

**HONEY BROOK BOROUGH COUNCIL
SECOND MONTHLY MEETING
APRIL 17, 2023**

The Second Monthly Meeting of Honey Brook Borough Council was called to order by Council President Bill Ford at 7:00 p.m. The meeting was held at Borough Hall and all members answered Roll Call except for Mr. Florio and Ms. Matlock. Also in attendance were Kimberly Venzie, Esquire (Borough Solicitor); Anderson Deutschman (Borough Engineer); Officer Robert Klinger, Jr.; and Tricia Swinty, Borough Clerk/Assistant Secretary.

Citizens Comments on Agenda Items

None

Public Presentations

Ms. Jenzano noted that Mr. Santonastaso of Keystone Sports Construction was unable to attend this evening's meeting.

Approval of Previous Minutes

Ms. Florio made a motion, seconded by Mr. Ott, to approve the minutes of the April 3, 2023, meeting as presented. The motion passed unanimously.

Payment of Bills

Mr. Ott made a motion, seconded by Mr. Jenzano, to approve payment of bills as presented. The motion passed unanimously.

Solicitor's Report

No report.

Engineer's Report

Ms. Deutschman noted that McCarthy Engineering, as requested by Council, began to pull information for the grant application through the CRP program for sidewalk and curb and road reconstruction on Chestnut Street from Route 322/Chestnut Street intersection to Park Street. It was noted that letters of support had been obtained and Council's support of the project.

Ms. Jenzano made a motion, seconded by Ms. Florio, to adopt Resolution 2023-06, a Resolution authorizing a grant application for a Community Revitalization Program Grant up to \$225,008.75 for sidewalk and curb and road reconstruction on Chestnut Street from Route 322/Chestnut Street intersection to Park Street. The motion passed unanimously.

Communications/Secretary/Treasurer's Report

Ms. Rambo noted that the SLRP Treasury report for 2023 accounting for the ARPA fund distribution to Honey Brook Borough was filed today ahead of the April 30, 2023 deadline, noting that the Borough's use of funds, under the single allowance filed last year, was used for general operating expenses to include payroll, insurance, health benefits, and general expenses excluding pension payments.

At this time, Ms. Deutschman departed.

President's Report

President Ford stated that the Historical Committee should move forward as the 250th Anniversary is approaching. Committee date to be set.

Mayor's Report

Mayor Halvorsen stated that the Borough, as previously stated, will not comment on the April 9 incident involving Chief Wilson, as it is an ongoing investigation. Council extended their thoughts and best wishes as Chief Wilson continues to recover.

Mayor Halvorsen also noted that two members of Council went to the Honey Brook Township Supervisors Meeting and spoke, without authorization from Borough Council, on Council's behalf relative to police protection. Mayor noted that this was not endorsed or authorized by Council. Ms. Florio stated that she was there to express they needed to finalize their five-year plan which included police services and that others had gone to the Township previously. Ms. Jenzano stated that a Honey Brook Township Supervisor had invited members of the Police Committee to meet with the Township relative to discussions on a "game plan" for police protection. Ms. Jenzano noted that hopefully comments made did not derail any ongoing plan. It was noted when a Council member wants to speak at another municipality, it needs to be done independently and not represent the entire Borough Council unless Council has authorized a representative to speak on Council's behalf. Ms. Florio apologized to Council. Mayor Halvorsen stated he wants to keep good communication and relationship with Honey Brook Township. President Ford requested it be documented in the minutes that Borough Council did not authorize anyone to go to the recent Honey Brook Township Supervisors' meeting.

Monthly Reports

Treasurer's & Tax Collector's Report – The Treasurer's Report for the month ending March 31, 2023, was distributed to Council. She is awaiting accounts to be set up at M&T Bank. She noted that the Borough has received two significant deposits of real estate taxes collected by the

County in March and April, which is when the majority of the real estate tax is collected as people tend to pay during the discount period.

Police Report – Officer Klinger gave the Police Report for the month of March noting 176 calls for services; 95 citations issued; 1 non-traffic and 7 criminal arrests; 30 reports issued; and that the Pennsylvania State Police responded to 17 calls in the Borough. He attended a 16-hour course on motorcycle gangs. Ms. Jenzano thanked Officer Klinger for “holding down the fort”.

Codes/Building/Zoning Officer’s Report – Report was distributed with Council’s meeting packet.

Planning Commission Report – There was no meeting in March.

Public Works – The monthly report was distributed to Council. It was noted that mulch was dug out of the tot lot; walls were painted in the Annex; the shed was taken down in the park. Pot holes will be patched and trash issues have been addressed.

Old/Pending Business

It was noted that copies of the Employee Handbook that was adopted at the last meeting have been distributed. It is requested that employees return the Acknowledgement page to the office to be included in the personnel files.

Mr. Ford reminded everyone of street sweeping on May 1.

Ms. Jenzano noted that the Keystone proposal for the tennis court project was part of the meeting packet and asked everyone to review.

New Business

None

Public Presentations

Sam Fisher inquired about the amount of a fine from a citation that comes back to the municipality. Officer Klinger noted it is half of the fine amount.

There being no further business, the meeting was properly adjourned at 7:27 p.m.

Janis A. Rambo, Borough Secretary