

HONEY BROOK BOROUGH COUNCIL SECOND MONTHLY MEETING FEBRUARY 21, 2023

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 PM. The meeting was held at Borough Hall and all members answered Roll Call except for Mr. Ott who arrived at 7:10. Also in attendance were Chief Calvin Wilson; and Tricia Swinty, Assistant Secretary.

Citizens Comments on Agenda Items

None

Public Presentations

None

Approval of Previous Minutes

Mr. Florio made a motion, seconded by Ms. Matlock to approve the minutes of the February 6, 2023. The motion passed unanimously.

Payment of Bills

Ms. Florio made a motion, seconded by Ms. Matlock to approve payment of bills as presented. The motion passed unanimously.

Communications/Secretary/Treasurer's Report

None

President's Report

None

Mayor's Report

Mr. Halvorsen informed Council that he is meeting with Mark Welsh of the Elverson/Honey Brook Ambulance Company regarding ambulance operations.

Monthly Reports

Treasurer's & Tax Collector's Report – None

Police Report – None

Codes/Building/Zoning Officer's Report – None

Planning Commission Report – None

Old/Pending Business

Consideration/discussion to amend the Honey Brook Borough Employee Handbook of 2016 to add “Full-Time Police Officer Employee Benefits”. Mr. Ford informed Council the Addendum will be retro-dated to January 1, 2023 to cover the hiring of the Borough’s full-time police officer. A motion was made by Mr. Jenzano, seconded by Mr. Ott. The motion passed unanimously.

New Business

Consideration to hire a part-time police officer – Chief Wilson presented a resume for Robert Hertzog to be hired as a part-time police officer. After review of the resume, a motion was made by Mr. Florio, seconded by Ms. Matlock. The motion passed unanimously.

Consideration to authorize Mayor Halvorson to register for a webinar through PSAB-Proper Supervision of Municipal Police Department on March 16,2023 (cost \$45). Motion was made by Mr. Ott, seconded by Ms. Jenzano to approve. The motion passed unanimously.

Consideration to adopt a Resolution setting the 2023 Engineering Ms. Jenzano made a motion, seconded by Ms. Matlock to adopt Resolution 2023-05. The motion passed unanimously.

Consideration regarding disposition of CD that will mature on February 25, 2023. Mr. Ford explained the CD will be transferred to the S&T checking account then transferred to M&T once the accounts are opened. A motion was made by Ms. Florio, seconded by Ms. Matlock. The motion passed unanimously.

Consideration to open accounts at M&T Bank. A motion was made by Ms. Matlock, seconded by Mr. Florio. The motion passed unanimously.

Mr. Florio informed Council that the Borough Handbook is being reviewed by the Borough Solicitor and will be presented at the March 6, 2023 Council meeting for their review.

Public Presentations

None

There being no further business, the meeting was properly adjourned at 7:26 PM.

Tricia Swinty
Assistant Secretary