

# HONEY BROOK BOROUGH FEE SCHEDULE

[Revised by Resolution of the Honey Brook Borough  
Council on October 5, 2020]

**HONEY BROOK RESIDENTIAL  
2020 Building and Zoning Permit Fee Schedule**

The following permit costs include the initial plan review (unless noted otherwise) and initial inspections as required for UCC compliance.

Zoning Permits

|  |       |
|--|-------|
| New Construction & Additions   | \$75  |
| Accessory Structures and Structures not regulated by the UCC<br>(Sheds, Fences, Decks less than 30" above grade, etc.) | \$75  |
| Home Occupation/Home Based Business Use Permit   | \$75  |
| Sign   | \$75  |
| Driveway - New   | \$125 |
| - Pave Existing or Modifications   | \$75  |
| Permit Renewal Fee   | \$35  |

Building Permits

|   |                               |
|---|-------------------------------|
| New Construction & Additions – Finished Space**<br>--New Home****   | \$0.50/sq. ft.<br>(1) (2)     |
| New Construction & Additions – Unfinished Space**<br>(Garages, Basements, Decks, Porches, Accessory Structures, etc.) | \$0.25/sq. ft.<br>(1) (2)     |
| Demolition  | \$100                         |
| Swimming Pools – Above Ground   | \$150 (1) (2)                 |
| - In Ground   | \$200 (1) (2)                 |
| -Seasonal Above Ground Renewal Fee  | \$10                          |
| Alterations/Renovations<br>Minimum fee - up to \$1,000 of fair market value*  | \$75 (1) (2)                  |
| - for each additional \$1,000 or fraction thereof (as stated<br>by contract or fair market value*)                    | \$10                          |
| Permit Renewal Fee  | \$50                          |
| Failed Inspection/Reinspection Fee  | \$70                          |
| Penalty for construction without a permit   | Double fee(s)<br>+ \$50 Admin |
| Plan review   | \$70/hour                     |
| Miscellaneous permit/plan review & inspection   | (1) (2)                       |
| Certificate of Occupancy  | \$35                          |
| Partial Occupancy   | \$75                          |

\*Fair Market Value – a cost determined by the Construction Code Officer or Borough/Township Engineer when a contracted cost is not available. This cost may be established before or after construction is completed.

\*\*Minimum fee = \$100

\*\*\*\* Minimum fee = \$800

(1) Add Zoning Fee as applicable

(2) Add Certificate of Occupancy Fee as applicable

Note: All square foot calculations are based on exterior dimensions of structures

**HONEY BROOK RESIDENTIAL**  
**2020 Building and Zoning Permit Fee Schedule (continued)**

Electrical Permits

|                                   |                                 |  |
|-----------------------------------|---------------------------------|--|
| Service Upgrade                   | 400 amps or less                | \$85   |
| 200 amp service or less           | Up to and including 100 devices | \$250  |
|                                   | Over 100 devices                | \$250 + \$0.50/device over 100                   |
| Over 200 amp service              | Up to and including 100 devices | \$325  |
|                                   | Over 100 devices                | \$325 + \$0.50/device over 100                   |
| Branch Circuit Work               | Up to and including 50 devices  | \$160  |
|                                   | Over 50 devices                 | \$225  |
| Reinspection Fee                  |                                 | \$70   |
| Standby generator/transfer switch |                                 | \$95   |
| Photovoltaic (solar)              |                                 | \$250.00 + structural permit when applicable (1) |

Plumbing Permits

| <i>Type</i>   | <i>Fee per unit</i> |
|---|---------------------|
| Sanitary Sewer Connection   | \$70                |
| Water Service Connection  | \$70                |
| First Trap or Fixture   | \$40                |
| Additional Trap or Fixture  | \$10                |
| Water Heater (relief valve)   | \$75                |
| Heating Boiler (relief valve)   | \$75                |
| Steam heating boiler  | \$75                |
| Domestic water piping   | \$40                |
| Sanitary Lift Station/Grinder pump  | \$40                |
| Water conditioner   | \$25                |
| Rain conductor  | \$10                |
| Dishwasher  | \$10                |
| Garbage disposal  | \$10                |
| Sump Pump   | \$25                |
| Miscellaneous fixtures  | \$20                |
| Mechanical Permit (new home)  | \$225               |
| Mechanical Permit (replacement)   | \$85                |
| Reinspection fee  | \$70                |
| New home (covers first trap or fixture, water connection, sewer connection, first rain conductor, domestic water piping and domestic hot water) | \$175               |
| Residential Sprinkler   | \$150 + plan review |

**HONEY BROOK RESIDENTIAL**  
**2020 Building and Zoning Permit Fee Schedule (continued)**

General Fees

|  |        |
|--|--------|
| Non-refundable application fee***  | \$50   |
| Uniform Construction Code Education Fee (applies to all building permits)  | \$4.50 |
| Zoning Inquiry Fee (Covers requests for information pertaining to the zoning ordinance. Fee covers time spent on information requested up to a quarter hour. Each additional quarter hour will be billed an additional \$15) | \$25   |
| Returned Check Fee   | \$35   |

\*\*\*Application fee is applied to the overall cost of the permit(s) with the balance due at pick-up.

