

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
JUNE 21, 2021**

The Second Monthly Meeting of Honey Brook Borough Council was held at Borough Hall all members answered Roll Call except Ms. Matlock. Also in attendance were; Chief Calvin Wilson; Bill Ford, Public Works Superintendent; Tricia Swinty, Borough Clerk; Matthew Boswell, Junior Councilperson; and representatives from McCaiihy Engineering. It was noted that Mayor Mulhall was paaicipating via conference line (audio).

It was noted that the Conditional Use Hearing advertised for prior to the meeting at 6: 15 p.m. for Mani D Corporation for 4031 Horseshoe Pike was canceled.

Public Hearing

Ms. Curtis opened the public hearing, as advertised, to hear comment on the Borough's proposed grant application to reconstruct Chestnut Street from the 322 Intersection to Park Street and Fire House Lane from Chestnut Street to Maple Street to include sidewalk and storm pipe extension on the west side of Chestnut Street between Park Street and Firehouse Lane through the Chester County Community Revitalization Grant Program for 2021 funding. The application will be for approximately \$300,000.00.

Bill Ford reviewed the proposed scope of work. There being no comments from the public, the hearing was closed.

Public Presentations

Gary Ream, Deputy Fire Chief - Mr. Ream presented the report for the month of May which did include one house fire within the Borough. He noted that the family had been displaced following the fire. He noted the Fire Company's annual golf outing on July 16 and advised that the new pumper tanker is in production. The current tanker has been listed for sale.

Ted Ford, 541 Maple Street - Mr. Ford advised that he has already been contacted by Kraft Code regarding rental inspections that were extended until September. Mr. Ford expressed his concerns regarding the property maintenance code being enforced for the rental inspections.

Joanle Hopkins, 310 Maple Street - Ms. Hopkins advised that she was attending on behalf of her daughter regarding the recent denial of an additional one-year extension for the stormwater management plan and the building permit. She reviewed issues regarding beginning the construction and delays. Council advised that the last 6-month extension in December 2020 was noted that it would be the final extension. It was noted that the Stormwater Operations and Maintenance Agreement was never signed and recorded nor was escrow posted. Council advised

that applications would need to be resubmitted when they are ready to proceed and that an additional one-year extension was denied at the last meeting.

Matt Garman, 748 Maple Street – Mr. Garman attended as a follow up to the last meeting requesting relief for additional off-street parking for 10 parking spaces. Mr. Garman presented a hand drawing of the proposed spots noting some measurements. Representatives from McCarthy Engineering reviewed the drawing and noted that the amount of added impervious surface would require a stormwater management plan submission.

Due to the upcoming work on Maple Street that would affect 748 Maple Street, Mr. Halvorsen made a motion to change the apron in front of 748 Maple Street from 30 feet to 20 feet. The motion was seconded by Mr. Ott. The motion passed unanimously.

Approval of Previous Minutes

Mr. Halvorsen made a motion, seconded by Mr. Ott, to approve the minutes from the June 7 2021, meeting. The motion passed unanimously.

Payment of Bills

Mr. Halvorsen made a motion, seconded by Mr. Florio, to approve payment of bills as presented. The motion passed unanimously.

Communications/Secretary's Report

No report

Old Business

Consideration for Change order for Chestnut Street additional paving – The change order presented was in the amount of \$144,796.00 for a total revised project cost of \$477,204.45. As there were some questions regarding the amount of the change order and no back up of quantities, etc., Council concurred to table any action.

Consideration for change order for Utility Grant Project for a fire hydrant – A change order was presented in the amount of \$23,715 to include the addition of a fire hydrant to print the project total to \$112,750.00. Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize the change order for the Utility Grant project in the amount of \$23,715.00. The motion passed unanimously.

Parking on Railroad Avenue – Drawings prepared by McCarthy Engineering following the last meeting and review of the Borough's ordinance/code indicated that diagonal parking would not work. Council's consensus that the current parking would need to stay. Chief Wilson advised that educating the residents how to properly park is key.

Consideration to authorize Bill Ford to act on the Borough's behalf to make decisions regarding the Comcast cable installation – Mr. Halvorsen made a motion, seconded by Mr. Florio, to authorize Bill Ford to act on the Borough's behalf to make decisions regarding the Comcast cable installation. The motion passed unanimously.

At this time, Mayor Mulhall left the meeting.

Request from Honey Brook Borough Authority for Plumbing Inspection by the Borough's Code Enforcement Officer – As a follow up to the Honey Brook Borough Authority request that the Borough's Code Enforcement Officer to inspect and report all Borough properties for illegal plumbing connections before their water meters, Ms. Wunsch made a motion, seconded by Mr. Florio, to authorize the Borough's Code Enforcement Officer to inspect and report all Borough properties for illegal plumbing connections before their water meters during the U&O and rental/resale inspections and to modify the Borough's forms accordingly. The motion passed unanimously.

President's Report

Ms. Curtis distributed a draft "Welcome Letter" to Borough residents. It was thought that the letter would be mailed out to residents initially and then to new residents as they move in. Included in the "letter" is information regarding of the snow emergency procedure once a declaration is declared to include the removal of cars from the streets, etc. Council discussed layout formatting but agreed on the concept.

Ms. Curtis advised that the special committee for "Emergency Declaration Parking" would no longer be needed.

Mayor's Report

Ms. Curtis advised that before Mayor Mulhall departed the meeting, he had sent her the following text message to report to Council:

"There is going to be a broadband legislation that will be signed into law in the next few days that allows municipalities 60 days to pass an ordinance to provide them more control over their municipality in regards to broadband placement ... if we don't pass it, it will place us firmly in the rules and regulations of the PUC".

Monthly Reports

Treasurer's Report – Treasurer noted that the auditors are waiting for the bank confirmations to come back and the 2020 audit will then be filed with the DCED and copy to the County. A Pension Audit is ongoing

Police – Chief Wilson reported on the Department activities for the month of May. Chief reported that work continues to outfit the new police vehicle; unfortunately, the center console has not come in yet. He also noted that Lori King has resigned and that he is seeking applicants.

Public Works –Mr. Ford submitted the written report for the month of May and reviewed the activities of the recent storm of June 8.

Code/Zoning/Building Official – The monthly report for Kraft Code Services was distributed for Council’s review.

Planning Commission – The May 19, 2021, meeting minutes were distributed at the June 7 meeting.

Banner – It was noted that two more banners have been ordered. At Mr. Florio’s recommendation, Mr. Halvorsen made a motion, seconded by Mr. Ott, to add *Operation Endure Freedom, Dessert Storm, and Afghanistan* conflicts. The motion passed unanimously. It was noted that Rodney Kern will be the recipient of the banner sponsored by September Farm.

New Business

Name the Brook – Mr. Halvorsen made a motion, seconded by Ms. Wunsch, to adopt Resolution 2021-08, a resolution in support of naming of Tributary #4 to an unnamed tributary of the West Branch of the Brandywine Creek as Sweet Water Run. The motion passed unanimously.

Trash Bag – Ms. Swinty reported that the trash bag supplier is advising an issue with ordering bags. The supplier advises due to the material shortage to produce the bags and labor issues, production is limited. Ms. Swinty noted that we have approximately 8 weeks of bags in stock.

Yard Waste Collection – It was noted that some people did not have their yard waste collected. Ms. Swinty advised that if she was notified, she would make calls and that Eagle was having people come back to collect.

Public Presentations

None

Executive Session and Adjournment

Ms. Curtis announced that Council would be going into a brief Executive Session for the purpose of discussing a personnel issue and that Council would not be reopening the meeting.

Janis A. Rambo
Borough Secretary