

NOVEMBER 4, 2019 FIRST MONTHLY MEETING

The first monthly meeting of the Honey Brook Council was held at Borough Hall and all members answered Roll Call. Also in attendance were Kim Venzie, Borough Solicitor; Christopher Falencki, Borough Engineer; Bill Ford, Public Works Superintendent; Tricia Swinty, Borough Clerk; Patrick Ely, Police Chief; and Zoe Curtis, Junior Council Member.

Approval of Previous Minutes

Mr. Florio made a motion, seconded by Ms. Whichard, to approve the minutes from the October 21, 2019, meeting. The motion passed unanimously.

Payment of Bills

Mr. Halvorsen made a motion, seconded by Mr. Mimm, to approve the bills as presented for payment. The motion passed unanimously.

Public Presentations

Barbara Schober – Ms. Schober stated that she is a long-time Honey Brook resident who sees history being lost. She reported that efforts continue to copy the old editions of the *Honey Brook Herald* onto microfiche. She stated that the Historical group needs a place to meet and filing space. Council discussed use in the basement. She also noted that financial assistance with the purchase of a microfiche machine is needed and volunteer help. She passed around a sign-up sheet for anyone who would be interested in helping as well as sharing many old pictures, postcards, and calendars of Honey Brook.

Engineer's Report

The monthly Engineer's Report was distributed to Council and is on file at the Borough Office.

310 Maple Street – Mr. Falencki reported that he prepared the review letter for the Stormwater Management Plan for 310 Maple Street. He advised that the applicant was going to have the project redesigned.

Solicitor's Report – No report.

Communications/Secretary-Treasurer's Report -- No report.

President's Report – No report.

Mayor's Report

Mayor Mulhall reminded everyone that tomorrow is election day and encouraged everyone to come out to vote.

Monthly Reports

Treasurer's Report – The monthly P&L, actual vs. budget, was distributed.

Tax Collector's Report – The County report has not been received to date.

Police Chief's Report - Chief Ely provided the written report for October. He noted that the Halloween Events went smoothly and the call to not change the date for “Trick or Treat” was a good one. He estimated 400 children passed through the Borough for “Trick or Treat”. He also said “Mischievous Night” was uneventful. Mr. Mimm also thanked everyone who helped and participated in the Halloween Parade, sponsored by the Lion's Club.

Chief Ely reported that the cameras will be installed in the vehicles.

Public Works Report – The monthly report was distributed. Mr. Ford noted he received an order of salt today.

Planning Commission – Mayor Mulhall reported that the Planning Commission met to vote on a support letter for the Borough Authority's grant application.

Code/Building/Officer – Written report was provided.

COG – Mr. Florio reported on the COG's meeting of October 23, 2019. He noted that an objective is to get 20 members to join the COG in 2020.

322 Task Force – Mr. Ott stated that the traffic light at Bollinger Road and Route 322 probably would not be installed until Spring 2020.

Committee Reports

Park & Recreation – Ms. Jenzano reported that the last bocce tournament was held for the year. She stated that the annual Tree Lighting would be held on December 8. She noted the tree would be donated this year.

Code/Ordinance – no report

Finance – Mr. Halvorsen reported that budget meetings are ongoing. Future meetings will be held on November 6 and 13.

Public Works – No report.

Personnel – no report.

Police – no report

Banner – Mr. Mimm stated that a meeting is being set up with Haverford Township to obtain their policy and procedures.

Old/Pending Business

Consideration to authorize Council President to sign MultiModal Transportation Fund Grant Agreement between Commonwealth of Pennsylvania (PennDOT) and Honey Brook Borough for bicycle and pedestrian facilities (Chestnut Street) – Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize Council President to sign MultiModal Transportation Fund Grant Agreement between Commonwealth of Pennsylvania (PennDOT) and Honey Brook Borough for bicycle and pedestrian facilities (Chestnut Street). The motion passed unanimously.

UCII Update Request – Mr. Falencki stated that we received a request from the Chester County Planning Commission to update the Urban Center Improvements Inventory by December 31. A list of the current UCII projects was distributed for review.

Borough Complex Signs – Ms. Jenzano gave an update regarding quotes for new signs for the Borough complex. She noted a quote is being obtained from Denron Signs.

Flashing Signs – Council discussed a recent complaint and action taken by the Borough regarding a flashing sign at the corner of Routes 10/322. Council also reviewed the current ordinance regarding signs and digital signs.

New Business

Consideration to sign Agreement with General Code to codify and supplement Ordinances 249 and 250 at a cost between \$540 and \$665 – Mr. Ott made a motion, seconded by Mr. Mimm, to approve the Agreement with General Code to codify Ordinances 249 and 250 as per their proposal dated October 30, 2019. The motion passed unanimously.

Office Cleaning Coverage – Mr. Ford reported that Ms. Dombach will not be able to come in to clean from November 22 through early January. He noted that Ms. Swinty is willing to do the cleaning while Ms. Dombach is out. Mr. Ott made a motion, seconded by Mr. Mimm, to approve Tricia Swinty to fill in for building cleaning. The motion passed unanimously.

Public Presentations

None

The meeting was adjourned at 8:07 p.m.

Janis A. Rambo, Borough Secretary