

**HONEY BROOK BOROUGH COUNCIL  
SECOND MONTHLY MEETING  
MAY 17, 2021**

The Second Monthly Meeting of Honey Brook Borough Council was held at Borough Hall and called to order by Council Vice President Jeanne Jenzano at 7:00 p.m. All members answered to Roll Call except Ms. Curtis who joined the meeting during Department Reports. Also in attendance were; Chief Calvin Wilson; Bill Ford, Public Works Superintendent; Glenn Bertolet, Zoning/Code/Building Official of Kraft Code Services; and Tricia Swinty, Borough Clerk. Junior Councilperson Matthew Boswell also attended.

Ms. Jenzano advised that Council was in Executive Session prior to the meeting starting at 6:45 p.m. to discuss Borough Hall Complex security.

***Public Presentations***

Anthony Martin was present representing TowerDIRECT. Mr. Martin noted that he is trying to meet with all municipalities and reviewed the structure of TowerDIRECT who merged with Medic 93, Pottstown EMS, and the Southern Regional Chester County EMS. He reviewed the relationship with Tower Health and acknowledged the press of the financial struggles of the Tower Health entity but noted that TowerDIRECT is independent from the hospital. He reviewed that the locations of where they currently keep their units. Mr. Ford inquired if they would consider providing a unit to sit at the Honey Brook Fire Company. Mr. Martin said that is something that he could look at but noted any changes would need time for consideration. He also reviewed the ALS response and billing with private insurance as well as Medicare agreements.

***Approval of Previous Minutes***

Mr. Florio made a motion, seconded by Ms. Matlock, to approve the minutes from the May 3, 2021, meeting. The motion passed unanimously.

***Payment of Bills***

Mr. Halvorsen made a motion, seconded by Mr. Florio, to approve payment of bills as presented. The motion passed unanimously.

***Communications/Secretary's Report***

Ms. Rambo advised that she sat in on a webinar held by PSATS with regards to the federal stimulus funds that will be distributed. There are still some items for use that are still unclear. It was noted that the funding will be highly audited and recommendation to keep the funds separate from the general fund. Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize the

Treasurer to request paperwork to open a new account at S&T Bank for the stimulus funds. The motion passed unanimously.

### ***President's Report***

No Report

### ***Mayor's Report***

Mayor Mulhall noted that tomorrow is Election Day and noted that in addition to the open seats of the referendum and ballot questions that will appear tomorrow for consideration.

### ***Monthly Reports***

Treasurer's Report – It was noted that the annual audit will be conducted inhouse on May 21. An extension to June 20, 2021, has been granted by Chester County DCD.

Police – Chief Wilson reported on the Department activities for the month of April. The monthly report was distributed. He also noted that the new Durango has arrived and is currently at 10-8 awaiting outfitting. He estimates at least one to two months until it is put in service. He also reviewed the status of the body cam order through Watchdog.

Public Works –Mr. Ford submitted the written report for the month of April. Mr. Ford reported that the flag pole was fixed; a lift was rented to make the repair.

Code/Zoning/Building Official – The monthly report for Kraft Code Services was reviewed. Glen Bertolet was present to go over the report. The property at 4481 Horseshoe Pike was reviewed. It was noted that this property would meet the requirement to provide a dumpster. Kraft Code Services letter of April 11, 2021 was reviewed. It was agreed that per Ordinance 246-2018, Section 11-204, that Item 9, “when conditions warrant and at the sole discretion of the code enforcement officer, the inspection may include standards of the UCC, the current ICC Property Maintenance Code, and all other applicable housing, building, plumbing, electrical, safety or fire prevention ordinances or regulations relating to the rental unit or residential property” will not pertain to Kraft’s rental inspections. It was further agreed that under Ordinance 246-2018, Section 11-207, Rental License Certificate, that items 4 (a statement of the variances and use permits, if any, granted to the property together with the conditions and restrictions of such permits) and 5 (a statement as to whether there appears to be any nonconformity or illegality in the structures on the property or the uses being made therefore to also indicate whether or not the property has been approved or designated as a pre-existing nonconforming use) that they would not apply to Kraft’s rental inspections.

There was discussion regarding fire extinguishers. It was noted that the ordinance does not require them for rental inspections; however, it is in the ordinance for resale.

Planning Commission – Mr. Mulhall reported that the Planning Commission will be meeting on May 19, 2021.

### ***Old/Pending Business***

Borough Facebook Page – Ms. Swinty advised that it appears that a page for the Borough had previously been created by Mayor Mulhall and requested that he delete in order for her to create.

Trash Collection – It was requested that Eagle Disposal be contacted about changing the time of their pick up in the Borough. It was noted that it is again causing backup on Route 322 coming later in the afternoon.

### ***New Business***

Request for Street Closure – Request to close Dorsheimer Lane June 26, 2021, for a neighborhood party was reviewed. Mr. Halvorsen made a motion, second by Mr. Ott, to approve the request contingent that they do not have anything in the street. The motion passed unanimously. Mr. Ford noted that the cones to close the street needs to be the right size and that the Borough can provide. After discussion, Mr. Halvorsen made a motion, seconded by Ms. Curtis, to change the fee for road closure to \$50.00 to cover the cost of the public works department to take out and collect the Borough-owned cones for the road closure. The motion passed unanimously.

Borough Clerk Time Off Request – Council concurred to approve time off for the Borough Clerk for the week of July 16 – 19, 2021. Ms. Dombach will be able to fill in for Ms. Swinty.

Consideration to adopt a Resolution proposed by CCATO – The Chester County Association of Township Officials has requested municipalities to adopt a Resolution recommending that the Pennsylvania General Assembly adopt legislation to permit the use of virtual meeting platforms for public meetings held by municipalities. After review and discussion, Council concurred to table to the next meeting.

Acknowledgement of past Councilmember – It was noted that past Council member and Council President William White III had recently passed. Ms. Curtis made a motion, seconded by Mr. Ott, to authorize a sympathy arrangement and card be sent to his wife, Barbara, from Council. The motion passed unanimously.

### ***Public Presentations***

None

There being no further business to discuss, the meeting was properly adjourned at 8:37 p.m.

Janis A. Rambo  
Borough Secretary