

JUNE 1, 2020
FIRST MONTHLY MEETING
HONEY BROOK BOROUGH COUNCIL

The first monthly meeting of Honey Brook Council was held via *Zoom* and all members answered Roll Call. Also, participating in the meeting were Kim Venzie, Borough Solicitor; Christopher Falencki, Borough Engineer; Bill Ford Public Works Superintendent; Chief Calvin Wilson; Tricia Swinty, Borough Clerk; and Zoe Curtis, Junior Council Member. It was noted that the meeting was being conducted through *Zoom* to comply with Governor Wolf's order that all individuals in Chester County stay home in an effort to slow the spread and minimize public exposure to COVID-19 and maintain social distancing. The Notice for instructions to participate in the meeting was posted at Borough Hall and on the Borough website. The Notice advised that anyone unable to participate in the meeting through *Zoom* could eMail comments on the agenda, which was posted on the website, by eMailing the Borough Secretary by 3:00 p.m. on today's date. No comments were received.

Public Presentations

None

Approval of Previous Minutes

Mr. Halvorsen made a motion, seconded by Mr. Ott, to approve the minutes from the May 18, 2020, meeting. The motion passed unanimously.

Payment of Bills

Mr. Halvorsen made a motion, seconded by Mr. Florio, to approve the bills presented for payment. The motion passed unanimously.

Engineering Report

MS4 – Mr. Falencki reported that the revised mapping has been set to DEP.

DCD CRP Maple Street Grant – Mr. Falencki advised that the project could still be put out to bid this year or could be delayed to next year if Council preferred.

310 Maple Street – Mr. Falencki stated that the owner had requested a one-year extension. He had spoken with the Building Official, Mr. Campbell, and he said that he was fine to hold the issuance of the building permit. It was noted that to date the O&M Agreement had not be returned to the Borough or security posted. After further discussion, Ms. Jenzano made a motion, seconded by Mr. Florio, to give a six-month extension for 310 Maple Street, noting the impact of the timeframe requirements due to the COVID19 restrictions. The motion passed unanimously.

DCED Greenway Grant – The tennis court project application was submitted.

Solicitor's Report

Ms. Venzie stated that she still has the Solid Waste Ordinance edits to make but asked Council if she should wait and include with other possible ordinance revisions/amendments which would save on advertising costs. She said that she thought Mr. Morgan had noted some possible ordinance considerations a few months ago. It was noted that in order to address a box truck that continues to park on the streets that the current ordinance notes vehicle with a "V" tag. This is outdated and therefore the Borough cannot enforce. Mr. Ford noted that the Code talks about closing South Maple Street for sledding. Chief inquired about the raising of a parking ticket fine. Solicitor Venzie stated that she would see how West Chester Borough charges more.

Ms. Whichard stated that the Ordinance Committee would review at their July 1 meeting.

Communications/Secretary's Report

Secretary reported that the Borough received an auto insurance premium refund for April in the amount of \$77.08 due to the COVID19 impact; a refund may also be given for May. She also noted that the Borough received a refund for their workers' compensation 2019 premium in the amount of \$705.00.

President's Report

Ms. Curtis noted that we have received one application for *Junior Councilperson* for the 2020-21 school year and his application will be reviewed at the next meeting.

Mayor's Report

Mayor Mulhall reported that tomorrow is the Primary Election. He also noted that the pending legislation to increase transparency of virtual meetings as he previously mentioned did not pass.

Committee Reports

Park & Recreation – Ms. Jenzano discussed a proposed July Bocce Tournament. It was the consensus of Council that it should be canceled. She also noted that she is canceling the concerts one at a time.

Code & Ordinance – Ms. Whichard noted the next meeting will be held July 1.

Finance – Mr. Halvorsen reported that Committee members reviewed the budget year to date. EIT is still trending at budget but second and third quarter returns could impact. Real estate income is also on target. Price of trash bags may need to be looked at but there are concerns about any increases at this time.

Public Works – The shed has been ordered.

Personnel – No report.

Police – Committee has not met.

Banner – To date, we have six banner applications.

MS4 – No other updates.

COG – Mr. Florio stated that no meetings have taken place during the Emergency Declaration and it is unknown when they may meet again.

Old/Pending Business

Consideration to Extend Provisions of Resolution 2020-05/06 – It was noted that Resolution 2020-05 that adopted procedures and policies for conducting of public meetings during State of Emergency which was extended by Resolution 2020-06 expires as of tomorrow. After discussion, Mr. Ott made a motion, seconded by Ms. Whichard to adopt Resolution 2020-08, a Resolution to extend the State of Emergency and the provisions of Resolution 2020-05 and Resolution 2020-06 to July 7, 2020. The motion passed unanimously.

Consideration to set price of trash bags to vendors – Ms. Jenzano made a motion, seconded by Mr. Halvorsen, to set the sale price of trash bags to vendors who will be selling the bags at \$1.95 upon the Borough taking over the storing of the bags. The motion passed unanimously.

Disposition of old shed – Mr. Ford stated that the vendor who will be delivering the new shed stated that they would take the old shed. Mr. Ott made a motion, second by Mr. Florio, to have the vendor of the new shed take the current shed to save the Borough the cost of trying to dispose of it. The motion passed unanimously.

Vendor of Trash Bags – It was noted that the retail store, Honey Brook Express, that currently sells Borough trash bags who charges a service for credit card use needs to have a sign noting the charge and/or only accept cash payments for the trash bags in order to make it clear that the price of the bags is \$2.00.

New Business

Discussion/consideration to amend Borough Fee Schedule – Mr. Campbell had requested Council consideration to add the fee of \$75.00 for decks over 30” and \$100 for residential solar panels to the Borough Fee Schedule. Mr. Halvorsen made a motion, seconded by Mr. Florio, to adopt Resolution 2020-10, a Resolution amending the Borough Fee Schedule adding the two fees as recommended by the Borough’s Code/Zoning/Building official. The motion passed unanimously.

Public Presentations

None

There being no further business, the meeting was properly adjourned at 7:52 p.m.

Janis A. Rambo
Borough Secretary