**HONEY BROOK NON-RESIDENTIAL  
2020 Building and Zoning Permit Fee Schedule**

The following permit costs include the initial inspections as required for UCC compliance.

Zoning Permits

|   |                                    |
|---|------------------------------------|
| New Construction and Additions including accessory structures | \$150                              |
| Land Use  | \$150                              |
| Sign Permit – New   | \$200                              |
| - Replacement (in same location)                              | \$150                              |
| - Temporary banners, non-permanent signs (6 events/year)      | \$50.00 each event<br>(\$150 max.) |
| Cell & Radio Towers   | \$5.00/ft.                         |
| Driveway – New  | \$225                              |
| - Pave existing or modifications                              | \$150                              |
| Road Occupancy Permit   | \$82.50/hour                       |
| Temporary Use (tents, trailers, construction trailers, etc.)  | \$150                              |

Building Permits

|   |                                 |
|---|---------------------------------|
| New Construction & Additions – Finished Space**   | \$0.50/sq. ft.<br>(\$1000 min.) |
| New Construction & Additions – Unfinished Space**<br>(Garages, Basements, Accessory Structures, etc.) | \$0.25/sq. ft.<br>(\$1000 min)  |
| Warehouse/Industrial Building Shell in excess of 100,000 square feet                                  | \$0.175/sq. ft.                 |
| Plumbing  | \$0.05/sq. ft.<br>(\$400 min.)  |
| Electrical (new construction)   | \$0.05/sq. ft.<br>(\$400 min.)  |
| Mechanical  | \$0.05/sq. ft.<br>(\$400 min.)  |
| Accessibility   | \$0.05/sq. ft.<br>(\$400 min.)  |
| Sprinkler System  | \$250 + \$5 per head            |
| Fire Protection (other than sprinkler system)   | \$0.05/sq. ft. (\$300<br>min.)  |
| Demolition  | \$200                           |
| Swimming Pools  | \$250                           |
| Alterations/Renovations   |                                 |
| Minimum fee - up to \$1,000 of fair market value*   | \$125                           |
| - for each additional \$1,000 or fraction thereof   | \$15                            |
| Certification of Occupancy  | \$50                            |
| Permit Renewal Fee  | \$60                            |
| Failed Inspection/Reinspection Fee  | \$82.50                         |
| Penalty for Construction without a permit   | Double fee(s)<br>+ \$50 admin   |
| Plan review   | \$82.50/hour                    |
| Miscellaneous permit/plan review or inspection  |                                 |
| Partial Occupancy   | \$75                            |

**HONEY BROOK NON-RESIDENTIAL  
2020 Building and Zoning Permit Fee Schedule (continued)**

Electrical Permits

|  |                                 |   |
|--|---------------------------------|---|
| 600 amp service or less  | Up to and including 200 devices | \$350   |
|  | Over 200 devices                | \$350 + \$0.50/device over 200                                    |
| Over 600 amp service   |                                 | \$0.05/sq. ft. (\$350 min.)                                       |
| Branch circuit work (600 amps or less)                               | Up to and including 50 devices  | \$225   |
|  | Over 50 devices                 | \$275   |
| Reinspection fee   |                                 | \$82.50   |
| Service upgrade (600 amps or less)                                   |                                 | \$150   |
| Miscellaneous permit/plan review & inspection/additional plan review |                                 | \$82.50/hour  |
| Standby generator/transfer switch                                    |                                 | \$225.00 plus plan review   |
| Photovoltaic (solar)   |                                 | \$300.00 plus plan review + structural permit when applicable (1) |

General Fees

|  |        |
|--|--------|
| Non-refundable application fee***  | \$150  |
| Uniform Construction Code Education Fee (applies to all building permits)  | \$4.50 |
| Zoning Inquiry Fee (Covers requests for information pertaining to the zoning ordinance. Fee covers time spent on information requested up to a quarter hour. Each additional quarter hour will be billed an additional \$15) | \$25   |
| Returned Check Fee   | \$35   |

\*\*\*Application fee is applied to the overall cost of the permit(s) with the balance due at pick-up.

