

**HONEY BROOK BOROUGH COUNCIL  
SECOND MONTHLY MEETING  
JULY 17, 2023**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 PM. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Kim Venzie, Borough Solicitor; Christopher Falencki, Borough Engineer; Joe Boulanger, Code/Building/Zoning Official; Officer Robert Klinger; and Tricia Swinty, Borough Clerk/Assistant Secretary

***Citizens Comments on Agenda Items***

None

***Approval of Previous Minutes***

Ms. Jenzano made a motion, seconded by Mr. Florio to approve the minutes of the June 20, 2023, minutes. Mr. Ford noted that the minutes reflected two incomplete motions. The first was there was a motion but did not state it was to approve Mr. Florio registering for the PSAB Legal Update. The second was a motion relative to Harmony Day contribution. The motion did not state what the intentions of Council was to contribute. Ms. Jenzano stated at the meeting it was to contribute \$300.00 for the band; however, she stated she would report tonight that there has been a change. Therefore, Ms. Jenzano stated that she would amend her motion to include the full motions, seconded by Mr. Florio. The motion passed with Ms. Matlock, Ms. Wadlinger and Mr. Ott abstaining.

***Payment of Bills***

Ms. Florio made a motion, seconded by Ms. Jenzano, to ratify list of bills that were paid earlier in July. The motion passed unanimously. Mr. Ott made a motion, seconded by Ms. Jenzano, to approve bills for payment presented this evening. The motion passed unanimously.

***Public Presentations***

Sam Fisher, Arch Street – Mr. Fisher inquired when did the Honey Brook Partnership take over Harmony Day. Ms. Jenzano stated that it has been the Partnership for years.

***Engineer's Report***

MS4 – Mr. Falencki reported that the County has advised that they are trying to get grants for MS4 projects. It was discussed that funding may be available for a bio-swale for the Stoltzfus Farm in the amount of \$75,000. The property owner is interested but there would be a shortfall and funding would be required if the Borough would be interest. The project is in the unapproved program.

Mr. Falencki noted that we are still waiting to hear about the CRP grant application for South Chestnut Street.

Mr. Falencki noted that there was an agenda item under *New Business* relative to a dispute from Madeline Hopkins and Joanne Hopkins relative to McCarthy invoice 1677379 dated February 26, 2023 in the amount of \$320. It appeared that the Hopkins' were challenging the amount of time for a review. Mr. Ford stated that this should be resolved between the property owner and McCarthy

### ***Old Business***

Consideration to approve Bark Avenue conditional use hearing decision extension – The applicant, Allen and Angela Dove, requested an extension for their conditional use hearing decision. Ms. Florio made a motion, seconded by Ms. Matlock, to grant an extension for the Bark Avenue conditional use hearing decision for 2536 Conestoga Avenue retroactive from March 7, 2023 to March 7, 2025. The motion passed unanimously.

Consideration to approve Stormwater BMP and O&M Agreement for Jeffrey Green for 130 Nevin Drive – Mr. Ott made a motion, seconded by Mr. Florio, to approve the Stormwater BMP and O&M Agreement for Jeffrey Green for 130 Nevin Drive. The motion passed unanimously.

Discussion/consideration regarding draft chicken and lawn ordinances – Council reviewed comments from the Ordinance Committee relative to a chicken ordinance. There was a question regarding setback of chicken coop relative to 10 feet or 15 feet from property line. Resident Sam Fisher stated that he has concerns with allowing chickens due to health concerns. There was also discussion regarding enforcement of an ordinance.

### ***Solicitor's Report***

Discussion regarding draft language relative to SWM Ordinance amendments - Draft language for possible SWM ordinance amendment was distributed to Council relative to capturing escrows even when projects do not involve subdivision and land development. After review of the proposed wording, Ms. Florio made a motion, seconded by Ms. Matlock, to authorize the Solicitor to proceed and draft an ordinance for advertisement. The motion passed unanimously.

At this time, Mr. Falencki departed the meeting.

### ***Communications/Secretary/Treasurer's Report***

The Treasurer's report for the month ending June 30, 2023, was distributed. Ms. Rambo reviewed the current confirmation of interest with M&T and reported that fees were deducted from the money market account in June but M&T has confirmed that was in error and all funds

will be redeposited back into the account and will be reflected in the July statement. However, the interest rates currently and what has been approved for the accounts September 1, 2023, for both checking and money market are less than what we are receiving from S&T Bank. There was consensus for the Finance Committee to review at their upcoming quarterly review meeting.

### ***President's Report***

Mr. Ford reported that CoStars confirmed that there was a determination that no penalty or requirement to take the 2022/23 tonnage would be assessed. It was further noted that salt prices are anticipated to be higher, as a result, in the 2023/24 contract when released.

### ***Mayor's Report***

No report

### ***Committee Reports***

Finance - Quarterly meeting will be held on July 19.

Parks & Recreation – The concert of July 16 was canceled due to weather.

Public Works – No meeting was held.

Ordinance – Chicken ordinance was reviewed and comments recommended for a draft ordinance, as well as reviewing lawn ordinance and Air BNB ordinance.

COG - Upcoming meeting will be discussing trash and recycling. The last meeting had a speaker on clean and renewable electric and an environmental grant writer.

Historic – Dates need to be obtained for a meeting.

### ***Monthly Reports***

Treasurer's & Tax Collector's Report -- Previously discussed earlier in the meeting.

Police Report – Officer Klinger reported on the Department's monthly report. He noted that two pet scanners were donated to the Department.

Codes/Building/Zoning Officer's Report – Monthly report was submitted.

Planning Commission Report – No meeting was held in June.

### ***New Business***

Consideration to accept resignation from Jessica Florio as Council Member – Ms. Florio stated that it has been an honor to serve the community for the last 10.5 years, but due to her upcoming move from the Borough, she is resigning from Borough Council effective midnight on July 17, 2023. Mr. Florio made a motion, seconded by Ms. Jenzano, to table Ms. Florio's resignation to the next meeting.

### Other

- Ms. Christine Huyett was present and reported that she has partnered with the Honey Brook Presbyterian Church to offer child care. As part of her licensing, she needs to submit to the state a U&O for the building which needs, from what was on the current U&O, to state “child care”. It was asked if they need to go through a conditional use process. Ms. Venzie reviewed and noted that the child care is an accessory use and has been used as classrooms and similar use and will also continue to be used by the church. She stated that her office will work with the Zoning Officer to issue an interpretation letter and issue and believes that “child care” can be added to the U&O without going through a conditional use process.
- Harmony Day – Ms. Jenzano updated that the Harmony Day concert was originally going to be held at Borough Park and therefore the band’s contract would be with the Borough. The venue has now been changed to The Long Way Home; therefore, the contract with the band will be through the Honey Brook Partnership and the Borough will be invoiced for their portion.

### ***Public Presentations***

None

There being no further business, the meeting was properly adjourned.

Janis Rambo  
Borough Secretary