

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
AUGUST 21, 2023**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance was Tricia Swinty, Borough Clerk/Assistant Secretary

Citizens Comments on Agenda Items

None

Public Presentations

Pat Zwiebel, 146 Waynebrook Drive -- Ms. Zwiebel thanked Mayor Halvorsen and Councilman Florio for looking into the dog issue reported at the last meeting. She noted however that she still has not been able to receive the police report from the Borough Police Department. Mayor Halvorsen reported that he was told she would not be able to receive it due to some information on the report. Mr. Ford questioned if it would need to be obtained through a *Right to Know*. Borough Secretary advised that typically a police report is requested by a party directly to the Police Department and issued and, if necessary, properly redacted and fee paid per the fee schedule of \$15.

Ms. Zwiebel also noted that the Waynebrook HOA is looking into speed humps/bumps and asked for information of specifications. Mr. Ford stated that he could provide catalogs. Mr. Ford also noted about the amount of cars parking on Firehouse Lane. It was noted that there are three spots for on-street parking on Firehouse Lane on the south-side of the street. It was suggested that parking spot lines be painted to mark the three spaces.

Approval of Previous Minutes

Mr. Florio made a motion, seconded by Mr. Ott, to approve the minutes from the August 7, 2023, meeting. The motion passed with Ms. Matlock and Ms. Jenzano abstaining as they were not present at the August 7 meeting.

Payment of Bills

It was noted that the invoice from Service Electric in the amount of \$5.25 was sent in error and therefore that invoice will come off the list of bills to be paid. Ms. Matlock made a motion, seconded by Ms. Wadlinger, to approve the list of the bills presented for payment excluding the invoice from Service Electric in the amount of \$5.25. The motion passed unanimously.

Communications/Secretary's Report

Secretary reported that she had communication from the Solicitor that she would not be attending the September 5 meeting but would be at the September 18 meeting.

President's Report

Mr. Ford stated that a new battery will need to be ordered for the "speed trailer". He also reviewed that traffic/speed control is being monitored on Maple Street and reviewed the traffic pattern that Little Mates program at the Presbyterian Church will be utilizing.

Mayor's Report

Mayor Halvorsen reported that he has received and addressing speeding complains.

Monthly Reports

Treasurer's & Tax Collector's Report – Treasurer's Report for the month ending July 31, 2023, was distributed. The former "James Street/Street Escrow" account at S&T Bank was closed and funds transferred, for now, into the General Fund Checking Account as approved at the last meeting.

Police Report – Mayor Halvorsen reported that the monthly police report will be issued and forwarded to Council; unfortunately Officer Klinger has been ill the last few days.

Codes/Building/Zoning Officer's Report – Monthly report was submitted and distributed to Council.

Public Works Report – Monthly report was distributed. Painting at the west side of the pavilion was discussed. Mr. Ford stated that he would need to follow up with New Holland Ford regarding the status of the truck.

Planning Commission Report – No meeting was held in July.

Old Business

Consideration to adopt a Resolution to appoint an elector of the Borough to fill the vacant Borough Council seat – Ms. Jenzano made a motion to adopt a Resolution, 2023-09, second by Mr. Florio, to appoint Alyson Leisey to fill the vacant council seat. The motion passed unanimously. Mayor Halvorsen administered the Oath of Office to Ms. Leisey at this time.

New Business - None

Public Presentations - None

There being no further business, the meeting was properly adjourned at 7:31 p.m.

Janis A. Rambo, Borough Secretary