HONEY BROOK BOROUGH COUNCIL
MONTHLY MEETING
JULY 13, 2026

The Monthly Meeting of Honey Brook Borough Council was called to order by Council President Jessica Florio at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call except Ms. Jenzano and Mr. Burch. Also in attendance were Kimberly Venzie, Borough Solicitor; Chief Calvin Wilson; and Bill Ford, Public Works Director.

Citizens Comments on Agenda Items
None

Approval of Previous Minutes

Ms. Cooper made a motion, seconded by Ms. Kelly, to approve minutes from the June 15, 2026, meeting. The motion passed with Ms. Hill abstaining as she did not attend hat meeting.

Payment of Bills

An additional invoice was added to the list presented: $1,000 to John Crispio/Westtown Road Band for an upcoming concert. Ms. Leisey made a motion, seconded by Ms. Cooper, to authorize payment of the bills as presented including the payment to John Crispio. The motion passed unanimously.

Engineer's Report

Mr. Wendtland reported on the stormwater reviews they are doing. There was a question of the review for 910 Pine Street as the Treasurer did not receive escrow money. Council reviewed the procedure to ensure that plans must come from the Borough office confirming payment and that applications should not be reviewed if they are submitted directly to McCarthy.

Mr. Wendtland requested authorization for McCarthy Engineers to proceed with the Annual MS4 Report which is due on September 30, Ms. Cooper made a motion, seconded by Ms. Hill, to authorize McCarthy Engineers to prepare the Annual MS4 Report. The motion passed unanimously.

Communications/Secretary's Report
No Report

President's Report
No report

Mayor's Report

Mayor Halverson noted that the Lions Club submitted their Halloween Parade permit on July 1. He also noted that *National Night Out* will be hosted by Honey Brook Borough Police on August 7.

Solicitor's Report
No report

Monthly Reports

Treasurer's Report – The Treasurer's Report for the months ending June 30, 2026, was distributed to Council.

Police Report – The monthly report was distributed to Council. Officer Klinger noted that National Night Out will be held at the Honey Brook Elementary School on August 7 at 6:30 p.m. to 8:30 p.m. He also cautioned residents to be careful with driveway sealing scams.

Public Works Report – The Public Works reports for June was distributed to Council. He noted that the line painter is getting fixed and that he is waiting for a striping quote from Guidemark.

Codes/Building/Zoning Officer's Report – Monthly report was distributed to Council.

Planning Commission Report – There was no meeting in June.

Joint Comprehensive Plan Task Force – No updates.

The monthly Fire Company Report was included in the meeting packet to Council.

Old/Pending Business

Discussion/consideration regarding digital sign – Quotes were reviewed from Strickler and KC Signs. After review and discussion, it was requested that updated quotes be obtained and reviewed and brought back to Council at the next meeting.

New Business

Discussion regarding additional advertisement on Zip Recruiter – Ms. Florio noted that additional advertising for the vacant Borough Clerk position was required. Ms. Hill made a motion, second by Ms. Kelly, to ratify the additional Zip Recruiter advertisement.

Public Presentations

Michael Woods, Horseshoe Pike, inquired if PennDOT was coming back to pave Horseshoe Pike. Mayor Halvorsen and Bill Ford advised that it was doubtful. Mr. Woods was encouraged

to attend Katie Muth's monthly visit at the Honey Brook Community Library on the fourth Friday of each month. There is a representative from her office there each month.

Sam Fisher, Arch Street, stated that Honey Brook Express again has a 5 gallon of diesel fuel on property which he feels is a hazard.

There being no further business, the meeting was properly adjourned at 7:32 p.m.

Janis A. Rambo, Borough Secretary