

SEPTEMBER 17, 2018 SECOND REGULAR MONTHLY MEETING

The September 17, 2018, second monthly meeting of Honey Brook Borough Council was held at Borough Hall and all members answered Roll Call except Ms. Jenzano who joined the meeting during public presentations. Also in attendance were Christopher Falencki, Borough Engineer; Kim Venzie, Borough Solicitor; Bill Ford, Public Works Superintendent; and Tricia Swinty, Borough Clerk.

Public Hearing

As advertised, a public hearing was held to consider and thereafter during its regular meeting act on an ordinance repealing and replacing the current Honey Brook Zoning Ordinance and Zoning Map in its entirety in order to adopt a comprehensive rezoning which shall be entitled and cited as the “Honey Brook Borough Zoning Ordinance”.

Ms. Venzie opened the hearing and reviewed the exhibits being presented. Comments regarding the proposed zoning ordinance and zoning map were requested. It was noted that there were no comments from the public. The hearing was closed.

Approval of Previous Minutes

Mr. Florio made a motion, seconded by Mr. Mimm, to approve the minutes of the September 4 2018, meeting. The motion passed unanimously.

Payment of Bills

Ms. Whichard made a motion to authorize payment of bills as presented. Mr. Florio seconded the motion. The motion passed unanimously.

Public Presentations

None

Solicitor’s Report

Consideration to act on an ordinance repealing and replacing the current Honey Brook Borough Zoning Ordinance and Zoning Map – Mr. Halvorsen made a motion, seconded by Mr. Mimm, to adopt Ordinance 247 which would repeal and replace the Honey Brook Borough Zoning Ordinance and Zoning Map. The motion passed unanimously.

Engineer’s Report

Suplee Road Project – Mr. Falencki advised that the contracts have been signed for the Suplee Road Project. A pre-construction meeting is scheduled with the County on Friday, September 21. Mr. Falencki reviewed the findings of the condition of pipe found and various estimated

costs. The estimated cost to replace the pipe at this time was \$90,000; however, it was noted that the life on the pipe is currently 10 years. It was proposed to modify the bid with some new HDPE 30" pipe at an estimated Borough cost of \$26,300.10 as presented as "Alt. to Cross Drive". It was noted that the cost will be taken from the 2018 "highway repair" budget line item (430.250) which is trending well below budget. Mr. Halvorsen made a motion, seconded by Mr. Ott, to approve Change Order #1 for the Suplee Road Project in the amount of \$26,300.10 for the "Alt to Cross Drive" additional work. The motion passed unanimously.

MS4 – Mr. Falencki reported that he attended a meeting last Friday. He noted that the DEP was present and there have been additional revisions for the rules. He noted that they are accepting the original mapping of the streams and we can use improvements as suggested in the Honey Brook Township Park.

At this time, Mr. Falencki departed the meeting.

Secretary/Treasurer's Report/Communications

Secretary distributed the Treasurer's Report as of the end of August 2018.

The 2019 Minimal Municipal Obligation for the 2019 Police Pension fund in the amount of \$23,845.80. Mr. Florio made a motion, seconded by Ms. Jenzano, to accept the 2019 MMO for the Police Pension Fund. The motion passed unanimously.

Secretary reviewed the Act 205 Notice of 2018 Distress Determination for the police pension fund. The Borough's distress score is 1. She noted that no action is required at this level; however, it was noted on last year's pension audit that if the Borough could contribute additional funding, this could reduce the distress score. This is the result of when the plan was established 10 years ago, the combination of a 5-year vest period and the age to retirement for the officer on the plan put the plan underfunded by only funding the minimal obligation amount over the last 10 years. The Borough's current general fund balance was reviewed as well as additional projected income and expenses remaining for the year. Mr. Halvorsen made a motion, seconded by Mr. Ott, to approve an additional \$10,000 contribution to the police pension fund when the 2018 payment is made following the receipt of the Borough's pension state aid. The motion passed unanimously.

The capital reserve fund was reviewed. Following review, Mr. Ott made a motion, seconded by Ms. Jenzano, to not transfer any budgeted capital funds from the Capital Reserve Fund to the General Fund for capital purchases made to date due to the General Fund balance at this time. The motion passed unanimously. General Fund balance will continue to be reviewed to continue to monitor if there is a need to transfer funds from the capital reserve to the general fund.

A letter was distributed to Council which was received from the Chester County Agricultural Land Preservation Board regarding the application of Jonas and Lizzie Stoltzfus sale/purchase of agricultural conservation easement. No action by Council was required.

President's Report

Ms. Curtis reminded everyone that budget information is due to the Treasurer by October 1, 2018.

Mayor's Report

Mayor extended his appreciation to everyone who helped make the 2018 Harmony Day successful.

Old/Pending Business

Barkman/Superfund Site – Mr. Halvorsen reported that prices are being requested.

COG – Mr. Florio reported that there was not a quorum at the August COG meeting; however, he distributed a written report that was presented to those that attended in August and reviewed it with Council.

Military Banners – Mr. Mimm stated that he should have proofs of banners and fundraising kits by the end of the week. Council discussed several questions that remain outstanding for criteria for banners, should there be a large demand. It was also noted that perhaps the banners would only be hung from Memorial Day through Veterans Day. Mr. Ford is waiting for a call from PP&L regarding permission to hand from their poles.

Flu Shots – Borough employees will be eligible for flu shots on October 1 at Borough Hall through Rite Aid.

Plow for Borough Truck – Condition of the Borough's VPlow for the 2011 Ford was discussed. A quote for the old one was obtained. Mr. Ott made a motion, seconded by Mr. Mimm, to purchase a new VPlow from E.M. Kutz in the amount of \$6,212.00. The motion passed unanimously. It was noted that the old plow would be taken to E.M. Kutz.

New Business

Halloween Parade – Mr. Mimm noted the Lions Club annual Halloween Parade would be held on October 22.

Honey Brook Fire Company – Mr. Ott noted that representatives from the Fire Company would like to meet with Council regarding future plans. It was suggested that they would attend the October 1 meeting prior to the Borough's budget meetings commencing.

Public Presentations

None

There being no further business, the meeting was properly adjourned at 8:00 p.m.

Janis A. Rambo
Borough Secretary