

**HONEY BROOK BOROUGH COUNCIL  
FIRST MONTHLY MEETING  
JULY 5, 2022**

The First Monthly Meeting of Honey Brook Borough Council was called to order by Council President Jessica (Curtis) Florio at 7:00 PM. The meeting was held at Borough Hall and all members answered Roll Call except Ms. Matlock and Mr. Ott. Also in attendance were Christopher Falencki; Borough Engineer, Chief Calvin Wilson; and Tricia Swinty, Borough Clerk.

*Citizens Comments on Agenda Items*

None

*Approval of Previous Minutes*

Mr. Ford stated that correct should be made under "Payment of Bills" to change "Mr." Matlock to "Ms." Matlock. Mr. Ford made a motion, seconded by Mr. Florio to approve the minutes of June 6, 2022, meeting with the change. The motion passed unanimously.

*Payment of Bills*

Ratification of bills from June 21, 2022 list of bills for which meeting was cancelled - Mr. Ford made a motion, seconded by Mr. Florio to approve payment of the bills. The motion passed unanimously.

*Public Presentations*

Mr. Brian Licitra, 123 Nevin Drive – Mr. Licitra stated that he purchased this property in 2006 and lived in it till 2013 after which he has been renting it out. He will be moving back into the property by August 2022. He stated that the back 1/3 of his yard is a marsh land due to water draining into it from neighboring properties and not going to the retention basin created for the development. There used to be 2 large trees which were on neighbors' properties but have since been removed due to ice storm damage, since the trees are no longer their water is ponding. Also, several properties have put sheds in their yards which may have disturbed the flow of water to pond on his property. He is having an addition put on his house and would like to know if he can remedy this while he has excavators onsite. Mr. Falencki said it is not the responsibility of the Borough if it is not road water causing this and sounds like it is due to private properties. Mr. Ford stated that Ms. Rambo is looking for the sub-division plans for this development. Ms. Florio asked that Ms. Rambo find these plans ASAP.

Mr. Sam Fisher, 640 Vine Street – Mr. Fisher stated that the minutes from the October 2021 meeting, which he made comments during a Public Meeting, did not follow the PA Sunshine

Law. He asked that these minutes be changed to reflect his name/address be added to the minutes.

Bahvesh Patel, 4031 Horseshoe Pike – Mr. Patel stated he is trying to understand the permitting process and if one person is being singled out or this process pertains to everyone. Mr. Patel, through the Right To Know process, stated that his permits for 4031 Horseshoe Pike took 12 weeks to approved while others took 7-14 days. Mr. Falencki stated that the initial permit had a drive-thru window in the plans and could not be approved as they were submitted and needed to resubmit plans for only the building-out of the interior.

### ***Engineer's Report***

Mr. Falencki's report was included in the Council packet for review. He stated that the ARPA grants were submitted to the Chester County Commission by 6/29 and expects it to be a while before anything is approved.

Mr. Falencki has spoken to PADOT regarding a time study for the light at Routes 10 & 322. PADOT stated that the last traffic count was done in 2009 and the first permit was in 2011. Due to this being a historical area the traffic patterns cannot be changed, i.e., turning lanes or widening the street. It was suggested that a traffic count be conducted to see how many cars are stacking. PADOT said they can add 5 seconds to the light for Routes 10S and 322E&W until the traffic study is complete, Mr. Ford said this would help, Mr. Falencki will talk to PADOT to have this done. Ms. Wadlinger made a motion, seconded by Mr. Florio to authorize Signal Service do a traffic study per the permit of 2011. The motion passed unanimously.

### ***Solicitor's Report***

None

### ***Old Business***

Planning Commission Vacancy – deferred to next meeting.

### ***Communications/Secretary/Treasurer's Report***

None

### ***President's Report***

None

### ***Mayor's Report***

None

### ***Monthly Reports***

Treasurer's & Tax Collector Report – Finance Committee will meet on July 13, 2022  
Police Report – Chief reported most incidents were out of Borough.  
Public Works Report – Mr. Ford reported that purchase for new truck is being worked on.  
Code/Building/Zoning Officer's Report – reviewed information included in packet.  
Planning Commission Report – none

### ***Committee Reports***

Finance – committee will meet on July 13, 2022  
Parks & Recreation – Ms. Jenzano reported that the concert cancelled for June has been rescheduled for August 28, 2022. There is a concert this Sunday, July 10.  
Codes & Ordinance – Mr. Ford reported the first meeting will be in August.  
MS4 – None  
Personnel – None  
Police – None  
COB – None

### ***New Business***

Consideration for time study for 10/322 traffic light – covered in Engineer's Report.

Plans for Veteran's Day Program in November – Ms. Jenzano reported that she and Mr. Florio, along with Mr. McHue from Honey Brook Township and 2 representatives from Tel Hai are planning this event to be held at Tel Hai on November 6, 2022.

### ***Public Presentations***

None

There being no further business, the meeting was properly adjourned at 7:45 PM.

Tricia Swinty, Municipal Clerk.

**GENERAL FUND - BILLS TO BE PAID  
JULY 18 2022**

<i>Vendor</i>	<i>Description</i>	
Buckley Brion McGuire & Morris LLP	Solicitor Fees/General - April 2022	\$1,245.00
Chester County Solid Waste Authority	tipping fees - week of 6/30/2022	\$402.57
Chester County Solid Waste Authority	tipping fees - week of 7/7/2022	\$472.86
Davidheiser's Inc.	stop watch & vascar tested/certified	\$155.00
DrugScan	lab testing	\$235.00
Eagle Disposal of PA, Inc.	collection contract - July 2022	\$4,988.33
Eagle Disposal of PA, Inc.	dumpster rental - July 2022	\$60.00
Honey Brook Hardware	streets - making spray	\$32.97
Honey Brook Hardware	streets - marking spray and battery	\$31.96
Nick Arthur	police car detailing	\$700.00
PeneteleData	police office POTS line, internet	\$155.79
Rhoads Energy	fuel - police	\$311.52
	fuel - public works	\$78.85
Service Electric	police office cable	\$103.72
Twin Valley School District	school tax - water tower	\$2,503.27
Twin Valley School District	school tax - post office building	\$4,640.00
Verizon	boro hall phone	\$312.09
Witmer Public Safety Group	boots	\$101.33
Zook Molasses Company	fuel - police	\$508.95
 <b>S&amp;T DEBIT CARD TRANSACTIONS</b>		
Staples	ink for printer/police department	\$393.96
Payroll 2022-14	pay ending 7/3/2022	\$6,942.63
Payroll Service Fee		\$105.50
Payroll Taxes (Fica, Medicare) Contribution		\$531.12
	<b>TOTAL GENERAL FUND</b>	<b>\$24,622.05</b>

**STATE FUND - BILLS TO BE PAID  
JULY 18, 2022**

<i>Vendor</i>	<i>Description</i>	
Signal Service	service call - signal reported on flash 7/8	\$285.00
Signal Service	confirm detectors are working properly, etc.	\$165.00
PP&L	street lights	\$2,475.76
	<b>TOTAL STATE FUND</b>	<b>\$2,925.76</b>