

**HONEY BROOK BOROUGH COUNCIL  
SECOND MONTHLY MEETING  
MAY 15, 2023**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Officer Robert Klinger, Jr. and Tricia Swinty, Borough Clerk/Assistant Secretary.

***Citizens Comments on Agenda Items***

None

***Public Presentations***

None

***Approval of Previous Minutes***

Mr. Florio made a motion, seconded by Ms. Jenzano, to approve the minutes of the May 1, 2023, meeting as presented. The motion passed with Ms. Florio abstaining as she was not present at the May 1 meeting.

***Payment of Bills***

Mr. Ott made a motion, seconded by Ms. Florio, to approve payment of bills as presented. The motion passed unanimously.

***Communications/Secretary's Report***

None

***President's Report***

President Ford asked everyone to make sure that if you come in to Borough Hall through the meeting room entrance that you ensure that the door is locked when you leave. It has been found open. Further, if anyone is asked about permits required to please direct them to the Code/Building/Zoning official.

***Mayor's Report***

Mayor Halvorsen stated that Chief Wilson continues to recover.

## ***Monthly Reports***

Treasurer's & Tax Collector's Report – The Treasurer's Report for the month ending April 30, 2023, was distributed to Council. Real estate tax deposits as of April 28 were \$248,121.37.

Police Report – Officer Klinger provided the Police Report for the month of April noting there were 24 traffic citations issued, 3 criminal arrests, and 26 calls that required additional paperwork. Total calls for service in the Borough were 150.

Public Works – The monthly report was distributed to Council. It was noted that mulch was finished at the tot lots, the bocce courts were ready for the season and the picnic tables received a wood sealer. Mr. Ford noted he is having trouble getting a response from Signal Service for the traffic light.

Codes/Building/Zoning Officer's Report – Ms. Matlock stated that the Committee is working on the animal ordinance amendment relative to chickens. There was discussion regarding grass clippings in the roadways and door to door solicitation. The monthly report from Kraft was distributed to Council.

Planning Commission Report – There was no meeting in March.

## ***Old/Pending Business***

Tennis Court Project – Ms. Jenzano noted that the most recent proposal from Keystone Sports Construction had been eMailed to Council following the last meeting. It noted that the project would just be for pickle ball courts. Mayor Halvorsen reported that he had called some references who have used Keystone for courts and were all found favorable. Mr. Ott reviewed how the courts were used in East Brandywine Township for tennis and pickle ball. Ms. Jenzano stated that we do not have personnel to constantly be switching or getting out the nets and stated that the Honey Brook Township Parks can accommodate those who want to play tennis. Borough business owner Dr. Marcia Kirshner noted the popularity of pickle ball and the proposal would provide four courts. After additional discussion regarding the proposal, Mr. Florio made a motion to approve the proposal for four pickle ball courts provided by Keystone Sports Construction. The motion was seconded by Ms. Jenzano. Question: there was further discussion regarding the proposal with the proposed specification for 1 ½" of wearing course; Mr. Ott stated that he recommended that it be increased to 2" of wearing course. At this time, Mr. Florio rescinded his motion and seconded by Ms. Jenzano to rescind. There was discussion regarding core sampling. Ms. Matlock made a motion, seconded by Mr. Florio, to accept Keystone Sports Construction proposal for four pickle ball courts ensuring that the proposal language includes removing and installing the fence conditioned upon the Borough Solicitor reviewing and that the proposal is to her satisfaction by the end of the week. Question: Mr. Ford asked if the motion was to include 2" wearing course from 1 ½" wearing course in the proposal.

Ms. Jenzano stated that she would inquire what the additional cost would be for the additional half-inch of wearing course. The motion passed by a vote of 6-1 with Mr. Ford voting nay.

***New Business***

Discussion/consideration regarding fingerprinting partnership program – Ms. Swinty stated she was contacted to see if the Borough was interested in a fingerprinting partnership with Ident-a-go. The consensus of Council was not to participate.

***Public Presentations***

Sam Fisher stated that he did not believe the wording on the outside Borough Hall sign was appropriate. Ms. Jenzano stated it was to recognize National Police Week.

There being no further business, the meeting was properly adjourned.

Janis A. Rambo, Borough Secretary

**GENERAL FUND - BILLS TO BE PAID  
JUNE 5, 2023**

<i>Vendor</i>	<i>Description</i>	
AT&T Mobility	police cell phones	\$99.12
AT&T Mobility	public works cell phone	\$44.53
Auto Zone	police car supplies	\$44.09
BBD, LLP	2022 DCED audit	\$5,800.00
Buckley Brion McGuire & Morris LLP	solicitor/general - April 2023	\$858.00
Chester County Solid Waste Authority	tipping fees - week of 5/22/2023	\$479.38
Chester County Solid Waste Authority	tipping fees - week of 5/15/2023	\$539.60
Honey Brook Hardware LLC	paint, stencil, misc hardware (police)	\$19.41
iManaged	A/V Trend - admin users	\$27.00
Kraft Code Services LLC	third party zoning/bldg/code officer	\$2,060.99
McCarthy Engineering Associates Inc.	310 Maple Street SWM - copy fees	\$40.00
McCarthy Engineering Associates Inc.	570 Meadow Drive SWM review fees	\$526.00
McCarthy Engineering Associates Inc.	general consult - May 2023	\$405.00
McCarthy Engineering Associates Inc.	2022 stormwater ordinance	\$202.50
PA BackUp	police servers	\$270.00
PA BackUp	admin server	\$135.00
PenTeleData	police modem rental; pots /phone line	\$151.44
PenTeleData	Borough monthly eMail	\$34.70
PPL	electric - Route 322/10 account	\$56.51
PPL	electric - Borough Hall	\$179.34
PPL	electric - shed	\$34.14
PPL	electric - Annex	\$175.67
Pro-Tech Sales	Stryker Shield (police)	\$1,330.00
Rothwell Document Solutions	2Q 2023 Maintenance; 1Q billable charge	\$242.29
SafetyMed	electrode kit replacement (police)	\$185.00
Trinity	bi-monthly pest control service	\$97.00
US Postmaster	annual post office box rent fee	\$146.00
WasteZero	trash bag purchase	\$4,637.50
Weaver Mulch	park - mulch	\$92.50
Witmer Public Safety Group	firearms equipment	\$94.23
Witmer Public Safety Group	uniform - jacket	\$234.87

**S&T DEBIT CARD TRANSACTIONS**

Conestoga Nursery	landscape ematerials for Annex Bldg	\$925.00
Conestoga Nursery	credit - mistake on invoice	-\$429.30
Towns Edge Garden Center	plants for park	\$99.45
Towns Edge Garden Center	plants for park	\$207.52
Payroll 2023-11	pay ending 5/21/2023	\$10,511.94
Payroll Service Fee		\$114.00
Payroll Taxes (Fica, Medicare) Contribution		\$534.49

**TOTAL GENERAL FUND** **\$31,105.79**

**STATE FUND - BILLS TO BE PAID  
JUNE 5, 2023**

<i>Vendor</i>	<i>Description</i>	
PP&L	street lights	\$2,613.37
Signal Service	traffic light repair	\$453.60
	<b>TOTAL STATE FUND</b>	<b>\$3,066.97</b>