

MAY 18, 2020
SECOND MONTHLY MEETING
HONEY BROOK BOROUGH COUNCIL

The second monthly meeting of Honey Brook Council was held via *Zoom* and all members answered Roll Call except Mr. Ott who joined the meeting during the Engineer's Report and Ms. Matlock who joined during the Mayor's report. Also, participating in the meeting were Bill Ford Public Works Superintendent; Chief Calvin Wilson; Tricia Swinty, Borough Clerk; and Zoe Curtis, Junior Council Member. It was noted that the meeting was being conducted through *Zoom* to comply with Governor Wolf's order that all individuals in Chester County stay home in an effort to slow the spread and minimize public exposure to COVID-19 and maintain social distancing. The Notice for instructions to participate in the meeting was posted at Borough Hall and on the Borough website. The Notice advised that anyone unable to participate in the meeting through *Zoom* could eMail comments on the agenda, which was posted on the website as of April 3, 2020, by eMailing the Borough Secretary by 3:00 p.m. on today's date. No comments were received.

Public Presentations

None

Approval of Previous Minutes

Mr. Florio made a motion, seconded by Mr. Halvorsen, to approve the minutes from the May 4, 2020, meeting. The motion passed unanimously.

Payment of Bills

Ms. Whichard made a motion, seconded by Ms. Jenzano, to approve the bills presented for payment. The motion passed unanimously.

Engineer's Report

Consideration to adopt a Resolution authorizing a grant application for Borough Park Tennis Courts to be submitted under the Greenway, Trails & Recreation Program in the amount of \$192,653 from the Commonwealth Financing Authority and to designate Council President and Vice President to execute all documents and agreements between Honey Brook Borough and CFA – Mr. Halvorsen made a motion, seconded by Mr. Florio, to adopt Resolution 2020-08, a Resolution authorizing a grant application for Borough Park Tennis Courts to be submitted under the Greenway, Trails & Recreation Program in the amount of \$192,653 from the Commonwealth Financing Authority and to designate Council President and Vice President to execute all documents and agreements between Honey Brook Borough and CFA a Resolution authorizing a grant application for Borough Park Tennis Courts to be submitted under the Greenway, Trails & Recreation Program in the amount of \$192,653 from the Commonwealth Financing Authority and to designate Council President and Vice President to execute all documents and agreements between Honey Brook Borough and CFA. The motion passed unanimously.

Consideration to authorize 15% match, estimated at \$35,000, for the GTRP project for Borough Park Tennis Court and authorization for Council President to sign a commitment letter – Ms. Jenzano made a motion, seconded by Mr. Florio, to authorize approximately \$35,000 as matching funds for the GTRP project for Borough Park Tennis Court and authorized the Council President to sign a commitment letter of available funds for the grant application. The motion passed unanimously.

It was noted that Mr. Falencki would be posting a \$100 application fee utilizing the Borough's debit card. Mr. Ford noted that lights at the tennis court as included in the scope.

Communications/Secretary-Treasurer's Report

No report

President's Report

No report.

Mayor's Report

Mayor Mulhall reported that possible legislation may be forthcoming regarding an amendment to digital meetings requiring that meetings are either live streamed; recorded and posted to a medium; or draft minutes be posted within 48 hours of meeting.

Old/Pending Business

Trash Bag Storage & Borough Hall Shed – The Agreement with Stoltzfus Market, now Eby's Market, for the storage and sale of trash bags was reviewed and it is estimated that approximately \$600 is made by Eby's for storage of the bags each month. Mr. Ford noted that the Borough Hall shed needs major repair. He reported that a larger new 10x24 wood shed would cost \$4,200 and a vinyl shed would cost \$4,650. He noted that when the bag process was instituted years ago, the Borough could not accommodate the storage and receiving of the bags. He reported that he feels a larger shed would accommodate the bags and the mowing equipment and the backhoe with the forks could unload the shipment of bags. He noted that he would be able to then load and deliver the bags to the vendors who sell the bags as well as bags being sold from Borough Hall during normal business hours. Mr. Halvorsen made a motion, seconded by Mr. Florio, to authorize the purchase of a vinyl, 10x24 foot shed at a price not to exceed \$4,650. The motion passed unanimously. Ms. Jenzano made a motion, seconded by Mr. Ott, to authorize a letter to be sent to Eby's market upon confirmation of the purchase of the new shed as per the terms of the agreement dated March 16, 2010. The motion passed unanimously.

Update on Borough Signage – Ms. Jenzano reported that Denron is currently shut down.

Consideration to rescind Resolution 2017-04 regarding Fair Districts/Gerrymandering – Mr. Florio discussed consideration to rescind the fair district support Resolution adopted in 2017. He noted that not all members of Council was in attendance when the Resolution was adopted by a narrow margin. After discussion, Mr. Florio made a motion to rescind Resolution 2017-04. The motion did not move forward.

Banners – It was noted that three applications have been received to date.

New Business

Discussion/consideration for Borough Clerk to be off July 13 through July 24, 2020– Ms. Jenzano made a motion, seconded by Mr. Florio, to authorize the Borough Clerk to be off from July 13 through July 24, 2020, noting Meredith Dombach is available to cover in the office. The motion passed unanimously.

Quote for sprayer and disinfectant for buildings and park – Mr. Ford obtained a quote from SealMaster for a HiBoy Dual Gun Corded 120 oz per minute sani-sprayer at a unit cost of \$2,948.00. Ms. Whichard made a motion, seconded by Mr. Halvorsen, to authorize the purchase of the HiBoy Dual Gun sprayer at a cost of \$2,948.00 from SealMaster and disinfectant material. The motion passed unanimously.

Other:

- MS4 mapping – it was noted that the updated map has been forward to the Committee for review; awaiting permit
- Question was asked if the Borough wanted to try and sell the old shed that is being replaced
- Ms. Jenzano stated that the June 14, 2020, concert is being canceled
- Chief Wilson stated that he would be talking with Officer Frey about setting up DOT stops in the upcoming weeks

There being no further business, the meeting was properly adjourned at 7:53 p.m.

Janis A. Rambo
Borough Secretary