

**JANUARY 6, 2020**  
**FIRST MONTHLY MEETING**  
**HONEY BROOK BOROUGH COUNCIL**

The first monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call. Also, in attendance were Christopher Falencki, Borough Engineer; Bill Ford Public Works Superintendent; Chief Patrick Ely; Tricia Swinty, Borough Clerk and Zoe Curtis, Junior Council Member.

Council-elected Chandler Matlock was not in attendance and was noted during the Reorganization Meeting that she would be taking the oath of office on January 10, 2020.

Meeting was called to order at 7:20 PM.

***Approval of Previous Minutes***

Mr. Halvorsen made a motion to approve the minutes from the December 16, 2019 meeting, Mr. Ott seconded the motion. The motion passed unanimously.

***Payment of Bills***

*Ratification of year-end 2019 bills paid* - Mr. Halvorsen made a motion to approve, seconded by Mr. Ott, the year-end bills paid on December 30, 2019. The motion passed unanimously.

*Approval of bills presented for payment* - Ms. Whichard made a motion to approve, seconded by Mr. Halvorsen, to approve the bills presented for payment. The motion passed unanimously.

***Public Presentations***

No public presentations.

***Engineer's Report***

Mr. Falencki reported on the following:

- 310 Maple Street stormwater plan has been reviewed and Kim Venzie will be preparing the approval letter.
- Honey Brook Township Act 537 has been sent to Honey Brook Township.
- MS4 is in the official permit stage, although no permit program has been developed as of yet to add to the HBB website. Mr. Falencki stated this program is to start immediately. An inspection will be required after every rainfall to check pollution outfall at the 4 Borough outfall locations. A discussion was held as to how and who will manage this program. A motion was made by Mr. Ott, seconded by Ms. Jenzano, to appoint Bill Ford as the MS4

Coordinator; Glen Morgan, John Robb are appointed as Inspectors; Rich Florio and Chris Ott as alternates. The motion passed unanimously. Mr. Ford asked Mr. Falencki for a map of all inlets. A motion was made by Mr. Florio, seconded by Ms. Jenzano, to purchase a camera (not to exceed \$150) for this program. The motion passed unanimously.

### ***Solicitor's Report***

No Report.

### ***Communications/Secretary's Report***

A motion was made by Mr. Halvorsen, seconded by Mr. Ott, to waive Borough real estate taxes on Borough owned property. The motion passed unanimously.

### ***President's Report***

Ms. Curtis reported that committees will be established for Veteran's Banner and MS4.

Ms. Curtis asked Mr. Halvorsen to explain the reason for the increase in Borough taxes. Mr. Halvorsen reported the following:

- Mr. Watts from the LanChester Landfill reported that tonnage dumped in the landfill decreased in 2019 – which resulted in a decrease in host fees of \$20K for the Borough.
- Borough personnel we given raises this year. Most of the Borough employees had not received raises in a few years.
- Assessment values dropped approximately \$200K which included re-assessment of the Frame property.
- Catching up from the Police Department inception and not raising taxes for many years.
- Increased donation to the Library.

### ***Mayor's Report***

Mayor Mulhall stated that we are at mid-contract for the trash contract and asked if we should consider going from green bags to totes. A discussion was held and it was decided that this will be revisited in coming months for possible bid consideration.

### ***Monthly Reports***

Treasurer's Report - no report

Tax Collector's Report - no report

Police Chief's Report – Chief Ely presented Council with his 30-day notice of resignation. His last day of service to the Borough will be February 4, 2020. He suggested that Sgt. Wilson be considered for the next Police Chief. Ms. Whichard made a motion, seconded by Mr. Halvorsen, to accept his resignation effective February 4, 2020. The motion passed unanimously.

Public Works Reports - Mr. Ford provided a written report.

Planning Commission - A meeting will be held this month for reorganization.

Code/Zoning/Bldg Officer's Report – the Chester County monthly permits for December was provided.

### ***Committee Reports***

Park & Recreation - no report

Code/Ordinance – no report

Finance - no report

Public Works - no report

Personnel - no report

Police - no report

WCC COG – Mr. Florio said meetings will resume in January

322 Task Force – Ms. Curtis said meetings will resume in February

Veteran Banners – The committee members are Jim Mimm, Jeanne Jenzano, Tricia Swinty, Rich Florio.

### ***Old/Pending Business***

Zoning Hearing for 4650 Horseshoe Pike – Zoning Hearing was continued to January 14, 2020. Council discussed and decided that they would like to enter an opinion at the hearing. Ms. Curtis will have Ms. Venzie prepare a letter.

Junior Council Person - Mr. Ford stated that he contacted Frances Hall Insurance regarding having Zoe Curtis ride along on a snow removal detail. He was told that there is no coverage for this and should not be permitted.

### ***New Business***

Attendance at PSATS Conference, May 3-6, 2020 - Mr. Ford, Mr. Halvorsen, and Mr. Ott requested to attend. Ms. Jenzano made a motion, seconded by Ms. Whichard to authorization for Mr. Ford, Mr. Halvorsen, and Mr. Ott to attend the PSATS annual conference. The motion passed unanimously. There was no interest in attendance for the PSAB Conference.

### ***Public Presentations***

None

There being no further business, the meeting was properly adjourned at 8:25 p.m.

Janis A. Rambo

Borough Secretary, from notes taken by Tricia Swinty, Borough Clerk

