

JANUARY 21, 2019

SECOND MONTHLY MEETING

The second monthly meeting of Honey Brook Council was held at Borough Hall and all members answered Roll Call. Also in attendance were Bill Ford, Public Works Superintendent and Tricia Swinty, Borough Clerk.

Meeting was called to order at 7:10 p.m. by President Curtis. Ms. Curtis announced that Council met in Executive Session at 6:30 p.m. to review the Police Chief's annual evaluation performed by Mayor Mulhall.

Approval of Previous Minutes

Mr. Florio made a motion to approve the minutes from the January 7, 2019. Mr. Ott seconded the motion. The motion passed unanimously.

Payment of Bills

Mr. Halvorsen made a motion, seconded by Mr. Mimm, to authorize payment of bills as noting that payment in the amount of \$915.81 is payable to CCSWA for trash tipping fees, not Charles Kildea. The motion passed unanimously.

Public Presentations

Chuck Dobson from Inland Design was present representing Lew Frame/Edge of the Brook. Ms. Curtis advised that the Borough Engineer and Borough Solicitor are typically not present at Council's second meeting of the month unless there is an agenda item that would require their attendance. Mr. Dobson stated that he would attend a meeting when the professionals were present.

Communications/Secretary-Treasurer's Report

Secretary distributed a letter from the Twin Valley Area Community Development Association (TVACDA) inviting representative(s) from the Borough to their next Board Meeting scheduled for February 11, 2019.

Letter was distributed to Borough Council from the Chester County Solid Waste Authority noting the annual \$10,000 donation to the Borough to use to support the police force. The letter also listed other donations that CCSWA has made to other organizations for 2019.

The Treasurer's Report for the month ending December 2018 was distributed. The year-end profit vs budget report was also distributed. Secretary/Treasurer noted that 2018 is closed and all required 2019 filings are being completed.

Secretary advised that communication was received that Zook's Molasses is appealing their Assessment Appeal where no change in assessed valuation was given by the County Assessment Office. Communication was received that the Twin Valley School Board has entered in as an intervenor to the appeal hearing. It was noted that the Borough also has this option.

Secretary also reported that she has pulled together the information required for the zoning ordinance update but is waiting for the documentation from the Township as the Borough, as the lead municipality on this grant, must submit for both municipalities.

President's Report

No Report.

Mayor's Report

Mayor Mulhall reported that 1,850 people are signed up to receive Honey Brook Borough alerts through "ready.chesco"; however, only 50 of those registered live within the Borough.

Mr. Mulhall also reported that the *Edge of the Brook* plan was reviewed at the last Planning Commission meeting and it was his understanding that the applicant was going to resubmit plans based on the Engineer's review letter and comments from the Planning Commission.

Old/Pending Business

Junior Council Person – Ms. Jenzano made a motion, seconded by Mr. Mimm, to adopt Resolution 2019-03 authorizing participation in the Pennsylvania State Association of Borough's Junior Council Person Program. The motion passed unanimously.

Honey Brook Township Act537 Plan Meeting of February 7, 2019 - Council discussed the need to send the Township Solicitor to the meeting. Council concurred that the Borough will be represented by Mr. Halvorsen and Mr. Ford. It was noted that Kristin Camp from our solicitor's office would be attending representing the NCCMA and that Ms. Venzie could be updated from the meeting from Ms. Camp. It was noted that future meetings would require Ms. Venzie to also attend.

Consideration to remove Glen Morgan from probationary status – Mr. Ott made a motion, seconded by Mr. Mimm, to remove Glen Morgan, a part-time public works laborer, from probationary status. The motion passed unanimously.

New Business

Newsletter – Ms. Jenzano asked if anyone would be interested in taking over the coordination of the Borough Newsletter.

Regional Household Hazardous Waste Collection Program – Mr. Ott made a motion, seconded by Mr. Halvorsen, for Honey Brook Borough to commit to its estimated proportionate share for up to

four years for the proposed 2019-2022 Regional Hazardous Waste Collection Program through the Chester County Solid Waste Authority. The motion passed unanimously.

Snow Emergency Declarations – Mr. Ford requested that future declarations note that during a snow emergency event, there is to be no vehicle parked on any Borough street. Mayor Mulhall stated that he would ensure that language is added.

Performance Reviews – Ms. Curtis noted as a follow up to the discussions during the Executive Session that the police chief's evaluation is to be performed by October 1 of each year and last year it was not done until December 17. She suggested that all the performance evaluations are done around the same time for consistency.

Public Presentations

None

There being no further business to discuss, the meeting was properly adjourned at 8:10 p.m.

Janis A. Rambo
Secretary