

MAY 20, 2019

SECOND MONTHLY MEETING

The second monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call except Ms. Whichard. Also in attendance were Kim Venzie, Borough Solicitor; Christopher Falencki, Borough Engineer; Bill Ford, Public Works Superintendent; Anthony Campbell, Codes/Building/Zoning Officer; and Tricia Swinty, Borough Clerk. Meeting was called to order at 7:00 p.m. by President Curtis.

Approval of Previous Minutes

It was noted that the report at the May 6, 2019 meeting with regards to the “Alvin Zook Farm”, it was the Soil Conservation District that had been notified, not PennDOT. Mr. Florio made a motion to approve the minutes from the May 6, 2019, meeting with the notation of the Soil Conservation District being contacted at issues at the Alvin Zook Farm. Mr. Halvorsen seconded the motion. The motion passed unanimously.

Payment of Bills

Mr. Halvorsen made a motion to approve the list of bills presented for payment. The motion was seconded by Mr. Ott. The motion passed unanimously.

Public Presentations

None

Engineer’s Report

No report.

Solicitor’s Report

Ms. Venzie noted that a meeting was held prior to the meeting with Mr. Falencki, Council President and Vice President, Planning Commission Chair, Borough Secretary regarding processes for subdivision approval and time lines. It was recommended that a procedure be drafted, to comply with the MPC, for submission timeframes, escrow release submissions for proper review by staff and professionals, etc. Ms. Venize will draft a policy for review.

Ms. Venzie also advised that she has asked that the Borough Engineer provide more detailed review letters. She also noted that all items in the Engineer’s review letter should be addresses and taken back to the Planning Commission for their recommendation prior to coming before Borough Council.

Communications/Secretary-Treasurer’s Report

No report.

Treasurer's report for the month ending April 2019 was distributed.

President's Report - No Report

Mayor's Report

Mayor Mulhall noted that tomorrow, May 21, is primary election day. He also noted that the annual Memorial Day parade would be held on May 27, 2019.

Old/Pending Business

Planning Commission Vacancy – Mr. Mulhall advised that there are two interested parties for the vacant planning commission seat: Patricia Rooney and James Acton, who formerly served on the Planning Commission. Mr. Florio made a motion, seconded by Mr. Halvorsen, to appoint James Acton to fill the vacant Planning Commission seat to a term to expire on December 31, 2022. The motion passed unanimously.

Zoning Hearing Application – Council reviewed the zoning hearing application submitted by Margaret Prichard for 2560 Conestoga Avenue variances. It was noted that the current structure would be demolished and a new structure would be built for an ice cream parlor. Relief is needed as the total lot size and depth do not meet minimum standards. Proposed building will not meet minimum side yard requirements. Relief from the requirement to provide off-street parking due to small lot size. The business expects larger number of foot patrons and will utilize parking on Route 322. Off street loading would not be available and a waiver would be sought as well as a waiver for the requirement to put a fence around the outdoor seating. Hearing is scheduled for June 11, 2019 at 7:00 p.m. Council discussed if they wish to enter into the hearing or if they would like to send a letter either in support or against the proposed use. After discussion, Mr. Florio made a motion to send a letter to the Zoning Hearing Board in support of the proposed use. Mr. Halvorsen seconded the motion. The motion passed with Mr. Mimm and Mr. Ott voting nay. Secretary will send a letter to the zoning hearing board solicitor.

Junior Council Person – President Curtis reviewed that the application deadline for the Junior Councilperson was April 30, 2019. She noted that application announcement and deadline for applying was done through Twin Valley High School. One application was received. At this time, Ms. Jenzano introduced Zoe Curtis who submitted an application. Miss Curtis is a high school student who will graduate in 2022. Miss Curtis answered questions from Council members about herself, her plans after high school, and her interest in serving as a Junior Council Person. Ms. Jenzano made a motion, seconded by Mr. Halvorsen, to appoint Zoe Curtis to serve as Junior Councilperson from September 2019 through June 2020. The motion passed unanimously.

Superfund Site – Mr. Halvorsen asked Solicitor Venzie if she had heard anything additional on the Superfund Site. Ms. Venzie stated that she has heard nothing more.

New Business

Vision Partnership Program Grant Application Grant Round – Notice of grant applications for Round 1 of Vision Partnership Program for 2019 was distributed. No projects were recommended for submission during this year's first round.

Training Request – Mr. Florio requested authorization to attend a PA Municipal Legal Update on August 7. He stated he is interested in attending several Human Resources classes. Cost of one-day registration is \$175.00. Mr. Halvorsen made a motion, seconded by Ms. Jenzano, to authorize Mr. Florio to register for the PA Municipal Legal Update at a cost of \$175.00. The motion passed unanimously.

Non-Compliance Property – Mr. Campbell reported that 4221 Horseshoe Pike appears to be an abandoned property. The grass height exceeds code and attempts to reach a responsible party to mow the grass has not been successful. At Mr. Campbell’s recommendation, Mr. Ott made a motion to authorize up to 100 for the first mowing and up to \$50 per additional mowing as directed by the Code Officer to Kyle Kern, should he be agreeable to cut the grass for the amount authorized by Council. Mr. Florio seconded the motion. The motion passed unanimously.

Bidding of “White Dump Truck” – Mr. Ford reported that the new dump truck should soon be available for delivery. There was a consensus of Council for Mr. Ford to put the “white dump truck” for bid on MuniBid with a reserve at \$15,000.

Gas Station on Horseshoe Pike – Mr. Campbell reported that work is ongoing with the new owner at the former Conoco gas station on Horseshoe Pike. He noted that there is a lot of work to do and that owner has some work to redo.

Public Presentations - None

There being no further business to discuss, the meeting was properly adjourned at 7:45 p.m.

Janis A. Rambo, Borough Secretary