

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
February 19, 2025**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 PM. The meeting was held at Borough Hall and all members answered Roll Call except for Alyson Leisey and Sandy Cooper who were absent. Dawn Hill arrived at 7:05pm. Also in attendance was Tricia Swinty, Assistant Secretary, and Chief Calvin Wilson.

Public Presentations

None

Approval of Previous Minutes

Mr. Florio stated a correction for Committee Reports - COG "Ms. Hill provided updates from and last meeting". Also, under Police report line 2 should be corrected from "SWOT" to "SWAT". Mr. Florio made a motion, seconded by Ms. Jenzano to approve the minutes of February 3, 2025 with above mentioned changes. The motion passed unanimously.

Payment of Bills

Mr. Ford requested that the invoice for AJ Blosenski be held due to the fact that AJB was notified on December 27, 2024 to pick up the dumpster by 12/31/24, Ms. Swinty will contact AJB for this issue. Ms. Jenzano made a motion, seconded by Ms. Hill to approve payment of bills. ~~The motion passed unanimously.~~

Communication/Secretary's Report

None

President's Report

Discussion/consideration to authorize Borough Engineer to prepare a CRP grant application for James Street Stormwater Repair. There was a discussion on using a liner for the piping so as to not dig up the road and this is also less expensive. Ms. Hill made a motion, seconded by Mr. Florio. The motion passed unanimously.

Mr. Ford informed Council that he is waiting on a delivery of salt, for which there is a County wide shortage.

Mayor's Report

Mayor Halvorsen stated he received a letter from the Honey Brook Fire Department asking for additional funding for replacement of their failing fire hose inventory. Mayor Halvorsen has a meeting scheduled with Rep. Dan Williams next week to ask for state funds for the HBFD.

Old/Pending Business

Discussion/consideration regarding revised proposal for new administration office server from Custom Computer (price change). Ms. Jenzano made a motion, seconded by Ms. Hill to approve the price change quote. The motion passed with Mr. Ford voting no.

Discussion/consideration regarding Borough eMail and Custom Computer's proposal for migration to Microsoft 365 (tabled from last meeting). This discussion was tabled till the next meeting so Ms. Rambo can determine where the funds will come from for this.

Discussion/consideration regarding KMG's inquiry to provide electronic plans to Borough (tabled from last meeting). Mayor Halvorsen will contact Kraft Municipal Group for more information. Tabled to next meeting.

Discussion/consideration regarding quote from Ted Ford Quality Carpentry for door and window replace at Annex Building in the total amount of \$8,022.00 and to authorize deposit of \$4,011.00 (tabled item awaiting updated quote). Ms. Jenzano made a motion, seconded by Ms. Hill to approve payment of quotes. The motion passed with Mr. Ford abstaining

Banner Program Rules and Regulations revision due to Township participation. Ms. Swinty informed Council that she has a conference call with Display Sales on 2/19/25 to discuss pricing and banner information. Mr. Florio will also be in attendance for this call. Ms. Hill made a motion, seconded by Mr. Florio to move forward with the program.

Monthly Reports

Treasurer & Tax Collector Report - None

Police Report – Chief Wilson asked that all Borough resident complaints be email directly to the Police Department email so the PD can respond appropriately to the complaint. Ms. Swinty will add this information to the newsletter and website.

Public Works – Mr. Ford stated that lights will need to be ordered for the back of the Borough trucks. He will look into pricing for this.

Code & Ordinance – None

Planning Commission – None

New Business

Discussion/consideration of Council's action to be taken due to outcome from Internal Affairs Investigation. This discussion is tabled to the next meeting.

Public Presentations

None

Adjournment - There being no further business, the meeting was properly adjourned.

Tricia Swinty
Borough Assistant Secretary
