

FEBRUARY 17, 2020
SECOND MONTHLY MEETING

The second monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call except Chandler Matlock. Also in attendance were Bill Ford, Public Works Superintendent; Trisha Swinty, Borough Clerk; Officer in Charge Calvin Wilson; and Zoe Curtis, Junior Council Person.

Approval of Previous Minutes

Mr. Halvorsen made a motion, seconded by Mr. Ott, to approve the minutes from the February 3, 2000, meeting. The motion passed unanimously.

Payment of Bills

Ms. Whichard made a motion, seconded by Mr. Florio, to authorize payment of bills as presented. The motion passed unanimously.

Public Presentations

None

Communications/Secretary-Treasurer's Report

The Treasurer's report for the month ending January 2020 was distributed. Mrs. Rambo also noted that due to the DNB First/S&T Bank conversion, DNB First issued their final bank statements dated February 7, 2020. A copy of the Treasurer's Report as of February 7, 2020, was also distributed as well as the Balance Sheet reflecting the bills approved for payment earlier this evening.

President's Report

No report.

Mayor's Report

No report

Old/Pending Business

Zoning Hearing – 4171 Horseshoe Pike – A copy of the hearing notice for the application filed by Weaverland Custom Painting LLC/Horseshoe Auto Sales LLC, lessee of the property located at 4171 Horseshoe Pike was distributed. Hearing will be held on February 25, 2020, at 7:30 p.m. to consider the special exception application seeking relief from §27-1202.C.2 (Alteration and Expansion) to permit the expansion of a nonconforming use to include office space, vehicle sales, and the expansion of vehicle painting. The Applicant also seeks a variance from §27-914.F.3.f (signs permitted in the MUR-Mixed Use Residential District) to permit installation of a sign for the nonconforming commercial uses and a variance from §27-914.F.3.l(i) (Freestanding signs) to permit the installation of a sign the lowest edge of which shall be no less than four-feet above the finished grade and such other and further relief as may be necessary.

Mr. Ford noted that he did not receive the notice to post at the property and at Borough Hall until just a few days before the last day to officially post and that as of last Friday morning the applicant still had not received notice of the hearing date and time from the zoning hearing board solicitor. He noted that the date of the hearing had been confirmed with the zoning hearing board members almost a month prior but written notification to the Borough staff and applicant was not sent out until the end of last week. The applicant was at Borough Hall on Friday and expressed his frustration. Ms. Curtis stated that she would contact Ms. Fuller. The consensus of Council was that they would not enter an opinion into the hearing for the application of Weaverland Custom Painting LLC.

COG – Mr. Florio distributed a report highlighting the COG meeting of January 22, 2020.

Banner Program Update – Mr. Florio reviewed the recent Banner Committee meeting. The Committee proposed the following for the initial banner sponsorships: Initial requests will be for current or former residents of Honey Brook Borough who served in World War I, World War II, Korean War, and Vietnam War; DD214 form is required; cost is \$200 per banner; and banners will be guaranteed to be flown during two years (Memorial Day thru Veterans Day). Mr. Florio noted that the sponsor after the minimal two-year period would receive their banner. Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to adopt the criteria as recommended by the Banner Committee for the initial sponsorships. The motion passed unanimously.

New Business

Consideration to apply for Community Revitalization Program (CRP) Grant – Council reviewed information from Council's last application under the County's CRP program for the extension of the streetscapes project. It was the consensus of Council to authorize the Borough Engineer to proceed to look into the requirements of submitting a grant for the streetscapes extension.

Appointment of Police Chief

Ms. Curtis advised that the terms of the proposed employment agreement between Calvin Wilson and Honey Brook Borough have been reviewed and mutually agreed to. Ms. Jenzano made a motion, seconded by Mr. Ott, to authorize the Council President and Mayor to execute the employment agreement between Calvin Wilson and Honey Brook Borough and to appoint Calvin Wilson as Chief of Police. The motion passed unanimously.

At this time, Mayor Mulhall administered the Oath of Office to Calvin Wilson as Chief of Police.

Public Presentations

None

There being no further business to discuss, the meeting was properly adjourned at 7:16 p.m.

Janis A. Rambo, Borough Secretary