

**APRIL 5, 2021**  
**FIRST MONTHLY MEETING**  
**HONEY BROOK BOROUGH COUNCIL**

The first monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call. Also participating in the meeting were Christopher Falencki, Borough Engineer; Kim Venzie, Borough Solicitor; Chief Calvin Wilson; Bill Ford Public Works Superintendent; and Tricia Swinty, Borough Clerk.

President Curtis advised that Borough Council, Mayor Mulhall, Solicitor Venzie, and the Borough Secretary/Treasurer met in Executive Session to review proposed terms of a franchise agreement with Comcast.

***Approval of Previous Minutes***

Mr. Florio made a motion, seconded by Ms. Matlock, to approve the minutes from the March 15, 2021, meeting. The motion passed unanimously.

***Payment of Bills***

Ms. Wunsch made a motion, seconded by Mr. Ott, to approve the bills presented for payment. The motion passed unanimously.

***Public Presentations***

Stacey Fuller, Zoning Hearing Board Solicitor – Ms. Fuller was present to review the zoning hearing procedures and concerns expressed regarding notifications to the applicant, zoning hearing board members, Borough staff, and adjacent properties when an application is received. It was the consensus of Council, due to the current mail situation, when the notice is mailed to the applicant to mail with a tracking of proof of mailing/delivery. It was also requested that an eMail contact be added to the current zoning hearing form. Ms. Fuller advised that the recent hearing for Mr. Garman was continued as the applicant failed to attend the hearing.

***Engineer's Report***

MS4 – Mr. Falencki reported that he attended a “zoom” meeting that finalized calculations and plan revisions.

PennDOT Maple Street Grant – Mr. Falencki advised that PennDOT approved the bid documents which is currently being advertised for a bid opening on May 3 with award on May 10; however, he noted that Council not meet until May 17. There were discussions if a Special Meeting should be held. Alternatively, it was discussed that Council at their May 3 meeting could authorize award on May 10 conditioned upon review and consensus by the Township Engineer, Solicitor, and Public Works Superintendent.

914 Spruce Street – Mr. Falencki reported that final grading remains. He recommended that the stormwater escrow be released in the amount of \$12,283.50 which would keep \$1,620.00 in escrow for the final grading. Mr. Halvorsen made a motion, seconded by Mr. Ott, based on the Borough Engineer’s recommendation to release \$12,283.50 from the stormwater escrow to Michael C. Reilly LLC. The motion passed unanimously.

DCED Greenway Grant - No update; awaiting grant award notifications.

Borough/Borough Authority “Shed” – Mr. Falencki stated that he is working with the Borough Authority regarding the design.

At this time, Mr. Falencki departed the meeting.

***Solicitor’s Report***

Ms. Venzie stated that she had nothing additional for Council this evening.

***Communications/Secretary’s Report***

Letter of support request – Chester County Waterways requested consideration to provide a letter of support for a PA DCNR Community Recreation and Conservation Planning Grant. A draft letter was reviewed by Council for support of the Chester County Waterway’s grant application. The consensus of Council was to forward the letter as drafted.

RESCOM Environmental Group – Information was distributed to Council requesting comments on possible effects of proposed project for the water tower/antenna.

Garman Hearing – As noted earlier in the evening, the zoning hearing application for Mr. Garman for 4650 Horseshoe Pike was continued to April 27, 2021.

Real Estate Taxes – It was noted that the Borough’s real estate tax deposit for taxes collected in March were \$114,640.41 and interim tax collection of \$267.89.

***President’s Report***

No report

***Mayor’s Report***

No report

***Committee Reports***

Finance – First quarterly review meeting will be on April 14. The Balance Sheet reflecting the Borough’s funds as of this evening was distributed.

Park & Recreation – Ms. Jenzano reported that she has booked three bands for concerts in August and September. She does not know if a fourth concert would be scheduled for 2021.

Public Works – Mr. Ford noted that the overhead doors in the Maintenance Garage are not properly working and they have been turned off for now.

Code/Ordinance – No report

MS4 – No report

Personnel – No report.

Police – No report.

Banner – Mr. Florio reported that he had dropped off 4x6 promotion cards around town. He noted that September Farm made a donation for a banner. It was the consensus of Council to reach out to the American Legion to work with them to identify a veteran to be sponsored.

COG – Ms. Matlock noted that the speaker for the last meeting did not show up. She reported on an upcoming “Future Focus” event to be held on May 15, 2021, at Victory Brewery if the Borough would like to participate. She also noted that the Mayor of Modena had passed away.

Snow Emergency Parking Committee – Ms. Curtis advised that a second meeting is scheduled for April 27 at 7:00 p.m.

### ***Old/Pending Business***

Office Furniture – Ms. Swinty reported that furniture had been ordered for the Clerk’s office.

Park Reservation Policy – Council reviewed the park reservation policy and accepting reservations for 2021. It was the consensus to accept reservations. Council discussed the current rental fee and the increased costs to the Borough for public works staff. After discussion, Mr. Ott made a motion to revise the park reservation fee to \$50.00 for a resident; \$100.00 for a non-resident plus the \$50.00 deposit fee effective immediately. Ms. Jenzano seconded the motion. The motion passed unanimously.

Flag Pole – Mr. Ford noted that he may need to rent a lift to fix the flag pole. It was suggested to see if Twin Valley Fire Company would assist.

### ***New Business***

Mass Gathering Application– Mr. Ford reported that the Fire Company has decided to have a small scale “Mud Sale” that will be held on the Fire Company grounds. Upon Mr. Ford’s recommendation, Mr. Ott made a motion, seconded by Mr. Halvorsen, to close Firehouse Lane on May 7 and 8 for the Fire Company’s “Mud Sale”. The motion passed unanimously.

### ***Public Presentations***

None

There being no further business, the meeting was properly adjourned at 8:02 p.m.

Janis A. Rambo, Borough Secretary