**APPLICATIONS FOR SUBDIVISION AND/OR LAND DEVELOPMENT**

|   |          |
|---|----------|
| <b>Minor Subdivision (up to 3 lots) and/or Land Development Application</b> |          |
| Sketch Plan or Preliminary Plan   | \$500.00 |
| Final Plan  | \$500.00 |

|   |            |
|---|------------|
| <b>Major Subdivision (4 or more lots) and/or Land Development Application</b> |            |
| Sketch Plan or Preliminary Plan   | \$1,000.00 |
| Final Plan  | \$500.00   |

|   |            |
|---|------------|
| <b>Escrows (refundable)**</b>   |            |
| Consultant Reviews to be paid at the time of submission of all Plans: |            |
| Minor Subdivision Plan  | \$500.00   |
| Major Subdivision Plan  | \$1,000.00 |

*\*\*All Applicants must maintain a minimum balance in each Escrow Account of one-half (1/2) of the required Escrow if the minimum balance falls below one-half (1/2) of the required Escrow, each Applicant must remit to the Borough all amounts necessary to bring the minimum balance up to one-half (1/2) of the above amounts.*

**RESIDENTIAL CURB, SIDEWALK AND/OR DRIVEWAY PERMITS**

|  |         |
|--|---------|
| Curb Only                              | \$30.00 |
| Driveway                               | \$30.00 |
| Sidewalk                               | \$30.00 |
| Curb and Sidewalk or Driveway and Curb | \$75.00 |

**COMMERCIAL CURB, SIDEWALK AND/OR DRIVEWAY PERMITS**

|  |          |
|--|----------|
| Curb Only                              | \$50.00  |
| Driveway                               | \$50.00  |
| Sidewalk                               | \$50.00  |
| Curb and Sidewalk or Driveway and Curb | \$100.00 |

**DUMPSTER IN STREET PERMIT**

Fee \$15.00 per day (Maximum of 15 days)

**FIRE PREVENTION CODE APPLICATIONS**

New construction/renovations involving commercial, industrial and institutional facilities which require a Fire Prevention Code Permit will pay a fee equal to fifty percent (50%) of the Building Permit Fee for the Fire Prevention Code Permit Fee.

|   |         |
|---|---------|
| Minimum Fee   | \$75.00 |
| Inspection of fuel oil tanks and all other Fire Prevention Code Permits | \$75.00 |

**PERMIT RENEWALS (non-zoning & building)** \$60.00

**ROAD CUT PERMITS**

|   |                    |
|---|--------------------|
| Application Fee (Non-refundable)  | \$175.00           |
| Inspection Fee to verify proper backfill, compaction and paving material  |                    |
| Non-refundable base fee   | \$75.00            |
| Escrows (refundable):   |                    |
| First 0 to 3 square yards surface disturbance   | \$20.00 per sq.yd. |
| Next 3 to 10 square yards surface disturbance   | \$10.00 per sq.yd. |
| Greater than 10 square yards surface disturbance  | \$5.00 per sq.yd.  |
| Additional Work Fee-based on the Borough Engineer's rate schedule and estimated time  |                    |
| Example: 22 sq.yd. disturbance = \$175 + \$75 + \$60 + \$70 + \$60 = \$440 of which   |                    |
| \$190 would be refundable.  |                    |
| Two-Year Financial Security:  | ten per cent (10%) |
| of the cost of construction approved by the Borough Engineer to cover any and all damages arising from the digging up, opening or closing of a roadway. |                    |

**STORMWATER PERMIT APPLICATION**

|  |            |
|--|------------|
| Application Fee (Non-refundable)   |            |
| Storm water associated with construction, residential (single family dwelling) | \$250.00   |
| Storm water associated with construction, all other construction               | \$450.00   |
| Escrows** (Refundable)   |            |
| Single Family Dwelling Residential   | \$1,000.00 |
| All other construction   | \$1,500.00 |

\*\* All applicants must maintain a minimum balance in the escrow account of one-half (1/2) of the required escrow. If the minimum balance falls below one-half (1/2) of the required escrow, the applicant must remit to the Borough all amounts necessary to bring the minimum balance up to one-half (1/2) of the above amounts.

