

**HONEY BROOK BOROUGH COUNCIL
FIRST MONTHLY MEETING
JANUARY 6, 2025**

The First Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford immediately following the annual Organization Meeting. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Christopher Falencki of McCarthy Engineering, Borough Engineer; Kim Venzie, Borough Solicitor; Calvin Wilson, Chief of Police; and Tricia Swinty, Borough Clerk/Assistant Secretary.

Citizens Comments on Agenda Items

None

Approval of Previous Minutes

Ms. Jenzano made a motion, seconded by Ms. Wadlinger, to approve the minutes from the December 16, 2024, meeting. The motion unanimously.

Payment of Bills

Ms. Hill made a motion, seconded by Ms. Wadlinger, to ratify the year-end bills presented for payment dated December 31, 2024. The motion passed unanimously. Ms. Jenzano made a motion, seconded by Ms. Wadlinger, to approve the list of bills dated January 6, 2025. The motion passed unanimously.

Public Presentations

Sam Fisher, 640 Vine Street – Mr. Fisher inquired, relative to the emergency services resolution passed earlier this evening, if Council could mandate that ambulance companies would honor a paid membership. He noted that years ago, Martins Corner Ambulance responded to a call for his mother as Honey Brook, who she had a membership with, was unavailable for service/transport. Mr. Ford said that this would not be something that Council could mandate and typically ambulance associations do work together.

Engineer's Report

Mr. Falencki submitted the monthly engineering report. He noted that revised plans were received for the *Donald Brown Subdivision Plan* and they would be reviewed at the January Planning Commission meeting.

Mr. Falencki reviewed the updated projects for the County's UCII list. After discussion, Ms. Hill made a motion, seconded by Ms. Jenzano, to add the following projects to the list:

- Spruce Street water lines
- James Street pipe
- Firehouse Lane Improvements from Maple Street to Route 10
- Pine Street improvements

And to delete the following projects due to completion:

- Maple Street infrastructure improvement
- South Chestnut Street
- Borough tennis courts
-

And confirmed to leave the basketball court improvement project on the list. The motion passed unanimously.

At this time, Mr. Falencki departed the meeting.

Solicitor's Report

No report

Communications/Secretary-Treasurer's Report

No report

President's Report

No report

Mayor's Report

Mayor Halvorsen reported that Chief Wilson is back to work.

Committee Reports

Finance – No report

Park & Recreation – Ms. Jenzano thanked the fire company who helped with the Tree Lighting and provided transportation for Santa Clause and to the Public Works Department for putting up the tree and help with the Toy Drive. She noted that 26 children were provided presents for the holiday. She also thanked Ms. Leisey for helping wrap gifts and Ms. Wadlinger for sorting.

Code/Ordinance – No report

MS4 – No report

Personnel – No report

Police – It was noted that the Committee did not meet in December.

COG – Mr. Florio updated Council on the December meeting and provided information for the “Municipal 101” meeting in February hosted by the Western Chester County Chamber of Commerce. He noted that the COG is interested in a Scholarship Program for 2025 and he reminded everyone to ensure that they have the required NIMS training.

Old Business

Consideration to accept 90-day extension for subdivision review time for Donald G. Brown Subdivision (South Chestnut Street) – Ms. Cooper made a motion, seconded by Ms. Wadlinger,

to accept the 90-day extension for subdivision review time for the Donald G. Brown Subdivision. The motion passed unanimously.

Consideration to accept quote from Ted Ford Quality Carpentry for door and window replacement at the Annex Building – Mayor Halvorsen recommended to table consideration as specs for the door still needs to be confirmed with the proposed security company. Ms. Cooper noted that the quote does not contain the actual price for the door and windows and asked if a copy with the prices could be provided. Council concurred to table and requested that quote include the price of the actual door and windows.

Discussion regarding trash program contract expiration/resident concerns – Ms. Leisey stated that she asked for this item to be added as a resident who had eMailed Council had not received an answer. Mr. Ford stated that the information answering the resident's questions was included in the minutes that had been posted on the website. Council discussed a protocol for answering residents' inquiries.

New Business

Consideration to adopt 2025 Fee Schedule Resolution – Ms. Hill made a motion, seconded by Mr. Florio, to adopt Resolution 2025-03 a Resolution adopting the 2025 Fee Schedule. The motion passed unanimously.

Consideration to adopt 2025 Engineering Fee Schedule Resolution – Ms. Hill made a motion, seconded by Mr. Florio, to adopt Resolution 2025-04, a Resolution adopting the 2025 Engineering Fee Schedule. The motion passed unanimously.

Consideration regarding PSATS and PSABS Annual Conferences – Mr. Ford stated that he planned to attend the PSATS conference. Anyone else interested should contact Tricia Swinty for registration.

Consideration to waive Honey Brook Borough real estate taxes for Post Office Property and Water Tower Property – Ms. Hill made a motion, seconded by Ms. Cooper, to waive the Borough's real estate taxes for the Post Office Property and the Water Tower Property. The motion passed unanimously.

Consideration to ratify termination of contract with A. J. Blosenski for the dumpster rental and contract with Diehm's Disposal of PA, LLC – Mr. Ford stated that he obtained a quote from Diehm's Disposal in the amount of \$75 per month. Ms. Jenzano made a motion, seconded by Ms. Hill, to ratify the termination of the contract with A.J. Blosenski for the dumpster rental and to contract with Diehm's Disposal of PA, LLC at a cost of \$75.00 per month. The motion passed unanimously.

Public Presentations

Mr. Fisher commented that when the recycle toters provided by Eagle/AJ Blosenski were collected, that they took them to the landfill. He noted that was a shame and if they were just going to take them to the landfill that they should have given the residents an option to keep them.

There being no further business, the meeting was properly adjourned at 8:03 p.m.

Janis A. Rambo, Borough Secretary