

O V E R H E A D B A N N E R

County and Municipality: _____ / _____

Where will the banner be located? Name of street (not the intersection) and traffic route (if applicable):

Proposed message on banner: _____

Length/Width of banner: _____ ft x _____ ft

Date of event: _____ / _____ / _____

Date banner will be installed: _____ / _____ / _____ and removed: _____ / _____ / _____

Authorization will be granted with the full understanding that the municipality will assume full responsibility for the hanging, maintenance and removal of the banner and all liability for damages occurring to any person(s) or property arising from any act or omission associated with the banner and:

- No more than 20% of the message on the banner relates to naming or advertising a commercial product, enterprise, business or company and the event is related to a charitable affair or a national, state, regional or local function. (PLEASE NOTE: We can not approve this request if the event is not a charitable affair or related to one of the other functions noted above.)
- Traffic control will be performed in accordance with the most current Pennsylvania Department of Transportation Publication 212.
- Vertical clearance above the road must be minimum 17' 6" and the banner is not being placed over or in the right-of way of an expressway, freeway or interstate highway.
- The banner will not be displayed for a period that exceeds 21 days and it will be removed within five days from the ending date of the event.

PLEASE NOTE: All requested information is required to complete this form and it must be signed by an Authorized Official of the municipality where the banner will be installed. This original form must be returned to us at least two weeks prior to the installation date (a late submission will only delay our response, the installation of the banner and we can not accept faxed or e-mailed copies). Thank you for your cooperation and please return this request to:

Pennsylvania Department of Transportation
7000 Geerdes Boulevard
King of Prussia, Pennsylvania 19406 – 1525
Attention: Traffic Unit

Authorized Municipal Official's Name (Printed)

Organization's Name & Address

Signature of Municipal Official

Street Address

Title of Municipal Official & Date Signed

City and Zip Code

Municipality's Address

Contact Person with Phone Number

City and Zip Code

Revised: March 2007