

APRIL 22, 2019

FIRST MONTHLY MEETING

The second monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call. Also in attendance were Christopher Falencki, Borough Engineer; Bill Ford, Public Works Superintendent; and Tricia Swinty, Borough Clerk. Meeting was called to order at 7:00 p.m. by President Curtis.

President Curtis announced that an Executive Session was held at 6:30 p.m. prior to the meeting with Chief Ely to review a candidate for the position of part-time police officer.

Approval of Previous Minutes

Mr. Halvorsen made a motion to approve the minutes from the April 1, 2019, meeting. Mr. Ott seconded the motion. The motion passed unanimously.

Payment of Bills

Mr. Florio made a motion to approve and ratify the list of bills presented for payment. The motion was seconded by Mr. Halvorsen. The motion passed unanimously.

Public Presentations

Claudia Lamp of 429 Walnut Street was present to review a stormwater issue on her property. She noted that the seepage bed was overflowing and presented a proposal to install a 6" pipe to a nearby inlet. The proposal was designed and submitted by Russ Goeble. Mr. Falencki stated that the Borough ordinance states that the rainwater cannot be run into the inlets; however, Council has in the past made special exceptions if an agreement was entered into that the homeowner would take responsibility if it fails. There was a question if the inlet identified was in the Borough or Township. Mr. Halvorsen made a motion, seconded by Mr. Mimm, to allow Ms. Lamp to proceed contingent upon a signed agreement be drawn and in place. The motion passed unanimously.

Representatives from the Honey Brook Fire Company were present to review the monthly report. It was noted that the annual Mud Sale would be held on May 11, 2019.

Engineer's Report

Nevin Drive Project - Mr. Falencki reviewed the bid opening results for the Nevin Drive project (Tabulation attached as Attachment "A"). It was noted that the project was bid four ways and that there were six bidders. PennDOT has approved the use of Liquid Fuels for the project. Council concurred to use \$60,000 of liquid fuels funds for the project.

Berg Construction was the low bidder. Mr. Mimm made a motion, seconded by Mr. Ott, to proceed to award the project to Berg Construction for Option "Z" in the amount of \$116,310.00. The motion passed unanimously.

Honey Brook Community Church – Mr. Falencki noted that he has received the as built. He noted that there are two sheds that are still on Borough property that need to be moved to a location on the property that is in Honey Brook Township. Mr. Falencki stated he was recommending total release of the project; however, he noted that the Treasurer had notified him that the original line of credit did not include the professional fees, which the Church has been paying monthly as billed. The Treasurer also noted that the current line of credit posted by the Church, if released except for the 10% that needed to be retained for the 18-month maintenance period, would be expiring soon. Council concurred to table to the next meeting to ensure that the figures are confirmed and the maintenance agreements are properly executed and the 8-month maintenance escrow posted accordingly.

Shenberger Subdivision – Mr. Falencki presented an escrow release #6 for Council's approval in the amount of \$5,042.07 and noted that the 18-month maintenance period could begin once the 10% maintenance escrow was established. The Borough Treasurer noted that the current balance in escrow was \$7,708.79. Council concurred to table any decision until the release amount could be verified and that the 18-month maintenance agreement was in place and escrow established.

Edge of the Brook – Current plan extension expires on May 7, 2019, the day following Council's next meeting.

Isch Subdivision – Mr. Falencki noted that the Isch Subdivision will be before Council at their meeting of May 6, 2019.

Communications/Secretary-Treasurer's Report

Secretary advised that a zoning hearing application was received from Maggie Prichard for Conestoga Avenue. The application will be forwarded to the Zoning Hearing Board Solicitor following the Zoning Officer's review.

Treasurer's report for the month ending March 2019 was distributed.

President's Report - No Report

Mayor's Report

Mayor Mulhall requested Council to consider Chief Ely's request for hire Robert Klinger, Jr., as a part-time police officer. Ms. Jenzano made a motion, seconded by Mr. Ott, to hire Robert Klinger, Jr., as a part-time police office at a rate of \$21.50 per hour.

Old/Pending Business

COG Scholarship – Mr. Florio reported that the COG reviewed the proposed scholarship program and found that they could not use municipal funds to finance the scholarship program.

Line Painter – Mr. Ford requested authorization to purchase a line painter in the amount of \$4,125. Mr. Mimm made a motion, seconded by Mr. Halvorsen, to approve the purchase of a line painter in the amount of \$4,125.

New Business

Borough Computer System/Backup – Ms. Jenzano reported that there were concerns regarding backup of the computer files and programs. The previous “Carbonite” backup had expired and the previous vendor who did the installation was not responsive. An evaluation of the current set up was evaluated by Custom Computer and a quote was prepared to install a server and to again utilize the services of PA Back Up for a monthly fee of \$125. Potential future options is to also integrate the police, who are currently operating off an older server, and possibly have the Borough Authority also use the Borough’s server for their needs as they, too, have a server that is aging. Mr. Ott made a motion, seconded by Mr. Halvorsen, to proceed with the quote from Custom Computer in the amount of \$7,607.47 to install a server for Borough Hall and to begin back up with PA Back Up. The motion passed unanimously. Council also concurred that migration of the police systems onto the new Borough server should also move forward which will require a line being installed from the Annex to Borough Hall.

Heater and Air Conditioning Service – Mr. Ford inquired if Council would be interested in having the heater and air conditioner serviced in the amount of \$250 per building. Mr. Ott made a motion, seconded by Mr. Mimm, to proceed to have the heater and air conditioner serviced in both Borough Hall and the Annex. The motion passed unanimously. It was proposed to request a service contract, to include annual servicing, for next year’s budget.

Public Presentations - None

There being no further business to discuss, the meeting was properly adjourned at 8:06 p.m.

Janis A. Rambo, Borough Secretary