

JUNE 3, 2019

FIRST MONTHLY MEETING

The first monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call. Also in attendance were Christopher Falencki, Borough Engineer; Bill Ford, Public Works Superintendent; and Tricia Swinty, Borough Clerk. Police Chief Patrick Ely joined the meeting in progress.

Meeting was called to order at 7:00 p.m. by President Curtis.

Approval of Previous Minutes

Mr. Halvorsen made a motion to approve the minutes from the May 20, 2019. Mr. Ott seconded the motion. The motion passed with Ms. Whichard abstaining as she did not attend the May 20 meeting.

Payment of Bills

One additional invoice was asked to be added to the list of bills being presented for payment: Cabin Dogs in the amount of \$1,000 for a concert performance on June 9, 2019.

Mr. Mimm made a motion, seconded by Ms. Whichard, to authorize payment of bills as presented as well as the payment to Cabin Dogs in the amount of \$1,000. The motion passed unanimously.

Public Presentations

Chuck Dobson and Louis Frame, "Edge of the Brook" – Mr. Dobson, representing Mr. Frame's subdivision plan, Edge of the Brook, reviewed 24 waiver requests. Following the review of the waivers requested, Mr. Falencki reviewed the procedures that were reviewed by the Solicitor two weeks ago which would require the Planning Commission and Borough Engineer's recommendations be submitted before Council's consideration. Ms. Curtis advised that although both the Borough Engineer and Solicitor are typically present at the first meeting of the month, Ms. Venzie could not attend this evening's meeting.

Mr. Frame requested that Council consider a conditional final approval. Mr. Dobson provided copies of a revised submission for review. Council concurred that action not be taken until the Solicitor can review and be present.

Engineer's Report

1369 Walnut Street/Isch Subdivision – Mr. Falencki reported that a new plan was submitted, but it is not complete.

Honey Brook Community Church – To date, the Borough has not received the 18-month maintenance agreement or the operations and management agreement that would be recorded.

Multimodal Program/James Street – Final paperwork was submitted to close out this project.

MS4 – Mapping and revisions are ongoing for resubmission.

DCD CRP Suplee Road Grant – Awaiting County close out paperwork.

Maple Street Grant (DCD CRP) – Design work will be started. Mr. Ford noted that discussions with the homeowner of 715 Maple Street will be needed with regards to the homeowner wanting to construct a driveway. Mr. Ford stated that at a minimum the driveway cut should be considered before the Borough's project begins.

Chestnut Street Project – Mr. Falencki advised that PennDOT would like to have a meeting at their District 6 office on July 9. Ms. Curtis and Mr. Ford will attend with Mr. Falencki.

Nevin Drive Project – Mr. Falencki reported that a pre-construction meeting will take place on June 6 at 9:00 a.m.

Honey Brook Township Zoning Map Amendment – Mr. Falencki advised that he reviewed the proposed changes with the Planning Commission. Mr. Ott made a motion, seconded by Mr. Florio, to notify Honey Brook Township that the Borough has no comments with regards to their Zoning Map changes. The motion passed unanimously. Mr. Ott made a motion, seconded by Mr. Florio, to authorize the Borough Secretary to notify the Township regarding the Borough's support of their zoning map change. The motion passed unanimously.

934 Chestnut Street – Mr. Falencki reported that a stormwater waiver application has been reviewed. A review letter to the Borough's Zoning/Building/Code Official has been issued noting sections that were not addressed properly.

Mr. Ford noted that PennDOT has advised that they will handle the issues at the Alvin Zook property noting that they advised that they will clean the inlet.

At this time, Mr. Falencki departed the meeting.

Communications/Secretary's Report - No report

President's Report – No report

Mayor's Report -- No report

Monthly Reports

Treasurer's Report – The monthly P&L, actual vs budget, was distributed.

Tax Collector's Report - Receipts for May were \$6,232.61.

Police Chief's Report – The monthly report for May was distributed.

Public Works Report - Mr. Ford provided a written report. He noted that the window blew out of the backhoe; a quote will be obtained for the repair. He also requested that Council authorize him to sign for the new F550 which may be delivered prior to the next Council meeting. Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize William Ford to sign paperwork for delivery of the new truck. The motion passed unanimously.

Code/Zoning/Building Officer's Report – The building permits issued year-to date was distributed as well as the violation report.

COG – Mr. Florio reviewed the COG meeting held on May 22 but noted that a quorum was not present. He reported that Ms. Rooney, who attend a Borough Council meeting recently, was present and discussed the fair districting. He also reported on Census information presented at the meeting.

322 Task Force – Ms. Curtis reported on the last meeting. She noted that PennDOT would be attending the June 25 meeting. She noted that there are discussions of improving Route 322 with left turn lanes. The light at Bollinger Road and 322 will soon be installed as part of a project going in off of 322. The intersection of Little Washington Road//322 is to also be addressed with a developer project.

Committee Reports

Park & Recreation – Ms. Jenzano reported that the first concert of the year will be held on Sunday, June 9. She also reported that Dr. Marsha Kirschner and Dr. Reuben Schonebaum have volunteered to assist in obtaining quotes and grants for resurfacing of the tennis courts. A meeting with a representative of Sportsline determined that the courts would need to be totally redone. There were discussions to only do one court and the other space be utilized for parking. Another option was to add a pickle ball court. Steve Ferstler, an area Boy Scout Leader, asked if they had considered adding a "GA GA" pit which has become quite popular. He suggested utilizing either the Boy or Girls Scouts to write up a project for a GA GA pit or pickle ball court. Ms. Jenzano stated that it is estimated that the cost to replace both courts is \$100,000. There was discussion regarding the hazardous condition of the tennis courts. It was the consensus of Council that the courts should be locked.

Code/Ordinance – No report.

Finance – No report.

Public Works – No report.

Personnel – Mr. Florio noted that the Borough will ensure that drug testing is done for all new hires as a condition of employment.

Police – No report.

Old/Pending Business

4221 Horseshoe Pike – It was reported that the property has been mowed by Kern Landscape Solutions. The front yard was mowed and bagged; the back yard was mowed. To bag the backyard would be another \$50 or the contractor advised that he could just mow over it again. The consensus of Council was to not have it bagged but to have it cut over again.

New Business

2018 Audit – The draft DCED audit was presented to Council. The consensus of Council was to have the auditor proceed to file.

Consideration to refund parade permit fee of \$100 to Wawassan Post Home – Mr. Mimm made a motion, seconded by Mr. Ott, to refund the Memorial Day parade permit fee of \$100 to Wawassan Post Home. The motion passed unanimously.

Clerk Time Off Request – The Borough Clerk has requested time off during the week of July 15 – 19, 2019. Ms. Dombach is available to cover the office on the Monday and Wednesday and Mr. Ford is available to cover on the Friday. Mr. Halvorsen made a motion, seconded by Mr. Ott, to grant the time off to the Borough Clerk during the week of July 15 – 19, 2019. The motion passed unanimously.

Public Presentations

None

There being no further business to discuss, the meeting was properly adjourned at 8:03 p.m.

Janis A. Rambo, Borough Secretary