

**HONEY BROOK BOROUGH COUNCIL  
SECOND MONTHLY MEETING  
OCTOBER 18, 2021**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Jessica Curtis at 7:00 p.m. All members answered to Roll Call. Also in attendance were Joe Boulanger, Zoning/Building/Code Officer; Chief Calvin Wilson; and Tricia Swinty, Borough Clerk.

Ms. Curtis noted that Council met with representatives of Kraft Code Services prior to the meeting.

***Citizens Comments on Agenda Items***

None

***Public Presentations***

None

***Approval of Previous Minutes***

Mr. Florio made a motion, seconded by Mr. Ott, to approve the minutes of the October 4, 2021 minutes. The motion passed unanimously.

***Payment of Bills***

Ms. Wunsch made a motion, seconded by Ms. Matlock, to approve payment of bills as presented. The motion passed unanimously.

***Communications/Secretary's Report***

No report/communications

***President's Report***

No report

***Mayor's Report***

No report

***Monthly Reports***

Treasurer's Report – The Treasurer's Report was presented for the month ending September 30, 2021.

Police – Chief Wilson reported that September was a busy month. He also requested that residents call 9-1-1 to report a crime, and not on social media. He noted that he would be attending *Field Training Officer* training for three days.

Public Works – The monthly report for the month of September was distributed. There are no updates on the green truck that is being repaired. Request to consider Matt Halvorsen as a back up snowplower for the winter was made. Council concurred that an employment application would need to be submitted.

Code/Zoning/Building Official – The monthly report from Kraft Code Services was distributed to Council. Mr. Boulanger provided updates on several properties. The hearing for the Grenda properties was rescheduled to November 30. Ms. Curtis noted that when a complaint comes in, Kraft Code Services investigates. As a follow up to the meeting with KCS prior to the meeting, the consensus of Council is to authorize KCS to go out once a month to look for property maintenance issues in the Spring, Summer, and Fall. Mr. Boulanger stated that they would continue the snow removal inspections (48 hours after snow fall ends) in the winter months.

Planning Commission – Mr. Mulhall reported that the Planning Commission will be meeting this Wednesday.

### ***Old/Pending Business***

Meeting Room – Council discussed placement of the television in the meeting room; it will be hung where the Borough Seal currently hangs on the southwest wall.

Consideration to approve Halloween Parade permit – Ms. Swinty confirmed that the Lions Club obtained PennDOT approval for the Halloween parade and the fire police issue has been resolved. Parade is scheduled for Monday, October 25 at 7:00 p.m.

Small Cell Towers – Mr. Boulanger reported that the Borough is starting to get request for small cell towers. He was directed to contact the solicitor as she was going to be providing recommendations of possible ordinance amendments to address small cell towers.

### ***New Business***

Parks Capital Improvement Plan – Ms. Jenzano reported on the condition of the tennis courts which is currently fenced off due to the poor, unsafe condition of the courts. It was noted that kids have been climbing the fence and the liability issue. Although the Borough can continue to apply for grants, which we were unsuccessful in 2021, it was the consensus of Council to move forward to clean up the vegetation and trees that are growing inside the fence, remove the fence, and budget in 2022 for a new court utilizing capital reserve funds. Ms. Matlock noted that the tot lot may also need some new repairs.

***Public Presentations***

Sam Fisher, 650 Vine Street – Mr. Fisher noted that he called the state police to report fireworks. He stated that they did not respond and stated that it was not a violation. Mr. Fisher stated that this is an ongoing, frustrating situation.

There being no further business the meeting was properly adjourned at 7:54 p.m.

Janis A. Rambo  
Borough Secretary