

**JUNE 15, 2020**  
**SECOND MONTHLY MEETING**  
**HONEY BROOK BOROUGH COUNCIL**

The first monthly meeting of Honey Brook Council was held via *Zoom* and all members answered Roll Call. Also, participating in the meeting were Kim Venzie, Borough Solicitor; Bill Ford Public Works Superintendent; Chief Calvin Wilson; Tricia Swinty, Borough Clerk; and Zoe Curtis, Junior Council Member. It was noted that the meeting was being conducted through *Zoom* to comply with Governor Wolf's order that all individuals in Chester County stay home in an effort to slow the spread and minimize public exposure to COVID-19 and maintain social distancing. The Notice for instructions to participate in the meeting was posted at Borough Hall and on the Borough website. The Notice advised that anyone unable to participate in the meeting through *Zoom* could eMail comments on the agenda, which was posted on the website, by eMailing the Borough Secretary by 3:00 p.m. on today's date.

***Approval of Previous Minutes***

Mr. Halvorsen made a motion, seconded by Mr. Florio, to approve the minutes from the June 1, 2020, meeting. The motion passed unanimously.

***Payment of Bills***

Treasurer requested that in addition to the list of bills being presented for payment that consideration be made to authorize payment to Independence Blue Cross in the amount of \$305.00 from the General Fund and \$2,376.99 payable to PP&L for street light electric from the State Fund. Both invoices were just received today and will be due prior to the next meeting in July. Ms. Whichard made a motion, seconded by Mr. Florio, to approve the bills presented for payment as well as the invoice payable to Independence Blue Cross in the amount of \$305 from the General Fund and \$2,376.99 to PP&L from the State Fund. The motion passed unanimously.

***Public Presentations***

Mark Erickson, 19 Nevin Drive – Mr. Erikson requested to be on the agenda and had submitted via eMail a letter to Council and Mayor Mulhall dated June 15, 2020, which was received prior to 3:00 p.m. on today's date. Mr. Erickson's letter noted the state of the nation with regards to protests and other demonstrations across the country and around the world that have taken place to oppose violence and other conditions of systemic abuse toward black people and other people of color since George Floyd's death on May 25, 2020. He noted that he is not suggesting there is any problem with the Honey Brook Police Department, but believes all Departments and government entities should be having discussions.

President Curtis thanked Mr. Erickson for his letter and noted that Council would take his comments made this evening and those in his letter under advisement. She also suggested that he may wish to contact the State as our local department falls under their requirements for training, etc.

Ms. Jenzano noted that in response to his comments regarding the posted Police Committee meetings that during the Emergency Declaration the committees have not been meeting. She stated that there would not be a meeting in June but the Police Committee was planning to meet on July 22. Kim Venzie, Borough Solicitor, added that Council had directed her to review the Police Policy Handbook in 2020.

### ***Communications/Secretary's Report***

Notification of Post Office Lease Renewal – We received notification of the post office lease renewal. Ms. Venzie stated that we received paperwork for the lease through a third party. In the past we have negotiated the lease directly with the postal service. Ms. Venzie noted that she has reached out to Mr. Frye of the USPS who we have worked with in the past to negotiate the new lease.

Maple Street Project – It was noted at the last meeting, Mr. Falencki advised that the Borough could move the Maple Street Project to 2021 and Council reviewed the benefits of waiting to do the project in 2021. Ms. Rambo asked to confirm if it was the consensus of Council to hold the project to 2021 in order for Mr. Falencki to proceed accordingly. Council confirmed their consensus to move to the Maple Street Project to 2021.

Request to consider Resolution regarding outdoor dining guidance – A sample resolution was provided to the Borough to consider regarding establishing guidelines and policy for outdoor dining for existing businesses in the municipality during the Coronavirus pandemic. After review, it was the consensus of Council to not enact as it is not applicable at the current time.

### ***Solicitor's Report***

Ms. Venzie stated that she did not have anything additional to report on and will keep staff updated on her progress with the post office lease renewal.

### ***Junior Council Person***

It was noted that this was Zoe Curtis' last meeting attending as Junior Councilperson.

At this time, Council recognized and interviewed Matthew Boswell who had completed the JCP application for the next school year term.

### ***President's Report***

No report

### ***Mayor's Report***

No report

### ***Department Reports***

Treasurer's Report – The budget versus actual report was distributed as well as the Treasurer's Report as of May 31, 2020.

Tax Collector Report – It was noted that real estate tax collection is at 97.62% and EIT is slightly at 50% at approximately mid-year.

Police – Chief Wilson submitted the monthly Department report. He noted issues with traffic speed entering the Borough. He noted that 30 traffic citations have been issued for June to date. He noted that District Court has reopened as of June 1 with restrictions. Mr. Florio inquired if any officers have been the target of harassment. Chief noted that some people go out of their way to “flip him off” but the majority of the Borough residents are very supportive.

Public Works – The monthly written report was distributed and on file at the Borough Office.

Planning Commission – The Planning Commission did not meet in May and there will not be a meeting in June.

Building/Zoning/Codes – The Building Permit report for permits issued year to date was distributed. Ms. Swinty noted that the rental inspections have not started for 2020 yet.

COG – Mr. Florio stated that no meetings have taken place during the Emergency Declaration and it is unknown when they may meet again.

### ***Old/Pending Business***

COVID19 Update – Mayor Mulhall reported that the Governor’s emergency declaration has been revoked. He noted that Dr. Levine’s orders are, however, still in force.

Banner Program – It was reported that the banner company has had a big response with their municipal banner program and are running a bit behind. It was noted that we have 9 requests to date.

MS4 – It was reported that DEP is turning down the proposed map saying that identified streams are not streams.

### ***New Business***

Discussion/consideration regarding use of pavilion for Food Pantry Board of Director Meeting – Ms. Jenzano stated that the Food Pantry Board of Director meeting is usually held at the Honey Brook Golf Club. As they are closed to the public, they are looking for a location to hold their Board meeting this Wednesday evening and inquired if they could use the Borough Park pavilion as they could properly social distance as they have 11 people who attend the meeting. The consensus of Council was to approve their use of the pavilion. Ms. Jenzano stated that she would have the application and fee submitted to the Borough prior to the meeting.

### ***Public Presentations***

None

There being no further business, the meeting was properly adjourned at 8:05 p.m.

Janis A. Rambo  
Borough Secretary