

**HONEY BROOK BOROUGH COUNCIL
FIRST MONTHLY MEETING
AUGUST 4, 2025**

The First Monthly Meeting of Honey Brook Borough Council was called to order by Council Vice President Jeanne Jenzano at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call except Alyson Leisey. Also in attendance were Christopher Falencki of McCarthy Engineering, Borough Engineer; Police Chief Calvin Wilson; and Caroline Ameisen, Borough Clerk.

Citizens Comments on Agenda Items

None

Approval of Previous Minutes

Mr. Florio made a motion, seconded by Ms. Hill, to approve the minutes from the July 21, 2025, meeting. The motion passed unanimously.

Payment of Bills

Ms. Cooper made a motion, seconded by Ms. Wadlinger, to authorize payment of bills as presented. The motion passed unanimously.

Public Presentations

None

Engineer's Report

MS4 – Mr. Falencki reviewed that the MS4 plan would need to be placed on public inspection which he suggested the period of August 18, 2025 through September 2, 2025. Then at Council's September 2 meeting there would be a public comment period during the Council meeting. At the second meeting in September, Council would need to adopt a Resolution that would authorize the signing of an Agreement with Honey Brook Township. Ms. Cooper made a motion, seconded by Ms. Hill, to approve the public notice for the review period. The motion passed unanimously.

310 Maple Street – Mr. Falencki reported that the pipes were just installed last Thursday.

LSA Grants – Two more bids are needed for the propane tanks for the generator grant. Mr. Ford noted that it was the intention for the radio grant that we would "piggy back" off of the County contract for the radios. However, the Borough Solicitor would not write a letter confirming the County bids met the bidding requirement. Mr. Ford stated that the County contract noted that their price must be held for any Chester County agency that would want to purchase from them. Council asked if Ms. Venzie could be contacted to provide Council in writing with her determination why she does not believe, as per the bidding threshold requirements, we can piggyback off of the County contract.

Brandywine Conservancy – Mr. Falencki reported he received an eMail from the Conservancy advising that they would like to revisit the stormwater remediation on the David Stoltzfus property (22-4-6.1) from the James Street outlet. The Conservancy is now willing to install a swale.

DCD CRP James Street Grant – Award notification was received. The grant application was for \$491,500 and funding was awarded for \$490,000. Ms. Hill made a motion, seconded by Mr. Florio, to accept the Community Revitalization Program grant in the amount of \$490,000 for the James Street project. The motion passed unanimously. Ms. Hill further moved to authorize McCarthy Engineering to begin the design for the project. The motion was seconded by Ms. Jenzano and passed unanimously.

Mr. Falencki advised that we also have a grant application under a PA Small Water Grant. Awards under that program have not been announced.

Park Street Project – Mr. Falencki noted that a preconstruction meeting is to be scheduled.

At this time, Mr. Falencki departed the meeting.

Solicitor's Report

No report.

Old Business

Discussion regarding Microsoft 365 Implementation – Council discussed some issues with the recent conversion. It was the consensus of Council to keep the “ptd” eMail account for at least one month.

Discussion/consideration regarding Park Regulation ordinance relative to dogs – I was noted that the current ordinance does not restrict dogs from being in the Park. It was suggested that the Code & Ordinance committee work on a proposed amendment.

Discussion/consideration regarding Police Chief Contract – Due to the solicitor being on vacation, Council concurred to table.

Communications/Secretary-Treasurer's Report

No report.

President's Report

Mr. Ford note that former Borough Authority employee and part-time Borough employee Dennie Patterson was in a bad accident and asked for Council to keep him in their thoughts.

Mayor's Report

No report

Committee Reports

Finance – It was suggested that the committee budget AEDs for the building in the 2026 budget.

Parks & Recreation – Ms. Jeanzano reported the recent concert was very well attended and thanked Mr. Ford for “sprucing” up the park the day of the concert. Ms. Jenzano expressed her concerns that the part-time gardener has not been able to put in many hours and keep up with the work.

Public Works – No report.

Codes – No report other than they will work on the “dogs in the park” ordinance.

Police – They did not meet in July.

COG - It was reported that there was discussion that the COG may hold NIMS/FEMA training. They will be voting on officers for 2026 at their November meeting. There was also noted that the PA COG was restructuring.

MS4 – Nothing further to add to what was discussed earlier in the meeting by the Borough Engineer.

Personnel – No report.

New Business

Discussion-consideration regarding Veterans’ Day Program - Ms. Jenzano reported that the annual program will be held on November 9 from 2:00 – 3:00 at Tel Hai. The Borough recipients are Johnny and Dickey Plank. The Borough will again contribute towards the Red Road Chorus and the plaques.

Public Presentations

There being no further business, the meeting was properly adjourned at 7:58 p.m.

Janis A. Rambo, Borough Secretary