

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
AUGUST 16, 2021**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Jessica Curtis at 7:00 p.m. All members answered roll call. Also in attendance were Kim Venzie, Borough Solicitor; Bill Ford, Public Works Superintendent; and Tricia Swinty, Borough Clerk. Junior Councilperson Matthew Boswell was absent.

Public Presentations

Gary Ream, Honey Brook Fire Company – Mr. Ream provided the Fire Department’s report for the month of July 2021 noting that there were 28 calls for service, of which 5 were in the Borough. He noted that their Committee will be flying out for the final inspection of the new tanker and that delivery of the truck is anticipated in the near future.

Ted Ford, 541 Maple Street – Mr. Ford stated that he was following up again regarding the implementation of the Borough’s maintenance code and safety inspections with regards to the rental inspection program. He inquired why is the Borough doing these inspections and felt that the Borough is also subject to these inspections. Ms. Curtis noted that nothing has changed. Solicitor Venzie suggested that if landlords have a list of items that they feel are not valid to provide them to Borough Council to review.

Approval of Previous Minutes

Mr. Ott made a motion, seconded by Mr. Florio, to approve the minutes of the August 2, 2021 minutes. The motion passed unanimously.

Payment of Bills

Ms. Wunsch made a motion, seconded by Mr. Ott, to approve payment of bills as presented. The motion passed unanimously.

Communications/Secretary’s Report

No report

President’s Report

No report

Mayor’s Report

No report

Monthly Reports

Treasurer's Report – The Treasurer's Report for the month ending July 2021 was presented as well as the corresponding Balance Sheet:

General Fund Checking	\$636,896.99
State Fund Checking	\$59,018.85
General Fund Money Market	\$12,258.22
Escrow Fund/Street Grant Fund	\$70,324.02
Open Space Fund	\$5,146.44
Police Activity Fund	\$5,202.86
Capital Reserve Money Market	\$313,330.58
Capital Reserve CD	\$461,470.05
General Fund CD	\$660,187.68
Total Deposits	\$2,223,835.69

Public Works – Mr. Ford submitted the written report for the month of July. Ted Ford inquired about the signage for the street work project on Chestnut Street as well as detour signs not set up. Bill Ford stated that he would look into the situation. Bill Ford also stated that the Public Works department filled cracks and repaired inlet boxes. Mr. Ott noted that the Department also had to resecure the Grenda property after it was broken in to. Mr. Ford noted that he his keeping track of all expenses by the Public Works Department for these properties.

Code/Zoning/Building Official – The monthly report from Kraft Code Services was distributed to Council.

Planning Commission – Mr. Mulhall reported that the Planning Commission did not meet in August. The next meeting is September 15.

Old/Pending Business

Notice of Violations and Property Maintenance Relative to the Grenda Properties – It was noted that citations have been filed. Ms. Jenzano noted her concerns regarding the two properties. Solicitor Venzie reviewed sections of the Property Maintenance Code relative to judgement. She also noted revisions that had previously been made to Borough Code Section 10-201. After discussion, Council concurred to authorize the Solicitor to proceed to draft revisions to add provisions needed to Section 10-201 of the Borough Code. Solicitor Venzie also recommended that Council wait until the court date is set and action taken by the Court before the Borough doing any work on the properties.

Consideration regarding dumpster ordinance amendment to include adding wording stating “if the Borough finds the size of the dumpster insufficient, a larger size can be required” – Council reviewed the current ordinance wording and based on the recommendation of the Code Committee, the consensus of Council was to request the Borough Solicitor to draft an amendment to the existing ordinance.

Consideration to accept resignation from Matthew Halvorsen from Borough Council – Mr. Ott made a motion, seconded by Ms. Matlock to accept Matthew Halvorsen’s resignation from Borough Council as of August 3, 2021. The motion passed unanimously.

New Business

Conditional Use Hearing for application for Mani D Corporation – Borough Council set the date to hold the conditional use hearing for the application for Mani D Corporation/4031 Horseshoe Pike for October 4, 2021 at 6:30 p.m.

Other –

- Mr. Ford inquired about liability for fire police when covering parades and events. Contact will continue to be made to the insurance agent to clarify coverage.
- There was a discussion regarding the condition of the tennis court in the Borough Park. There was a discussion regarding clarification of use of ARPA funds for park and recreation projects.

Public Presentations

None

There being no further business the meeting was properly adjourned at 8:08 p.m.

Janis A. Rambo
Borough Secretary