

**HONEY BROOK BOROUGH COUNCIL  
FIRST MONTHLY MEETING  
January 3, 2022**

The first monthly meeting of Honey Brook Borough Council was held at Borough Hall on Monday, January 3, 2022, following the annual reorganization meeting. All members answered Roll Call. Also in attendance were Christopher Falencki, P.E., Borough Engineer, and Matthew Boswell, Junior Council member. Mayor Maria Downey participated by teleconference.

***Citizen's Comments on Agenda Items***

No Comments

***Approval of Previous Minutes***

Mr. Florio made a motion, seconded by Ms. Jenzano, to approve the minutes from the December 20, 2022, meeting. The motion passed with Mr. Ford abstaining.

***Payment of Bills***

Mr. Ott made a motion, seconded by Mr. Florio, to ratify the payment of 2021 year-end bills as presented. The motion passed unanimously. Mr. Florio made a motion, seconded by Mr. Ott, to approve the payment of bills dated January 3, 2022, as presented. The motion passed unanimously.

***Public Presentations***

None

***Engineer's Report***

The monthly written report was distributed and reviewed by Council. Council discussed the temporary/conditional U&O given for 934 Chestnut Street; grant notifications; and pedestrian crosswalks due to the recent accident on Christmas Eve on Horseshoe Pike near the Presbyterian Church.

Following his report, Mr. Falencki departed the meeting.

***Solicitor's Report***

None

***Old Business***

Ms. Matlock reported that the grant writing class that she was to attend was moved. She also followed up from a report at a previous meeting that the gas pumps had been re-inspected that had failed the weight certification.

### ***Communications/Secretary-Treasurer's Report***

The Secretary/Treasurer's Report was provided noting:

- 2022 Liability and Workers Comp Insurance were bound by VillaNOVA Insurance Partners through Liberty Mutual Insurance and AmTrust by year end
- Conditional Use Hearing Conditional Acceptance was received from Mani D for 4031 Horseshoe Pike (awaiting payment of professional fee reimbursement)
- Eugene Stoltzfus recorded subdivision plan copy was returned to Borough Hall

Mr. Ford noted that he would like to add to the next agenda to add "Act of Terrorism" insurance at a cost of \$209.

### ***President's Report***

Mr. Curtis welcome new Council member Bill Ford and Mayor Downey. She also congratulated Christopher Ott and Richard Florio for starting a new term and thanked them for their consistency.

### ***Mayor's Report***

Mayor Downey noted that she was looking forward to working with the Borough and advised Council that they were invited to the annual Installation Banquet and Meeting at Honey Brook Fire Company on Friday, January 7. council know they were invited to the Firehouse banquet on Friday.

### ***Committee Reports***

Park and Recreation – Ms. Jenzano noted the great tree lighting turnout. She thanked Chief Wilson, Bill Ford, Glen Morgan, and Santa for their help and noted that there was good weather for the event. She noted that Walt Rigg donated tree and that the Borough Clerk would be asked to send a letter of appreciation to him. Two concerts are booked for 2022 and looking at having a total of three of four throughout the summer of 2022.

Public Works – Mr. Ford reported that the fountain is out as well as noting that the department is ready for snow.

Banner – It was noted that one additional banner has been purchased – one recognizing Councilman Florio. Mr. Ford mentioned money needed for banners and advised that the Borough and Lions Club are responsible. Banner sizes will remain the same. Honey Brook Community Partnership will be asked to participate.

COG – The Cog minutes were distributed and reviewed by Ms. Matlock.

## ***New Business***

Consideration to approve Signal Service Maintenance Contract Renewal for 2022 and 2023 – Mr. Ott made a motion, seconded by Mr. Ford, to approve the maintenance contract renewal with Signal Service for the traffic light at a cost of \$525 per year for 2022 and 2023. The motion passed unanimously.

Consideration to adopt the 2022 Fee Schedule Resolution - Mr. Ott made a motion, seconded by Mr. Florio, to table the adoption of the 2022 Fee Schedule Resolution. The motion passed unanimously. Council requested that a copy of the 2021 fee schedule be eMailed to them to review in order to compare to the 2022 proposed schedule.

Discussion/consideration regarding street light near the Presbyterian Church Pedestrian Crossing – There was discussion that the Presbyterian Church would pay for the cost of the pole and that the Borough would pay for the monthly electric. There was also discussion regarding applying for grants for lights.

Consideration regarding PSATS annual conference registration – Mr. Ford stated that he would like to attend. Ms. Matlock stated that she may also wish to attend.

## ***Public Presentations***

A resident from 10 White Drive, Joe Shoemaker, asked about the new business coming to town at the former Suburban Brewery location. It was noted that Bark Avenue is proposing to move its facility there and add boarding to its business offerings.

## ***Adjournment***

There being no further business, Mr. Ott made a motion, seconded by Mr. Florio, to adjourn the meeting at 7:57 p.m. and for Council to go into an Executive Session to discuss personnel issues. It was noted that the meeting would not be reopened following the Executive Session.

Janis A. Rambo  
Borough Secretary

***Transcribed from notes taken by Chandler Matlock***