

HONEY BROOK BOROUGH COUNCIL SECOND MONTHLY MEETING JANUARY 17, 2023

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 PM. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Chief Calvin Wilson; and Tricia Swinty, Assistant Secretary.

Citizens Comments on Agenda Items

None

Public Presentations

Mr. Jesse Davis of the Draggin Wagons Car Club gave a presentation on the history of the club and what they do for the community as a family-oriented club. He stated he would like to start a repore with the Borough in order for the club to give back to the community. Their events help give back to the Food Pantry and Steeple-to-People and the also were able to provide Christmas gifts for 2 families. Ms. Swinty asked him to email information to the Borough to be added to the Spring/Summer newsletter.

Approval of Previous Minutes

Mr. Ford stated that the incoming President was not nominated until after the Vice President was nominated, and the regular meeting did not start until 7:25 pm. Ms. Matlock made a motion, seconded by Ms. Florio to approve the minutes of the Reorganization and regular meeting minutes of January 3, 2023, meeting with the above changes. The motion passed unanimously.

Payment of Bills

Ms. Jenzano made a motion, seconded by Mr. Florio to approve payment of bills as presented. The motion passed unanimously.

Communications/Secretary/Treasurer's Report

None

President's Report

Mr. Ford presented the assignment of Committee personnel to all members.

Mayor's Report

None

Monthly Reports

Treasurer's & Tax Collector's Report – none

Police Report – The monthly police report was distributed. Chief Wilson thanked all the volunteers who wrapped gifts and distributed them for the Toy Drive. He also stated that if anyone hears of anyone in the Borough/Township in need of help to let him know.

Public Works – Mr. Morgan reviewed the monthly report.

Codes/Building/Zoning Officer’s Report – The Kraft Municipal Group report included in the packet was reviewed. Ms. Jenzano asked if there is an ordinance for owning chickens in the Borough. Ms. Jessica Wunsch, who was in the audience, stated that Ordinance 27-1003-K addresses owning chickens as a domestic pet is not permitted. A discussion was held that the ordinance needs to be updated by the Codes/Ordinance Committee.

Planning Commission Report – none

Old/Pending Business

Consideration/discussion regarding Personnel Policy Manual – Mr. Florio stated the final draft of the manual is included in the packet for review/changes. Mr. Ford asked that any changes be sent to Mr. Florio by Friday, January 20, 2023, so the changes can be recorded and the manual can be approved at the next Council meeting.

Consideration to appoint Jeanne Jenzano as the police contact until new Mayor is appointed – Mr. Ott made a motion, seconded by Ms. Matlock. The motion passed unanimously.

Consideration/discussion if bank signature cards should be changed due to new Council President – Ms. Florio stated Mr. Ford requires a copy of the minutes appointing Mr. Ford as President to present to the bank in order to change signature cards. Ms. Jenzano made a motion, seconded by Ms. Matlock. The motion passed unanimously.

New Business

Consideration to approve Rich Florio to attend PSAB’s “Municipal Employment Law 101” at a cost of \$150. Ms. Jenzano made a motion, seconded by Ms. Matlock. The motion passed unanimously.

Consideration/discussion regarding annex work quote – Chief Wilson explained that to be in audit compliance for police office regulations the evidence room needs to be updated and also a locker room needs to be added to the back corner of the meeting room. He asked that 2 quotes be approved for the upgrades. Ms. Jenzano made a motion, seconded by Mr. Florio, with Mr. Ford abstaining. The motion passed.

Public Presentations

None

There being no further business, the meeting was properly adjourned at 7:44 PM.

Tricia Swinty
Assistant Secretary