. Matlock, to refund \$720.00 for the 130 Nevin Drive stormwater management professional fee escrow to the property owner. The motion passed unanimously.

***Public Presentations***

None

### ***Engineer's Report***

The monthly engineering report was distributed to Council and reviewed. Mr. Falencki advised that there is an upcoming meeting relative to MS4.

### ***Solicitor's Report***

None

### ***Old Business***

Consideration regarding trash bid award – Following discussion regard the bid received, Mr. Florio made a motion, seconded by Ms. Leisey, to rebid the trash contract for a one-year contract with two one-year extension options. The motion passed unanimously. Ms. Matlock further moved to reject all bids received from the opening on September 13, 2023. The motion passed unanimously.

Discussion regarding pickle ball court status – Mr. Halvorsen reviewed a recent meeting with the contractor. There were questions and concerns regarding the amount of material originally pt down and it is felt that the quarry's material weight slips would confirm the amount of material originally put down. Council concurred to not take any additional action until the weight slips are shared with the Borough.

At this time, Mayor Halvorsen departed the meeting as well as Mr. Falencki.

Discussion regarding invest of funds/update – M&T Bank has now requested that the Borough would need to go to the local branch and close the accounts with checks being issued as opposed to wiring the funds to another financial institution.

### ***Communications/Secretary/Treasurer's Report***

It was noted that the Chester County Treasurer's Office has sent notification to all municipalities, including the Borough, who they collect real estate tax that are terminating the Agreement effective at the end of the year. They will, however, be mailing out new Agreements that will need to be executed and Resolution passed that would have an increase for collection. Currently, they charge \$1.75 for each tax bill mailed and \$0.65 for each reminder letter sent. The new Agreement will include a \$4.00 charge per tax bill and \$2.00 per reminder. Ms. Rambo stated that the new proposed rates will still be less than the 4% commission rate that the Borough had been paying. It was also noted that elected tax collectors much take a class and pass a test in order to take the oath of office by January 1.

### ***President's Report***

None

***Mayor's Report***

None

***Committee Reports***

**Finance** – The October 11, 2023, financial review meeting is being canceled.

**Parks & Recreation** – Nothing new report.

**Public Works** – Mr. Ford noted that Borough Hall lights are being changed out with led lights.

**Codes & Ordinance** – No meeting was held; however, lawn ordinance and stormwater management edits are being worked on.

**MS4** – Nothing additional to report/

**Personnel** – No report

**Police** – No report

**COG** – Ms. Matlock reported on the recent meeting that addressed internet service providers relative to broadband and funding. She noted that the next meeting is to focus on trash collection.

**Historical** - None

***New Business***

It was noted that as of this evening there is still no PennDOT permit for the Lion's Club Halloween Parade.

***Public Presentations***

Sam Fisher reported on electric that the landfill generates and recommended that Council investigate.

There being no further business, the meeting was properly adjourned at 8:13 p.m.

Janis A. Rambo  
Borough Secretary