

APRIL 1, 2019

FIRST MONTHLY MEETING

The first monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call. Also in attendance were Christopher Falencki, Borough Engineer; Kim Venzie, Borough Solicitor; Bill Ford, Public Works Superintendent; Chief Patrick Ely; Anthony Campbell, Zoning/Building/Code Official; and Tricia Swinty, Borough Clerk.

Meeting was called to order at 7:00 p.m. by President Curtis.

Approval of Previous Minutes

Mr. Halvorsen made a motion to approve the minutes from the March 18, 2019 meeting noting that that the spelling of the Assistant Fire Chief name is “Ream”. Mr. Ott seconded the motion. The motion passed unanimously.

Payment of Bills

Mr. Mimm made a motion, seconded by Ms. Whichard, to authorize payment of bills as presented. The motion passed unanimously.

Public Presentations

Patricia Rooney, 4900 Horseshoe Pike – Ms. Rooney spoke about two new bills in support of redistricting. She also noted that a meeting would be held on May 9 at 6:00 p.m. at the Honey Brook Community Library and encouraged members of Council to attend.

Engineer’s Report

Edge of Brook Farm Subdivision – Mr. Falencki reviewed the comments from the response to his review letter. An extension was granted from the applicant, Lewis R. Frame, Jr. through his engineer, Inland Design, to May 7, 2019. Mr. Mimm made a motion, seconded by Ms. Jenzano, to accept the extension to May 7, 2019.

Shenberger Subdivision – Review letter was sent.

Honey Brook Community Church – Reviewed as built drawings.

At this time, Mr. Falencki departed the meeting.

Solicitor’s Report

Ms. Venzie reported that Mr. Watts of the Solid Waste Authority appreciates being asked to be on the Route 322 Committee.

Ms. Venzie stated that she also continues to work with the Honey Brook Borough Authority to get certain parcels transferred to the Authority.

There has been no communication to her office regarding the Barkman matter.

A proposed Resolution was presented to Council regarding the review of the Honey Brook Township's Act 537 Sewage Facilities Plan noting that the Borough has reviewed the Plan and that there is no objection provided it complies with applicable zoning, subdivision, other municipal ordinances and plans and to a comprehensive program of pollution control and water quality management. The Resolution notes that Borough residents should not be financially impacted by sewage facility improvements costs that have a direct correlation to increased development within Honey Brook Township. Mr. Halvorsen made a motion, seconded by Mr. Ott, to adopt Resolution 2019-06 regarding the Borough's review of the Honey Brook Township Act 537 Plan. The motion passed unanimously.

Communications/Secretary's Report -- No Report.

President's Report – No Report

Mayor's Report -- No Report

Monthly Reports

Treasurer's Report – The monthly P&L, actual vs budget, and comparison was distributed.

Tax Collector's Report - Receipts for March is \$88,968.35.

Police Chief's Report – The monthly report for March was distributed. Chief Ely noted that a resume was received for a part-time patrol officer. Resume was forwarded to Council President.

Public Works Report - Mr. Ford provided a written report. He noted that the plows have been taken off and reminded everyone of the street sweeping on April 18, 2019.

Planning Commission – The March 20, 2019 Planning Commission meeting minutes were distributed.

Code/Zoning/Building Officer's Report – Ms. Swinty advised that two permits were issued last month. It was noted that there is just one person who has not complied with the rental property maintenance report. Mr. Campbell noted that he will be audited on May 6, 2019 which is for commercial properties.

COG – Mr. Florio reported on the recent COG meeting. He noted that the COG is exploring offering a scholarship program.

322 Task Force – Ms. Curtis reported that the first meeting was held last week. The Committee reviewed the 2009 Plan. Mr. Ott provided some updates of current development along the 322 corridor.

Committee Reports

Park & Recreation – Ms. Jenzano reported that park clean up will begin. She also reported on interest by the Food Pantry regarding raised vegetable garden beds and a program for self-sustainability.

Code/Ordinance – The meeting scheduled for April 3 will be canceled.

Finance – Next scheduled meeting will be April 11, 2019.

Public Works – No report.

Personnel – Mr. Florio reported that work will be done to standardize personnel files and a performance evaluation schedule.

Police – No report.

Old/Pending Business

Zoning Hearing/Isch Application – Letter was received from Zoning Hearing Board Solicitor Ken Werner regarding the application of Mr. and Mrs. Jerry Isch, Variances were granted at their hearing of March 26, 2019. It was noted that a minimum lot width at building line of 1369 Walnut Street shall be no less than 94 feet; the maximum impervious lot coverage of 1331 Walnut Street shall not exceed 63%; the applicants shall act in conformity with the testimony and evidence presented at the hearing; and the applicants shall comply with the Honey Brook Borough Ordinance of 2018 and with any other relevant statutes, ordinances, regulations, or codes of Honey Brook Borough, the County of Chester, and the Commonwealth of Pennsylvania.

Compensation for EMC – Mr. Halvorsen reported that he has not heard anything additional from Honey Brook Township,

Newsletter – Ms. Jenzano reported that the Newsletter was returned and will be mailed shortly.

Next Meeting – Ms. Curtis reminded everyone that the next meeting would be held on Monday, April 22 as several people will be attending the annual PSATS Conference next week.

New Business

Clerk Leave of Absence – Council concurred to grant time off for the Borough Clerk on April 19 and April 24. Mr. Ford will cover the office on those dates.

Copy Room Cabinet – A proposal was received from Ted Ford Carpentry to install cabinets in the copy room at a price of \$2,859.00. Mr. Ott made a motion, seconded by Mr. Halvorsen to approve the proposal from Ted Ford Carpentry for the copy room cabinets and to approve the down payment as per the proposal. The motion passed unanimously.

HB 547 – Mayor Mulhall reported that a house bill which he worked on is being proposed that would eliminate the requirement for a Borough to adopt its annual tax rate Ordinance but to adopt it by Resolution.

Tree Removal – Mr. Ford reported that he received a quote from Martin Tree Service in the amount of \$2,300.00 for tree removal to the north side of Borough Hall/Maintenance Garage. Mr. Ott made a motion, seconded by Ms. Jenzano, to approve the proposal from Martin Tree Service in the amount of \$2,300 for tree removal. The motion passed unanimously.

Seal Master Open House – Mr. Ford requested permission to attend the annual Open House hosted by Seal Master on April 23, 2019. Council concurred for Mr. Ford to attend.

Public Presentations

None

There being no further business to discuss, the meeting was properly adjourned at 8:05 p.m.

Janis A. Rambo, Borough Secretary