

FEBRUARY 3, 2020
FIRST MONTHLY MEETING
HONEY BROOK BOROUGH COUNCIL

The first monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call. Also, in attendance were Christopher Falencki, Borough Engineer; Bill Ford Public Works Superintendent; Chief Patrick Ely; Tricia Swinty, Borough Clerk; and Zoe Curtis, Junior Council Member.

Meeting was called to order at 7:03 p.m. President Curtis announced that Borough Council held an Executive Session starting at 6:15 p.m. to discuss personnel issues regarding the Chief of Police position.

Approval of Previous Minutes

Ms. Whichard made a motion, seconded by Mr. Florio, to approve the minutes from the January 20, 2020, meeting. The motion passed unanimously.

Payment of Bills

Approval of bills presented for payment – Mr. Halvorsen made a motion, seconded by Ms. Whichard, to approve the bills presented for payment. The motion passed unanimously.

Public Presentations

John Betz, 709 Vine Street – Mr. Betz presented Council with a concept plan for 659 Vine Street. He stated that the property has been vacant for approximately two years. The owner may be willing to sell. Mr. Betz is interested in converting the property into a twin which would be allowed in the Neighborhood Residential District. He stated that a sidewalk and curb waiver may be requested if needed. His intent would be to then rent out the two units. He has done a similar project in another community. He noted that he is a current homeowner and resident in this neighborhood and would like to see the improvements made to the neighborhood. Question arose if the project would require land development or could be handled through the building permit process. After input from the Borough Engineer and Borough Code/Zoning/Building Official, Mr. Florio made a motion, seconded by Mr. Ott, to permit Mr. Betz to proceed through the building permit process for 659 Vine Street as presented in his sketch plan.

Engineer's Report

Mr. Falencki submitted the monthly Engineer's Report for the month of January 2020 which is on file at the Borough Office. Mr. Falencki reported on the following:

- MS4 – Mr. Falencki reported that he is providing Mr. Ford with the original inlet drawings. He noted that we are still waiting for the MS4 permit from DEP. He did suggest that the Borough begin MS4/stormwater education in the Borough newsletters. He also noted that

Honey Brook Township's engineer was provided the plan for their comments and updates in November and to date he has not had anything returned. Supervisor John McHugh, who was present at the meeting, advised that he would follow up with the Township's engineer.

Solicitor's Report

Not present

Communications/Secretary's Report

Secretary advised that all required reports to DCED that were due in January have been submitted as well as other filings. She will be submitting the AG-385 pension report for 2019 that is due by March 31, 2020 by the end of February.

President's Report

No report

Mayor's Report

Mayor Mulhall presented Chief Patrick Ely with a plaque for his service to the Borough upon the occasion of his upcoming retirement. Supervisor John McHugh of Honey Brook Township also thanked Chief Ely for his support to the Township over the years.

At this time, Mr. Falencki departed the meeting.

Monthly Reports

Police Report – Chief Ely presented his monthly report for the final time. A copy of the report is on file at the Borough Office.

Treasurer's Report – The 2019 year-end budget to actual was distributed as well as the Treasurer's Report for the month December 2019 and the balance sheet as of February 4, 2020 which reflects the bills paid at tonight's meeting.

Tax Collector's Report - No report has been received from the County. It was noted that the Borough's real estate taxes have been mailed.

Public Works Reports - Mr. Ford provided a written report which is on file at the Borough Office. He noted that a service call was needed for the Maintenance Garage door.

Planning Commission - A meeting was held in January for reorganization.

Code/Zoning/Bldg Officer's Report – Mr. Campbell provided a written report which is on file at the Borough Office. He noted that 310 Maple Street is considering modifications to his plan which may require a new review. Mr. Campbell also noted that he reviewed the proposed new signage for the Borough Complex. Some modification to a sign size was made with the sign vendor to comply with the Borough's sign ordinance.

Committee Reports

Park & Recreation – Ms. Jenzano reported that she is working on the concert contracts and schedule for 2020.

Banner – Mr. Florio reported that the Committee met last week and is reviewing information provided by Haverford Township and their banner vendor. Another meeting is scheduled for February 11.

MS4 – Mr. Ford reported that they are waiting until we receive a permit; however, inlet boxes will begin to be painted.

WCC COG – Mr. Florio noted that there was a meeting in January. New officers were elected. Mr. Florio stated that he chosen as the COG's Vice President.

Old/Pending Business

Police Chief Vacancy – Due to Chief Ely's resignation effective February 4, 2020, at 4:00 p.m., Ms. Jenzano made a motion, seconded by Mr. Halvorsen, to appoint Sergeant Calvin Wilson as *Officer In Charge* effective 4:01 p.m. on February 4, 2020. The motion passed unanimously. Mayor Mulhall administered the Oath of Office as Officer In Charge to Sergeant Wilson.

Use of Basement – Council discussed continued use of the basement upon request. Council tabled any decision.

New Business

None

Public Presentations

None

There being no further business, the meeting was properly adjourned at 7:52 p.m.

Janis A. Rambo
Borough Secretary