**USE AND OCCUPANCY PERMITS**

A Use and Occupancy Permit is required for the following:

- Change of ownership or tenants in residential dwellings  
Residential accessory buildings or structures over 500 square feet excluding a carport, detached private garage, greenhouse or shed if the structure has a building area less than 1,000 square feet and is accessory to a detached one-family dwelling. Also excluding a carport, detached private garage, greenhouse or shed if the structure has a building area of less than 120 square feet and is accessory to a two family dwelling or townhouse.
- Swimming Pools
- Additions/alterations to a residential unit requiring a Building Permit
- Commercial/industrial buildings or structures
- Additions/alterations to a commercial/industrial/institutional building or structure for the purpose of occupancy by an individual tenant or tenants, but not including an individual self-storage unit in a self-storage until complex.
- Each addition/alteration of a commercial/industrial/institutional building or structure requiring a Building Permit
- Change of use or ownership or tenants in a commercial, industrial or institutional building or structure
- Each commercial/industrial/institutional accessory building or structure over 200



square feet in area

|   |  |          |
|---|--|----------|
| Fee for the Use and Occupancy Permit          |  |          |
| Efficiency (1 bedroom, 650 sq. feet or less): |  | \$ 25.00 |
| 1 Bedroom Apartment                           |  | \$ 40.00 |
| 2 Bedroom Apartment                           |  | \$ 55.00 |
| 3+ Bedroom Apartment                          |  | \$ 75.00 |
| Single Family Dwelling                        |  | \$100.00 |
| Commercial, Industrial, Institutional         |  | \$150.00 |

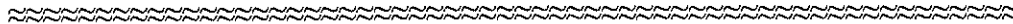
|   |                 |         |
|---|-----------------|---------|
| <b><u>USE &amp; OCCUPANCY REINSPECTION FEES</u></b> | residential     | \$35.00 |
|   | non-residential | \$82.50 |

**ZONING HEARING BOARD APPLICATIONS & APPEALS**

**Variances, Special Exceptions & Appeals from Zoning Officer's Determinations**

|  |              |
|--|--------------|
| Single Family Residential Property   | \$600.00 *   |
| Commercial & Multi-Family Residential Property   | \$1,200.00 * |
| Industrial   | \$1,500.00 * |
| <b>Challenges to the Validity of an Ordinance</b>  | \$1,200.00 * |
| <b>Conditional Use Applications</b>  | \$650.00 *   |
| <b>Curative Amendments</b>   | \$10,000.00  |
| <b>Applications to the Board of Appeals (Filed pursuant to §403.121(b) and §403.122(a) of the Uniform Construction Code Regulations)</b> | \$500.00 *   |

*\* There will be an additional charge of \$300.00 for each additional session of testimony. This fee must be paid in full not less than five (5) days prior to the scheduled additional session of testimony.*



**GENERAL GOVERNMENT FEES**

|   |  |
|---|--|
| Sale of Documents   |  |
| Comprehensive Plans   | \$35.00  |
| Subdivision & Land Development Ordinance  | \$40.00  |
| Zoning Ordinance  | \$55.00  |
| Zoning Maps   | \$5.00   |
| Copy Fees   |  |
| Per Copy/Side   | \$0.25   |
| Non-standard sized documents including, but not limited to, blue prints,<br>color copies, or any document requiring printing by an outside vendor                           | Actual cost per document   |
| Police Reports  | \$15 per report  |
| Certification of a Record   | \$5 per record   |
|   | Please note that certification fees do not include notarization fees.  |
| Mailing   | Actual cost of postage   |
| Solicitation Permits  | \$50.00 for 1 day<br>\$200.00 for 5 days<br>\$1000.00 for 30 days  |
| Yard Sale Permits   |  |
| a) First permit issued to a household within any twelve(12) month period  | \$10.00 (good for up to two (2) dates)   |
| b) Second permit issued to a household within the same twelve (12) month<br>period  | \$25.00  |
| c) Non-profit service organizations and charitable organizations may obtain up<br>to two (2) yard sale permits in any twelve (12) month period without payment<br>of a fee. |  |
| Event Permits   | \$10.00  |
| Key deposit   | \$5.00 (refundable upon return of key)   |
| Pavilion use deposit  | \$35.00 (nonrefundable plus \$50.00 refundable<br>security deposit after pavilion is broom clean,<br>rubbish is bagged, etc. and no damage has occurred) |
| Returned check charge   | \$30.00  |
| Late charge for overdue payments  | Interest rate of 1.5% per month (18% per annum)  |

**Fees if Permit is Not Obtained**

If no Permit is obtained, the required Permit Fee will be two (2) times the Permit Fee which would have been required for the Permit had the Permit been issued.

**RENTAL OF BOROUGH EQUIPMENT**

|                    |                  |
|--------------------|------------------|
| Dump Truck         | \$195.00 per day |
| Backhoe            | \$275.00 per day |
| Portable Generator | \$40.00 per day  |

*Rentals are available to emergency management teams and public authorities only.  
All rental fees are plus operator costs.*