

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
MAY 19, 2025**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Tricia Swinty, Borough Clerk/Assistant Secretary and Police Chief Calvin Wilson.

Citizens Comments on Agenda Items

None

Public Presentations

Honey Brook Fire Company – Gary Ream and Ryan Plank were present from the Fire Company. They thanked Council for their assistance to review a grant for new fire hoses. It was noted that custom nozzles would need to be ordered which were not included in the price for the hoses. They received a quote of \$3,768.00 for five nozzles. Mayor Halvorsen noted that he had requested an agenda item, under New Business, to consider the nozzle expense being covered by the Fire Company Capital Reserve balance for approximately \$4,100. Ms. Hill made a motion, seconded by Mr. Florio, to approve up to \$4,000 from the Capital Reserve Fund to pay for or reimburse the Honey Brook Fire Company for five hose nozzles. The motion passed unanimously.

Approval of Previous Minutes

Ms. Jenzano made a motion, seconded by Ms. Hill, to approve minutes from the May 5, 2025, meeting. The motion passed unanimously.

Payment of Bills

Treasurer requested two additional bills be considered for payment: Dolan Consulting Group, LLC for training registration fee as previously approved in the amount of \$125.00 and PA Turnpike for tolls in the amount of \$7.16. Ms. Hill made a motion, seconded by Ms. Wadlinger, to approve the bills presented for payment to include the two additional bills presented. The motion passed unanimously.

Communications/Secretary's Report

Ms. Rambo reported that a zoning hearing application was received from 2519 Conestoga Avenue which was forwarded to the zoning officer and zoning hearing solicitor to check for completeness and hearing scheduling. The conditional use hearing application for this property is on hold pending the decision for relief from the zoning hearing board. The applicant wants to put two dwelling units on a single lot; relief is required as the property owner would not be living in either unit.

President's Report

Mr. Ford reported that Tel Hai's bucket truck is out of service and would probably not have a new truck in time to put the military banners. Council discussed other options with other local vendors such as Baldwin Electric. Ms. Cooper made a motion, seconded by Mr. Florio, to authorize up to \$500.00 if a vendor could be found to put the banners up prior to Memorial Day weekend. The motion passed unanimously.

Mayor's Report

Mayor Halverson reported that he will be meeting with Katie Muth and her Chief of Staff this Thursday regarding state road paving in the Borough and salt and cindering issues this past winter.

Monthly Reports

Treasurer's & Tax Collector's Report – The Treasurer's Report for the month ending April 30, 2025, was distributed. The Finance Committee will set a mid-year financial review meeting.

Police Report – The monthly report was distributed to Council and reviewed.

Codes/Building/Zoning Officer's Report – Monthly report was distributed to Council.

Public Works Report – Monthly report was distributed.

Planning Commission Report – The conditional use hearing application was reviewed at the April meeting.

Old/Pending Business

Discussion/consideration regarding pressure washer purchase – Mr. Ford noted that a new pressure washer is needed; it would not be worth fixing the current one. He stated that a new one could be between \$700 and \$1,000. Ms. Cooper made a motion to authorize the purchase of a new pressure washer not to exceed \$1,200; Ms. Hill seconded the motion. The motion passed unanimously.

Consideration to confirm Tricia Swinty's hourly rate post-retirement, for filling in at Borough Office – It was noted as a follow up to last meeting, no hourly rate was set when Ms. Swinty would be filling in at the Borough Office following her retirement. Ms. Hill made a motion, seconded by Ms. Wadlinger, that her rate would be her 2025 hourly rate. The motion passed unanimously.

Discussion/consideration to appoint an alternate member of the Zoning Hearing Board – Ms. Jenzano made a motion, seconded by Ms. Cooper, to adopt Resolution 2025-09, a Resolution appointing Greg Knies as an alternate member of the Zoning Hearing Board for an unexpired term ending December 31, 2025. The motion passed unanimously.

Discussion/consideration regarding follow up for Borough eMail and domain changes per Custom Computer's email – It was noted that a conference call will be scheduled with Custom Computer and Borough representatives.

Discussion/consideration relative to trash hauler that has not registered with the Borough – It was reported that the hauler had filed the registration paperwork earlier today.

New Business

Consideration to approve Operations & Management Agreement for 4641 Horseshoe Pike (Greg Knies – Ms. Hill made a motion, seconded by Ms. Cooper, to approve the O&M Agreement for 4641 Horseshoe Pike. The motion passed unanimously.

Discussion/consideration regarding code enforcement policy – Mr. Ford noted concerns of paying our code officials each month to drive around and issue complaints. He stated that he has had many people come to about the notices that they receive. Ms. Jenzano stated that she feels that it is not the residents' job to file complaints and for renters it could lead to retaliation. Ms. Jenzano noted that when residents come to her with their complaints if they receive a notice, that they can come to a Borough meeting.

Consideration to accept the resignation of Robert Herzog – Ms. Jenzano made a motion, seconded by Ms. Wadlinger, to accept the resignation of Officer Herzog. The motion passed unanimously.

Discussion/consideration regarding disciplinary action for policy violation – Ms. Hill made a motion, seconded by Ms. Cooper, to issue a two-day suspension without pay to Chief Calvin Wilson for policy violation. The motion passed unanimously.

Public Presentations - None

There being no further business, the meeting was properly adjourned at 8:11 p.m.

Janis A. Rambo, Borough Secretary