

MARCH 4, 2019

FIRST MONTHLY MEETING

The first monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call except Ms. Jenzano and Ms. Whichard. Also in attendance were Christopher Falencki, Borough Engineer; Kim Venzie, Borough Solicitor; Bill Ford, Public Works Superintendent; Chief Patrick Ely; and Tricia Swinty, Borough Clerk.

Meeting was called to order at 7:00 p.m. by President Curtis.

Approval of Previous Minutes

Mr. Halvorsen made a motion to approve the minutes from the February 18, 2019 meeting. Mr. Florio seconded the motion. The motion passed unanimously.

Payment of Bills

Mr. Halvorsen made a motion, seconded by Mr. Ott, to authorize payment of bills as presented. The motion passed unanimously.

Public Presentations

None

Engineer's Report

Mr. Falencki reported that he has reviewed the as built drawings for Honey Brook Community Church. He stated that they did more paving than planned and as built need to be redone.

He noted that there will be a public hearing to hear comment at the next meeting with regards to the Borough's CRP applications. He also reported that he has been talking with PennDOT regarding the proposed ice cream parlor on Conestoga Avenue.

Solicitor's Report -- No report

Communications/Secretary's Report -- No Report.

President's Report – Ms. Curtis stated that she attend the recent COG meeting. She reported on the COG's "Route 322 Taskforce" initiative. She noted that she volunteered to chair the committee. Chris Ott and Rich Florio will also represent the Borough on the committee. Ms. Venzie suggested that they try to get someone from the CCSWA to serve on the committee as well.

Mayor's Report -- No Report

Monthly Reports

Treasurer's Report – The monthly P&L, actual vs budget, and comparison was distributed.

Tax Collector's Report - Receipts for February is \$29,367.59 which reflects the \$1.75 per invoice fee from the County being deducted.

Police Chief's Report - Chief Ely gave provided his February report. He advised that a group wants to do a fundraiser for a K9 patrol dog. He stated that he would recommend a tracking and drug dog. He stated that the group was hoping to raise approximately \$15,000 which would cover the cost of the dog and the training. Council discussed possible ongoing costs associated with a K9 program.

Public Works Report - Mr. Ford provided a written report. He noted that three employees will be attending flagger training next Tuesday at Caernarvon Township. He also mentioned that two Borough Authority employees will be going and noted that the Borough would be billed for all five and requested that we would then invoice the Borough Authority to reimburse the cost.

Mr. Ford noted the current condition of Nevin Drive. He stated that the road needs to be replaced which would cost approximately 138,000 plus the cost of two ADA ramps. He and Mr. Falencki reviewed an option to do the “center lane” this year to include milling, stone base and blacktop of the center 12-foot portion of the road. Next year, the entire width of the road would be completely done which would also require the two ramps. Council discussed the net monetary amount to restore the road and the net additional expense to do it over two years. Council concurred to prepare the bidding documents to restore the entire road as well as to just do the “center lane” work.

Planning Commission – There was not meeting in February; next meeting is March 20, 2019.

At this time, Mr. Falencki departed the meeting.

Code/Zoning/Building Officer's Report – It was noted that Mr. Campbell recommends that Council support the variance request at the upcoming Zoning Hearing. Mr. Ott made a motion, seconded by Mr. Florio, to send a letter in support of the Isch's variance request. The motion passed unanimously.

COG – Mr. Florio reported that in addition to the monthly COG meeting, the REM meeting was held. He noted that, unfortunately, the REM meeting is poorly attended.

Committee Reports

Park & Recreation - no report

Code/Ordinance – No report

Finance - no report

Personnel – Mr. Florio reported that work needs to be done to ensure the personnel files contain all required documentation.

Old/Pending Business

Compensation for EMC – Council concurred to table.

Suplee Road Sidewalk Extension – It was reported that the sidewalk extension project within Honey Brook Township that was halted is due to a landowner issue.

New Business

2019/2020 CoStars Salt Contract – Application for participation in the 2019/2020 CoStars salt contract is due on March 15, 2019. Mr. Mimm made a motion, seconded by Mr. Ott, to authorize the purchase of up to 100 tons for 2019/2020. The motion passed unanimously.

Emergency Declaration – Off Street Parking – It was noted that during an emergency declaration event, there are people within the Borough that do not have access to off-street parking. It was noted that the Waynebrook Inn's lower lot to the south side of Firehouse Lane could be utilized. Mr. Halvorsen made a motion, seconded by Mr. Mimm, to authorize the Borough Solicitor to develop an agreement letter with the Waynebrook Inn to permit cars who do not have off-street parking to park in their lot during an emergency declaration. The motion passed unanimously.

Public Presentations

Glen Morgan inquired about a Honey Brook Borough *Facebook* page. He noted that public announcements, such as Snow Emergency Declarations, could be posted.

There being no further business to discuss, the meeting was properly adjourned at 7:55 p.m.

Janis A. Rambo, Borough Secretary