

**ORGANIZATION MEETING
HONEY BROOK BOROUGH
JANUARY 4, 2021**

The Organization Meeting of Honey Brook Borough Council was called to order by Council President Jessica Curtis at 7:00 p.m.. All members of Borough Council and Mayor Mulhall were present. The meeting was held via *Zoom*.

Establishment of Meeting Dates for 2021

Mr. Ott made a motion, seconded by Ms. Jenzano, to set the monthly Borough Council meeting dates at the first and third Monday of each month at 7:00 p.m., with the exception of the first meeting of July which shall be held on July 6 and the first meeting of September which shall be held on September 7. The motion passed unanimously.

Committee chairs were asked to forward meeting dates to the Township Secretary as soon as possible for advertising.

Designation of Bank Depository

Mr. Halvorsen made a motion, seconded by Mr. Ott, to designate S&T Bank at the Borough's depository. The motion passed unanimously.

Designation of Public Notices

Mr. Florio made a motion, seconded by Ms. Jenzano, to designate the *Daily Local News* for the Borough's public notices. The motion passed unanimously.

Commission/Board Appointments

Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to reappoint the following slate as presented:

- Planning Commission – Jessica (Whichard) Wunsch – four-year term
- Northwestern Chester County Municipal Authority -William H. Ford III - four-year term
- Honey Brook Borough Authority – Edward Max - four-year term

The motion passed unanimously.

The Planning Commission alternate seat remains vacant.

Board Appointments by Resolution

Zoning Hearing Board Appointment- Mr. Ott made a motion, seconded by Ms. Wunsch, to adopt Resolution 2021-01, a Resolution reappointing Christopher Beiler or the Zoning Hearing Board to a three-year term to expire on December 31, 2023. The motion passed unanimously.

Other Reorganization Action Items

Annual Emergency Services Resolution - Ms. Jenzano made a motion, seconded by Mr. Ott, to adopt Resolution 2021-02, a Resolution designating the emergency services providers for 2021. The motion passed unanimously.

Appointment of Borough Auditor - Mr. Halvorsen made a motion, seconded by Mr. Florio to reappoint Kimmel Lorah & Associates as appointed Borough Auditor and upon receipt of the Engagement Letter to authorize the Borough Secretary/Treasurer to sign Engagement Letter. The motion passed unanimously.

The Organization Meeting was closed at 7:12 pm.

Janis A. Rambo

Borough Secretary

From notes taken by Tricia Swinty, Borough Clerk