

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
JUNE 16, 2025**

The first Monthly Meeting of Honey Brook Borough Council was called to order by Council President Pro-Tem Sandy Cooper at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call except Bill Ford, Jeanne Jenzanno, and Dawn Hill. Ms. Hill joined the meeting during Old Business. Also in attendance were Chief Calvin Wilson and Borough Clerk Caroline Ameisen.

Citizens Comments on Agenda Items

None

Public Presentations

None

Approval of Previous Minutes

Mr. Florio made a motion, seconded by Ms. Leisey, to approve the minutes from the May 19, 2025, meeting. The motion passed unanimously.

Payment of Bills

Ms. Wadlinger made a motion, seconded by Mr. Florio, to approve the list of bills presented for payment. The motion passed unanimously.

Review and award of Park Street Project Bid/Contract

The bid tabulation (Exhibit A) for the Park Street Project was distributed and reviewed along with Borough Engineer Chris Falencki's recommendation letter of June 11, 2025. Mr. Falencki noted that the apparent low bidder for the base bid was Long's Asphalt of Quarryville, PA; the price for the entire total base scope of work is \$106,060.00. Mayor Halvorsen noted that this was under the budgeted amount. Mr. Florio made a motion, seconded by Ms. Wadlinger, to accept all bids. The motion passed unanimously. Mr. Florio made a motion, seconded by Ms. Wadlinger, to award the contract, to include the base bid and Items A, B, C, D, and E, in the total amount of \$106,060.00 to Long's Asphalt. The motion passed unanimously.

The Engineer's report was distributed to Council.

Secretary/Treasurer's Report – Communications

None

President's Report

None

Mayor's Report

Mayor Halvorsen reported that Jerry's Pizza Pie will be holding their Grand Opening tomorrow at 9:00 a.m. at their new location.

Department Reports

Finance – The Treasurer's Report for the month ending May 31, 2025, and Balance Sheet were distributed.

Police – Monthly report was distributed.

Public Works – Monthly report was distributed.

Code and Ordinance – The monthly report was distributed.

Planning Commission – There was no meeting in May.

Old Business

Consideration for Borough Facebook Page – Ms. Ameisen reported that a new Borough Facebook page has been set up ready to go live. It will not allow any community engagement. (At this time, Ms. Hill joined the meeting). Ms. Leisey made a motion, seconded by Ms. Wadlinger, to activate the Borough Facebook page. The motion passed unanimously.

New Business

Request from Honey Brook Library to look at historic information at Borough Hall basement – Ms. Leisey, on behalf of the Honey Brook Community Library Board of Trustees, asked if they could have access to the records and documents that they understand is at Borough Hall. Mr. Florio stated that they will need to have someone with them and that he would look at some available dates.

Public Presentations - None

There being no further business, the meeting was adjourned at 7:25 p.m. into an Executive Session to discuss personnel. It was noted that the meeting would not reopen.

Janis A. Rambo, Borough Secretary