

**HONEY BROOK BOROUGH COUNCIL
FIRST MONTHLY MEETING
JUNE 2, 2025**

The First Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call except Mayor Matt Halvorsen. Also in attendance were Christopher Falencki of McCarthy Engineering, Borough Engineer; Kim Venzie, Borough Solicitor; Police Chief Calvin Wilson; and Caroline Ameisen, Borough Clerk..

Citizens Comments on Agenda Items

None

Approval of Previous Minutes

Mr. Florio advised that the second to last paragraph on page 3 of the minutes appeared to be from a previous meeting; it was noted that this paragraph will be removed. Ms. Hill made a motion, seconded by Ms. Cooper to approve the minutes from the June 2, 2025, meeting. The motion passed unanimously.

Payment of Bills

Treasurer requested that an additional invoice be added to the bills for payment: PPL in the amount of \$258.30 for the monthly electric for the Annex building. Ms. Cooper made a motion, seconded by Mr. Florio, to authorize payment of bills as presented and to include the Annex electric bill to PECO for \$258.30. The motion passed unanimously.

Public Presentations

Sam Fisher, Arch Steet, inquired about enforcement of the fireworks law, especially with the Fourth of July coming up based on the amount that was set off during the Memorial Day weekend. Chief Wilson noted that there was a personnel staffing issue over the holiday weekend.

Engineer's Report

Mr. Falencki introduced Joe Woodnorth, P.E., of McCarthy Engineering who will be assisting him with work in the Borough.

310 Maple Street – Mr. Falencki reported that stormwater work was done without notifying the inspector. During the meeting, Madeline Hopkins and Joann Hopkins joined the meeting and there was dialogue regarding when inspections should occur and notification for the inspections. Joann and Madeline departed the meeting during the Engineering Report.

Honey Brook Hardware – Mr. Falencki reported that there have been inspections related to the land development plan during construction.

MS4 – Mr. Falencki reported that information was due to DEP last Friday but unfortunately was not filed due to Honey Brook Township not submitting their information. Ms. Venzie advised that she would also reach out to the Township.

Park Street Project Bids – Mr. Falencki reported that the project is out to bid. There will be a bid opening on June 11 and consideration to award will be on the June 16 agenda.

Other – Mr. Falencki also noted that he is meeting with a provider of generators relative to the LSA grant award as well as the grant award for radios.

At this time, Mr. Falencki departed the meeting.

Solicitor's Report

No report.

Ms. Hill inquired what to do if someone is soliciting without a permit in the Borough. It was noted that they should contact the police.

Old Business

Discussion/consideration regarding Custom Computer revised quote for eMail migration to Microsoft 365 and domain account control – Ms. Cooper reviewed a conference call with Custom Computer. Participating from the Borough on the call were Tricia Swinty, Caroline Ameisen, Janis Rambo and herself. She noted that after the call, it is the recommendation that the Borough proceed with the Microsoft 365 migration. Ms. Cooper made a motion to approve Custom Computer's quote of May 29, 2025, in the amount of \$5,250.00. Ms. Hill seconded the motion. The motion passed unanimously.

Communications/Secretary-Treasurer's Report

Ms. Rambo reported that the onsite portion of the DCED audit was held last Thursday.

President's Report

Mr. Ford reported that TelHai received their new bucket truck and were able to assist in putting the banners up. He also noted that the refrigerator in the garage, which was donated years ago, no longer works.

Mayor's Report

Ms. Leisey advised that Mayor Halvorsen asked her to report on a recent meeting with Katie Muth and her office and PennDOT. Also in attendance were the County Manager and Assistant County Manager from the Commissioners' office as well as Rep. Williams' Chief of Staff. Honey Brook Township's Manager, Warren Obenski, was also in attendance. Issues discussed

were maintenance and repaving of 322 snow/ice removal; and stormwater issues. The next meeting will be held in October.

Committee Reports

Finance – There will be a mid-year financial review by the Finance Committee on July 14.

Parks & Recreation – Ms. Jeanzano reported that the first concert is to be held this Sunday

Public Works – A new pressure washer has been purchased.

Codes – No report

Police – Next meeting is to be held on June 3.

COG - Mr. Florio advised that the May meeting was canceled.

New Business

Ms. Cooper suggested that the Borough revisit a Borough Facebook page which Ms. Amerien has advised that she would be willing to administer. The intent would be for information purposes only with no comments. More information will be gathered and brought back to Council. Ms. Venzie suggested looking at West Bradford's facebook page as a good example.

Public Presentations

Sam Fisher, Arch Street – Mr. Fisher suggested notifying Channel 10 or another large news media outlet to investigate the PennDOT road issues within the Borough.

Taylor Hopkins – Mr. Hopkins advised that he is the contractor for 310 Maple Street and was accompanied by Joann and Madeline Hopkins who had returned to the meeting. He reviewed the stormwater work done to date and how he constructs stormwater. He stated there was a preconstruction meeting held prior to project beginning that was attend by Public Works Director Bill Ford and Christopher Falencki, Borough Engineer. He stated that he construction of the stormwater was reviewed at the meeting and that he had advised that his approach is to complete all work and capture water during the construction and when done construction, he would then run pipes to the pond. He noted that the house is almost done. He stated that he has been in communication with McCarthy's inspector, Sean. Ms. Venzie stated that Mr. Falencki should be able to articulate what is needed. Mr. Hopkins noted that Sean should not be sent out if a surveyor would be needed.

There being no further business, the meeting was properly adjourned at 8:19 p.m.

Janis A. Rambo, Borough Secretary