HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
JUNE 15 2026

The second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Jessica Florio at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call except Dawn Hill and Harrison Burch. Also in attendance were Patrolman Brian Hughes, Esquire, Bill Ford, Public Works Director; and Interim Borough Clerk Tricia Swinty.

Citizens Comments on Agenda Items
None

Approval of Previous Minutes

Ms. Leisey made a motion, seconded by Ms. Jenzano, to approve the minutes from the June 1, 2026, meeting. The motion passed unanimously.

Payment of Bills

It was requested that the following invoices be added to the list of bills being requested for payment: IBX in the amount of $401.08 (amount of health care premium due for July after the remaining credit was applied) and 10-8 Emergency Vehicle Service in the amount of $23,023.82 for the outfitting of the new police car.

Ms. Kelly made a motion, seconded by Ms. Jenzano, to approve the list of bills presented for payment to include the payment to IBX and 10-8 Emergency Vehicle Service. The motion passed unanimously.

Secretary/Treasurer's Report – Communications
No report.

President's Report
None

Mayor's Report

Mayor Halvorsen reported that Honey Brook Township will be holding their first "Fun Friday" on July 10 at the James Umble Park from 6:00 p.m. to 8:00 p.m. He also noted that Twin Valley Little League will be transforming fields at Honey Brook Elementary School. He asked for approval for the Borough to donate the use of the F550 to haul dirt as he is an authorized driver on the Borough equipment and noted that he would be donating his time. The consensus of the Board was to allow Mayor Halvorsen to use one of the Borough's F550 to assist the Twin Valley Little League.

Solicitor's Report
No report.

Department Reports

Finance – The Treasurer's Report for the month ending May 29, 2026, and Balance Sheet were distributed. Treasurer noted that the Borough's CD at S&T Bank funds were transferred to PLGIT.

Police – Monthly report was distributed and reviewed by Officer Hughes. Sam Fisher thanked Officer Hughes for reading the report.

Public Works – Monthly report was distributed. Mr. Ford noted that there were continued issues with the traffic signal but Signal Service finally resolved the issues. The generators are now operating.

Code and Ordinance – The monthly report was distributed.

Planning Commission – It was noted that the Planning Commission met in May to review the conditional use application for Greg and Julia Knies.

Comprehensive Plan Task Force – Mr. Knies noted that there was a meeting last week and that he, Ms. Cooper, and Mayor Halvorsen met prior to this evening's meeting to review comments and proposals presented at the June meeting. The next meeting is August 4.

Old Business

Discussion/consideration to adopt a Resolution regarding internal permit process – The revised draft resolution was reviewed. Ms. Leisey made a motion, seconded by Ms. Cooper, to adopt Resolution 2025-05, a resolution regarding internal parade, shows, carnivals and gathering permit process. The motion passed unanimously.

Discussion regarding Zoning Hearing Board Alternate vacancy – Ms. Jenzano made a motion, seconded by Ms. Cooper, to accept the resignation from William Ford III as an alternate member of the Planning Commission and appoint him as an Alternate Member of the Zoning Hearing Board. The motion passed unanimously.

New Business

Discussion/consideration regarding Honey Brook Fire Company's request to extend the "no parking" zone on the southeastern side of Maple Street, across Firehouse Lane by 30 feet – Deputy Chief Nate Romig reviewed the request to extend the no parking zone on the southeastern side of Maple Street across Firehouse Lane by 30 feet. He noted the turn radius of the newly acquired ladder truck makes the turn from Firehouse Lane onto Maple very tight. Ms. Ford stated that a study would need to be done. He was not sure the distance requested could be warranted, but thought another 10 feet might be able to be added.

Discussion/consideration to consider Long Asphalt's quote for maintenance/repair on Walnut Street in the amount of $20,340.00 – Proposal from Long's Asphalt was presented to mill about 350 square yards on Maple Street and to apply a tack coat and provide and plan 2" of 9.55mm wearing course and seal joints at a cost of $20,340.00. The work would be done when Long's is mobilized for the Park Street project. Ms. Cooper made a motion; seconded by Ms. Kelly, to approve the quote from Long's Asphalt work on Maple Street in the amount of $20,340.00. The motion passed unanimously.

Public Presentations

Jullie Funk, representing the Honey Brook Partnership, advised that there is an open seat for a Borough Representative. The meetings are the third Tuesday's of the month at 4:30 p.m.

President Florio reminded everyone that Borough Council will only meet one time in July – Monday, July 13, 2026.

Mr. Richard Florio inquired about the condition of the sidewalk passed the former "Ziffy's". It was noted that it would be passed to KMG.

Sam Fisher, 640 Vine Street, stated that on May 29, 2026 he was traveling east on 322 within Honey Brook Township. He stated a Honey Brook police car was going down the middle lane noting that they had the lights on but no use of sirens. He felt this was very dangerous. He noted that it appeared the officer went to assist West Brandywine Township in the area of Chestnut Tree Road.

At 7:43 p.m., Ms. Cooper made a motion, seconded by Mr. Leisey, for Council to adjourn into an Executive Session regarding personnel noting that the public meeting would not be reopened. The motion passed unanimously.

Janis A. Rambo
Borough Secretary