

SEPTEMBER 16, 2019 SECOND MONTHLY MEETING

The second monthly meeting of Honey Brook Council was held at Borough Hall and all members answered. Also in attendance were Bill Ford, Public Works Superintendent; Tricia Swinty, Borough Clerk; and Junior Council Person Zoe Curtis.

Approval of Previous Minutes

Ms. made a motion, seconded by Mr. Halvorsen, to approve the minutes from the September 3, 2019, meeting noting that Mr. Florio had abstained from the vote on the acceptance of the August 19, 2019 minutes as he did not attend that meeting. The motion passed unanimously.

Payment of Bills

One additional bill was requested to be added to the list of bills being presented – AmTrust North America in the amount of \$2,591.00

Mr. Halvorsen made a motion, seconded by Mr. Mimm, to approve the list of bills presented for payment to include the invoice from AmTrust North America in the amount of \$2,591.00. The motion passed unanimously.

Public Presentations

Glen Morgan, 235 Mill Road, Morgantown, PA – Mr. Morgan provided Council with a Fire Marshal proposal. He stated that he had an interest in serving in that position for Honey Brook Borough. He noted that there are several classes that he unfortunately cannot register for as you must be a current fire marshal to register. He noted that he had the endorsement from the Honey Brook Fire Chief and Code Officer, Anthony Campbell. Mr. Mimm made a motion, seconded by Ms. Jenzano, to appoint Glen Morgan as Honey Brook Fire Marshal. The motion passed unanimously.

Borough Secretary will send out a notification letter to the County and provide Mr. Morgan with an appointment letter. Borough Clerk will initiate a Borough eMail for Mr. Morgan.

Communications/Secretary-Treasurer's Report

Zoning Hearing- Notice of hearing for the application of Haulit Equipment Sales LLC was distributed. Hearing will be held on October 8, 2019, at 7:30 p.m.

Treasurer's Report – Treasurer's Report for the month ending August 2019 was distributed.

2020 MMO – The 2020 Municipal Minimum Obligation was provided to Council for the Honey Brook Borough Police Pension Fund. Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to accept the 2020 MMO for the Police Pension Fund. The motion passed unanimously.

M. Simon Zook Company Tax Appeal – It was noted that the M. Simon Zook Company hearing has been scheduled for November 6 and 7, 2019 against the Chester County Board of Assessment Appeals. It was noted that Zook's had previously held an assessment hearing and no assessment adjustment was given. Zook's is now appealing the decision of the Assessment Appeals Board.

Letter from SVN King Properties – Letter was read from SVN King Properties regarding their interest in purchasing USPS facilities in Pennsylvania. There was no interest from Council.

President's Report – No Report

Mayor's Report – No Report

Old/Pending Business

Consideration for authorization to have Council President sign Stormwater Best Management & Conveyances Operation & Maintenance Agreement between M. Paige Liskey, Jr. and Suanne Liskey and Honey Brook Borough – Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize the Council President to sign Stormwater Best Management & Conveyances Operation & Maintenance Agreement between M. Paige Liskey, Jr. and Suanne Liskey and Honey Brook Borough. The motion passed unanimously.

Consideration for authorization to have Council President sign Stormwater Best Management & Conveyances Operation & Maintenance Agreement between Estate of Lewis R. Frame & Ruth A. Frame (Lewis R. Frame, Jr., Executor) – Mr. Halvorsen inquired if all professional fees are paid to date. Mrs. Rambo advised that to date there is still \$2,078.50 owed to the Borough which includes the most recent Solicitor invoice for services in August. Mrs. Rambo reported that Mr. Frame delivered the final plans for Borough signature prior to the start of the meeting and she inquired about the status of the check. She stated that Mr. Frame had requested the plans be signed and that he would then take care of the balance due to the Borough.

Mr. Mimm made a motion, seconded by Mr. Ott, to authorize the Council President to sign Stormwater Best Management & Conveyances Operation & Maintenance Agreement the estate of Lewis R. Frame & Ruth A. Frame (Lewis R. Frame, Jr., executor) and Honey Brook Borough. The motion passed unanimously.

Mr. Halvorsen made a motion, seconded by Ms. Whichard, that Mr. Frame be notified that Council will not sign the final plans until his professional fees are paid to date. The motion passed unanimously.

Consideration to authorize the Borough Solicitor to advertise proposed ordinance amending the Borough's Stormwater Ordinance which is codified in Chapter 23 of the Borough Code, at Section 23-202 to define a "High Tunnel" and Section 23-06 to exempt certain high tunnel facilities from the requirements of the Ordinance – Ms. Whichard made a motion, seconded by Mr. Florio to authorize the Borough Solicitor to advertise proposed ordinance amending the Borough's Stormwater Ordinance which is codified in Chapter 23 of the Borough Code, at Section 23-202 to define a "High Tunnel" and Section 23-06 to exempt certain high tunnel facilities from the requirements of the Ordinance. The motion passed unanimously.

Discussion regarding Banner Committee – Borough announced an ad hoc committee to meet regarding the proposed veteran banners to include Jim Mimm, as Chair, and Jessica Curtis, Jeanne Jenzano, and Richard Florio.

Lions' Club Parade Application – Mr. Mimm stated the Lions' Club parade application for the annual Halloween Parade is being submitted.

New Business

Ratification to approve course registration for Tricia Swinty to attend "Essentials of Municipal Planning: course on October 4, 2019 – Mr. Ott made a motion, seconded by Ms. Jenzano, to ratify the registration for Tricia Swinty to attend a PSATS course, "Essentials of Municipal Planning" to be held in Morgantown on October 4, 2019. The motion passed unanimously.

Consideration regarding Yard Sale fee for Harmony Day – Mr. Mimm made a motion, seconded by Mr. Florio, to waive the yard sale fee for Harmony Day on September 21, 2019. The motion passed unanimously. Ms. Jenzano also requested any one who has time to help with Harmony Day.

Public Presentations - None

There being no further business to discuss, the meeting was properly adjourned at 7:38 p.m.

Janis A. Rambo, Borough Secretary

