

**HONEY BROOK BOROUGH COUNCIL  
SECOND MONTHLY MEETING  
AUGUST 18, 2025**

The first Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call. Also in attendance were Joe Boulanger, Zoning/Code/Building Official; Chief Calvin Wilson and Borough Clerk Caroline Ameisen.

***Citizens Comments on Agenda Items***

None

***Public Presentations***

Sid Srinivas introduced himself noting that he is a high school senior at Downingtown East and an avid tennis player. He talked of his work forming Culture Connect promoting civic engagement and getting the word out about this program which is to promote civic and cultural engagement through youth activities and volunteering.

***Approval of Previous Minutes***

Ms. Jenzano made a motion, seconded by Mr. Florio, to approve the minutes from the August 4, 2025, meeting. The motion passed unanimously.

***Payment of Bills***

Two additional invoices were requested to be considered for payment: Coursevector for \$619.20 and Independence Blue Cross for \$2,483.63.

Ms. Leisey made a motion, seconded by Ms. Hill, to approve the list of bills presented for payment including the two additional invoices added this evening. The motion passed unanimously.

***Secretary/Treasurer's Report – Communications***

Letter was received from the Honey Brook Borough Authority advising that they would be drafting an annual lease for their portion of the Annex.

***President's Report***

Mr. Ford noted that the 2025 LSA grants, for 2026 award, opened their application window. He would like to submit at least two applications this year and again one on behalf of the Fire Company. He also noted that there is a lot of trash being left in the Borough. It was discussed of increasing cameras in the park. Mr. Ford also noted that nothing has been turned in yet for the

Halloween Parade which is being advertised for October 20. It was noted that this would conflict with a Borough meeting.

### ***Mayor's Report***

Mayor Halvorsen reported that late yesterday afternoon, he had a call from the Deputy Fire Chief of a HazMat incident within the Borough at 4783 Horseshoe Pike. He stated that it was requested that a Codes officer come out as soon as possible and he stated that both Joe Boulanger responded as well as Chief Wilson. Mr. Boulanger noted that it was a "liquid fire" that started in a second floor unit and leaked into the first floor. He noted that the property owner removed many items to include the carpet and bed and some wood so the one tenant did not need to relocate. He stated that there is still work that needs to be addressed.

### ***Department Reports***

Finance – The Treasurer's Report for the month ending July 31, 2025, and Balance Sheet were distributed. A proposed 2026 Budget Calendar was distributed and dates were confirmed as presented. Meetings will start at 6:00 p.m.

Police – Chief Wilson, who had issued his written report at the first meeting of the month, reviewed solicitation within the Borough without a permit. He stated that people are canvassing the Borough with what appears to be Xfinity identification and are trying to get into people's homes to get people to subscribe and thereby getting people's driver's license, social security number, and other identification information.

Public Works – Monthly report was distributed. Ms. Jenzano inquired if the Water Authority could address a pipe in the park. Mr. Ford said it will be addressed. He also stated that a new tamper is needed.

Code and Ordinance – The monthly report was distributed. Mr. Boulanger reported on some follow up on some properties where there were some property maintenance issues. Chickens were discussed and noted that if there are no complaints and they are contained, no enforcement is being done. It was noted that there is a property that has "free roaming" chickens.

Planning Commission – There was no meeting in July nor would there be a meeting in August.

### ***Old Business***

Consideration/discussion regarding Police Chief Agreement – Ms. Hill made a motion, seconded by Mr. Florio, to table any discussion until the next meeting.

### ***New Business***

Codification proposal from General Code – A proposal was received from General Code to codify ordinance #264 for a price between \$415 and \$495. Ms. Cooper made a motion, seconded by Ms. Hill, to approve the proposal from General Code for ordinance codification.

Consideration to hire a Borough garden maintenance worker – It was noted that a potential candidate had withdrawn her interest.

Discussion/consideration regarding labor counsel – Mr. Ford advised that notification was received last week that Chris Gerber is no longer with Sianna Law and is now a partner at Lamb McElree. The Borough was asked if they would like their files transferred to Mr. Gerber's new firm or retained at Sianna Law. Ms. Hill made a motion, seconded by Mr. Florio, to transfer the files to Lamb McElree with Mr. Gerber. The motion passed unanimously.

Discussion/consideration regarding overhead banner permit for Honey Brook Township – Mr. Ford noted that application was made for a permit to advertise an event for the Honey Brook Park & Recreation. He noted that they did not have a certificate of insurance. Size of banner is 15 x 3. Council took no action.

Discussion/consideration for Borough Clerk to change work schedule – Ms. Ameisen asked if she could change her days and work on August 28 and be off on August 29. Ms. Jenzano stated that in the past, if the Borough Clerk could not work on a scheduled day, that notification would be posted and office would be closed to avoid any confusion. It was noted that if Ms. Swinty would not be available for coverage that the office would be closed.

***Public Presentations*** - None

There being no further business, the meeting was adjourned at 8:18 p.m.

Janis A. Rambo, Borough Secretary