

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
MAY 16, 2022**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Jessica (Curtis) Florio at 7:00 p.m. The meeting was held at the Borough Annex Building. All members answered Roll Call except Ms. Matlock. Also in attendance were Chief Calvin Wilson; Joe Boulanger, Zoning/Building/Code Officer; and Tricia Swinty, Borough Clerk.

Citizen's Comments on Agenda Items

None

Public Presentations

Pat Zweibel, 146 Waynebrook Drive, requested when a road is to be closed for an event, such as the Mud Sale for the Fire Company, that advanced notice be given. Kelly Shoemaker, 10 White Drive, thanked Fire Chief Kern, Fire Police, and the Borough for the traffic control during the Mud Sale. She noted that no one parked on the lawns or blocked driveways this year.

Approval of Previous Minutes

It was noted on page 2 of the minutes, under Public Presentations, the words "do something" as omitted in the fourth sentence of that paragraph and should read "... If the Borough could *do something* with cars coming in Maple ...". With that change, Mr. Ford made a motion to adopt the revised minutes. Mr. Florio seconded the motion. The motion passed unanimously.

Payment of Bills

Treasurer requested that Council add one additional invoice, which was received today, to the list of bills being presented for payment to Independence Blue Cross in the amount of \$1,339.06 which represented the June health insurance premium. Mr. Ott made a motion, seconded by Mr. Florio, to approve the payment of the bills as presented as well as the payment to Independence Blue Cross in the amount of \$1,339.06. The motion passed unanimously.

Communications/Secretary/Treasurer's Report

No report

President's Report

No report

Mayor's Report

No report

Monthly Reports

Treasurer & Tax Collector Report – The Treasurer’s Report for the month ending April 2022 was distributed as well as the corresponding Balance Sheet. It was noted that the account with Rhoads Energy had been established the fuel cards had been received and would be distributed to Public Works and Police.

Police Report – The monthly police report was distributed.

Public Works – Public Works report was distributed.

Code & Ordinance – The monthly report was distributed to Council. Mr. Boulanger reviewed the permits issued during the month and advised that the property maintenance report was included in the written report. He noted that the citations that had been issued for the Grenda properties were dismissed by the Court waiting for an estate to be established following Mrs. Grenda’s passing.

Planning Commission – No report as the Commission did not meet.

Old Business

Discussion/consideration regarding Post Office parking – No update or activity since last report.

New Business

Consideration to approve Comcast Press Release – Mayor Downey had been provided as draft Press Release from Comcast for notification that they are expanding their high-speed internet in Honey Brook Borough which was distributed to Council for review and approval. Ms. Jenzano made a motion, seconded by Ms. Wadlinger, to approve the draft Comcast press release. The motion passed unanimously.

Time Off Request for Borough Clerk – Ms. Swinty requested time off for July 11 through 15. Mr. Ford made a motion, seconded by Mr. Ott, to table until office coverage can be confirmed. The motion passed unanimously.

Other:

- Ms. Jenzano advised that she would like to look into purchasing pedestal fans for the stage for the concerts. She noted that the price on Amazon was \$160.00 for a fan and Tractor Supply was a bit higher. Council concurred for purchase and for the purchase to be looked in to for availability and price.

- Ms. Swinty reported that the change of collection day notice had gone out through Eagle Disposal and that she had it on the website.

Public Presentations

Sam Fisher, 640 Vine Street – Mr. Fisher expressed concerns regarding 700 Walnut Street. It was noted the house is in estate/litigation.

William Freeman of the Honey Brook Borough Authority reported on the quotes received for the proposed new shed near the Water Tower. It was noted that Council had discussed contributing towards the construction of the building as space would be allocated to the Borough. Mr. Freeman noted the quote obtained was through a CoStars vendor; however, the prices came in above the estimate. Two proposals were distributed for Council's review from Trailway Construction, LLC, Costars vendor #549751, for a 16' x 24' utility shed. One quote was for an unfinished interior in the amount of \$85,335.37 (Borough share would be \$28,445.09) and the other quote was for the finished interior, excluding painting, in the amount of \$106,658.54 (Borough share would be \$35,552.84). Council was asked to review and the item will be placed on the next meeting agenda.

There being no further business, the meeting was properly adjourned at 7:24 p.m.

Janis A. Rambo, Borough Secretary

GENERAL FUND - BILLS TO BE PAID

Jun-22

<i>Vendor</i>	<i>Description</i>	
AT&T Mobility	police & public works cell	
Chester County Solid Waste Authority	tipping fees - week of 5/31/2022	\$401.86
Chester County Solid Waste Authority	tipping fees - week of 5/22/2022	\$466.26
Eagle Disposal	trash contract - June	\$4,988.33
Eagle Disposal	dumpster rental - June	\$60.00
Fraternal Order of Police	Chief Wilson dues/membership 2022	\$348.00
Honey Brook Hardware LLC	garden fabric (park)	
Honey Brook Hardware LLC	straw matting (park)	
McCarthy Engineering	Engineering - General Consultation	\$560.00
McCarthy Engineering	Engineering - MS4	\$65.00
McCarthy Engineering	Engineering - grant work/tennis court	\$1,925.00
McCarthy Engineering	Engineering - Zook C/U/Hearing -	\$65.00
McCarthy Engineering	Engineering/SWM review - 480 Maple Street	\$703.45
McCarthy Engineering	Engineering - 2022 Stormwater Ordinance	\$484.00
McCarthy Engineering	Grant application/County ARPA - tennis courts	\$585.00
McCarthy Engineering	Grant application/County ARPA - basketball ct	\$885.00
McCarthy Engineering	Grant application/County ARPA - S Chestnut St	\$585.00
PenTeleData	Borough eMail	\$13.44
PP&L	Annex Building	\$143.63
PP&L	park	\$46.84
PP&L	Borough Hall	\$165.84
PP&L	shed	\$32.92
Rizzetta's Tones	June 12 2022 concert performance	\$1,000.00
We R Technology	annual CJIS Compliance/TAC/JTAC	\$800.00
Zook's Molasses	fuel - police	\$933.40
	fuel - public works	\$116.84

S&T DEBIT CARD TRANSACTIONS

Briar Creek Nursery	plants for park	\$38.14
BriarRose Greenhouse	soil for park gardens	\$83.64
Crystal Springs	water service - police office	\$22.66
Military Tribute Banners	banner payment	\$138.00
PA DCED	grant application fee	\$100.00
Town's Edge Garden Center	plants for park	\$339.72
Payroll 2022-11	pay ending 5/27/2022	\$6,443.13
Payroll Service Fee		\$103.50
Payroll Taxes (Fica, Medicare) Contribution		\$492.90

TOTAL GENERAL FUND **\$22,086.26**

STATE FUND - BILLS TO BE PAID

<i>Vendor</i>	<i>Description</i>	
PPL	traffic light electric	\$33.58
TOTAL STATE FUND		\$33.58

